

Worksession

March 16 , 2011

DRAFT

6:30 p.m.

Reviewed and Discussed:

1. DDA facade and sign grants.
  - Chubby's Bar (formerly UPHill 41
  - 238 Quincy Street
2. SHPO findings. OK received reimbursement funds.
3. Update on the Finlandia University Football Field complex.
  - application to relocate water lines
  - UPPCO to relocate power lines

Planning Commission will hold a meeting in March to hear a full presentation on the proposed complex and final design.

4. NorthShore Grill (now owned by SNB)
  - Planning on selling this parcel to a private individual who will convert the building back into a single family home. SNB will be selling the liquor license to someone out of the City limits.
5. Update on FinnFest 2013.
  - scheduled for the week after Bridgefest in June. (June 19th - 23rd)
6. The HBPA is working on a flag project for stores in the downtown area.
7. SmartZone growth issues update.
  - three new businesses in the Jutila Building.
8. We can now close out our SHPO grant programs, hopefully by the end of June.
9. Frisbee Tournament will be in Calumet on July 9th and 10th, 2011. New Hall of Fame will be located in Calumet.
10. April 4th at 10 am and again at 6 pm will be a Finn Fest 2013 Community meeting at the Heritage Center.
11. DDA and the HBPA will hold a downtown business forum in either April or May to reflect on what promotions were done last year and the effects on their businesses.
12. Special worksession for next Wednesday, March 23rd at 6 pm.
13. 1st Council Budget Worksession is scheduled for Wednesday, April 27th. Two weeks later then last year as the City Manager is waiting to see what cuts the Governor is proposing.
14. Medical Marijuana Update. Houghton is proposing an ordinance to regulate this in their City.
15. 222 Hancock Street restoration update.

Public Hearing

7:30 p.m.

Mayor Laitila opened this Public Hearing at 7:30 p.m. to hear citizen comment on the following:

Present: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Hainault.

Also present: Manager Anderson, City Clerk Haischer, OHM reps. and news media.

1. City's proposed a \$262,500.00 grant application to the DNR Michigan Natural Resources Trust Fund to construct a waterfront boardwalk out into Portage Lake at Navy Street Park. Total project estimated cost is \$350,000.00.

No Public Comment.

Manager Anderson said this project was initiated by Dr. Leetun and the DDA. The local match for this project is coming for the DDA. (25% local match). Boardwalk is from Porvoo Park East to the Ramada (in front of Coon Electric) 382 lineal feet long . Applications are due 4-1-2011. This project is included in the City's Five Year Recreation Plan.

Councilor Slivon how far out will the new boardwalk extend?

Mayor Laitila called this Public Hearing to a close at 7:38 p.m.

Regular Meeting  
March 16, 2011  
7:39 p.m.

The regular meeting of the Hancock City Council was held in the Council Chambers on Wednesday, March 16, 2011 with Mayor Laitila presiding. The United States Flag was honored by all in attendance with the following duly qualified Councilors being present. Councilors Hainault, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.  
Absent: None

Moved by Councilor Belej and seconded by Councilor Haeussler approving the March 16, 2011 Agenda as amended: Add #10 new business. Ordinance #278.

Yes: All

No: None

Motion Carried.

correspondence

None at this time.

guests

Public Comment:

1. Tom Griffin re: Lighthouse Church, 1116 E. Atlantic Street. Tax questions on how to get this parcel off of the rolls. Would have to see the Board of Review.

minutes approval

Moved by Councilor McKenzie and seconded by Councilor Belej approving the February 16, 2011 minutes for the worksession and regular meeting as presented.

Yes: All

No: None

Motion Carried.

reports

Financials:

- Cash Balances for January, 2011 All Funds
- Due to/from for January, 2011 All Funds
- Interest Earned for January, 2011 All Funds
- Revenue & Expense Report for January, 2011 All Funds

Moved by Councilor McKenzie and seconded by Councilor Hainault approving the January, 2011 Financial Reports and placing them on file.

Yes: All

No: None

Motion Carried.

DDA minutes of February 7, 2011

Planning Commission minutes of January 24, 2011

FTC minutes of February 27, 2011

Hancock Housing Commission minutes of February 16, 2011 (per Councilor Haeussler) these minutes were not complete and a new copy of minutes will be sent.

PLLB Emergency Management Long Term Outage Group minutes of February 2, 2011

US41/M26 Corridor minutes of February 10, 2011

FinnFest 2013 Exploratory Committee minutes of February 15, 2011

PLWSA minutes of January 18, 2011 and February 8, 2011

Moved by Councilor Belej and seconded by Councilor Moore to acknowledge the reports as presented and place them on file.

