



NOTICE OF CLAIM

In order to make a claim for damages or physical injury arising from a **sewage disposal or storm water system event**, all claimants must provide the following information:

Date: _____ Name: _____ Telephone: _____

Address: _____

Address of the Affected Property (if different from above) _____

Is the Claimant the owner, renter, or caretaker? _____

Name of Owner (if different from above): _____

Address of Owner (if different from above): _____

Briefly describe the claim including circumstances which caused the damages: _____

Date of discovery of property damages or physical injury: _____

An individual that has been injured or has suffered property damage as a result of a sewage disposal event must provide written notice of the event within 45 days after the date the damage or injury was, or in the exercise of reasonable diligence should have been discovered. Failure to provide notice will bar your claim.

Please Return to: City Manager, City of Hancock, 399 Quincy Street, Hancock, MI, 49930

For Office

Use Only:

Date Received: _____

Forwarded to: _____ Date: _____

Forwarded to: _____ Date: _____

Notice Given to Insurance Carrier: Yes _____ No _____ Date: _____

Notice Given to Municipal Attorney: Yes _____ No _____ Date: _____

Notice Given to System Supervisor: Yes _____ No _____ Date: _____