

Hancock Housing Commission
Meeting Minutes
August 18, 2010

President Ron Antila opened the regular meeting of the Hancock Housing Commission at 4:32 pm.

Commissioners Present: Antila, Dennis, Givens, Haeussler, Johnson
Absent: None

Public Comment: None

A motion was made by Commissioner Haeussler to approve the July 21, 2010 meeting minutes. Support was made by Commissioner Johnson.

Ayes: 5

No: 0

Motion passed.

A motion was made by Commissioner Dennis to approve the August 2010 accounts payable. Support was made by Commissioner Johnson.

Ayes: 5

No: 0

Motion passed

Old Business:

The commission discussed the ground breaking plans for Quincy Haven Apartments to be held on Friday – August 13, 2010.

The Hancock Housing Commission was awarded \$123,123.00 in Capital Fund Program funds for FY 2010.

The commission reviewed a letter from our Attorneys (Miller Johnson) explaining the escrow items post closing for Quincy Haven Apartments.

VMS (Vouch Management System) review with HUD is scheduled for July 27, 2010.

The commission reviewed the MASS (Management Assessment Sub System) submission for 2009.

The upcoming schedule of events for HHC and the Director for the months of August and September was reviewed.

FY 2009 financial audit for HHC is scheduled for August 2, 2010.

New Business:

Quincy Haven Apartments ground breaking event was held on Friday – August 13th in the community room. Several guests were in attendance and the butterfly release was the highlight of the day. We will have our first preconstruction meeting with MSHDA on August 25, 2010 in the community room.

A letter from HUD was reviewed with the results from the VMS review that was held on August July 27, 2010. There were no findings and the report was satisfactory.

Maintenance Report:

Our annual service and cleaning of all 3 of our boilers was conducted by PBBS and later on in the year we will have the state inspector in to conduct his inspection of the boilers. The ground breaking ceremony was successful despite the thunderstorms and heavy rains. The berm located in front of the Annex has been successfully removed and plants, tress positioned in the local area. Both air handlers in the Manor had mechanical and electrical breakdowns and had to be serviced by Keweenaw Automation, Inc out of Mohawk.

Directors Report:

Section 8 Rental Assistance program has 33 vouchers issued and there are no vacancies at Lakeview Manor or Lakeview Manor Annex. The Houghton County Fair is 8/26 – 8/29, the office is closed on Labor Day – September 6, 2010 and Senior Heritage Day is 9/21 at the Houghton County Arena.

Our next meeting is re- scheduled for September 29, 2010 at 4:30 pm.

Correspondence and Announcements:

None

Commissioner Dennis made a motion to adjourn the meeting at 4:50 pm. Support was made by Commissioner Haeussler.

Ayes: 5

No: 0

Meeting adjourned.

Secretary – Gail Ross

President - R. Antila