Yes: All

No: None

Motion Carried.

administrative report

1. Update on the EPA Beach Grant. Mike Markham (OHM) briefed the Council on this \$244,000 EPA Grant for the Hancock Beach. Should bid out in the next few weeks, award in April and complete by June. The City has a matching grant fund of \$18,460.00 by the City. The Beach should be open by July 4th.
2. SHPO approved the three MSHDA rehab projects on February 16, 2011. We received our money today and the \$20,000 was repaid to Program Income.
3. City response to MSHDA on site Grant monitoring report.
4. Navy Street storm sewer outlet rehab project. (three storm sewers need to be repaired)  
-All permits except for the M&M PowerSports were received.
5. Grader specifications approval and April 20th closing. Will also close on the sander at this time. Should have delivery date by this date.
6. City response to Department of Treasury Audit
7. Governor's State Revenue Sharing proposal to eliminate statutory revenue sharing. This would be about a \$104,859.00 loss to the City's General Fund.
8. Transit Vehicle Accessibility Plan update.  
Governor has proposed no cuts to Public Transit. Increase in capital money. Our Vehicle Plan Update was completed..
9. March 30th bid date for Water Project.  
-Walk thru last week  
-Hope to get 4-6 contractors interested in bidding. This project will cover two construction seasons.
10. April 4th DDA meeting is cancelled.
11. June 3rd bid date for Campus Drive repaving.  
Project cost is \$125,000.00 with a 20% City local match. Major Street Fund
12. MDOT April 1st bid date for repaving portions of US41. Paving includes a portion of Front Street to the concrete apron, Hancock Street, 1 Block of Reservation, portions of Quincy Street from the Scott Building to City Hall and Dakota to Scott Street. All will be night work except for South and North Lincoln Drives.

old business

None at this time.

new business

february, 2011 accounts payable

Moved by Councilor Hainault and seconded by Councilor Belej approving the February, 2011 accounts payable in the amount of \$134,350.66 and authorize payment as follows as funds become available.

General	\$40,569.56
Major	3,716.61
Local	116.60
Transit	3,211.16
Sewer	41,906.02
Water	24,451.88
Motor V	17,696.33
<u>DDA</u>	<u>2,682.50</u>
Total	\$134,350.66

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

add'l checks typed in february

Moved by Councilor Belej and seconded by Councilor McKenzie approving the additional checks typed in the month of February, 2011 in the amount of \$550,408.88 and authorize payment as follows:

Expenses	\$80,039.94
<u>Transfers</u>	<u>\$470,368.94</u>

Total \$550,408.88

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

resolution #5-11

Moved by Councilor Haeussler and seconded by Councilor Belej adopting Resolution #5-2011 "Resolution Approving Purchase Contract, Note Agreement and Related Matters" with Nortrax for the purchase of a 2011 John Deere Model 672G Grader. \$33,000 grant from USDA-RD and \$187,000 loan. (copy of Resolution #5-2011 is on file).

Sale price of the equipment plus legal costs associated therewith totals \$224,920.56.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

resolution #6-2011

Moved by Councilor Belej and seconded by Councilor Moore adopting Resolution #6-2011 as follows:

RESOLUTION #06-2011

PROJECT AUTHORIZATION RESOLUTION

**WHEREAS**, this resolution shall approve execution of the Amendatory Agreement to the Master Agreement #2007-0219, Contract #2007-0219-A1.

**NOW, THEREFORE**, be it resolved that Glenn Anderson, City Manager and Karen Haischer, City Clerk of the City of Hancock, are authorized to enter into an execute on behalf of the City of Hancock, the Amendatory Agreement A1 to the Master Agreement #2007-0219 with the Michigan Department of Transportation.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

resolution #7-2011

Moved by Councilor Belej and seconded by Councilor Haeussler adopting Resolution #7-2011 as follows:

**RESOLUTION #07-2011**

AUTHORIZING A MICHIGAN NATURAL RESOURCES TRUST FUND GRANT APPLICATION

for the NAVY STREET PARK WATERFRONT BOARDWALK PROJECT

**WHEREAS**, The City, in partnership with the Downtown Development Authority (DDA) is proposing to construct a new 382' lineal foot boardwalk located on Navy Street Park to meet the demand of the public and to provide much needed additional public access and recreation opportunities to Portage Lake, and

**WHEREAS**, the project would commence on the Reservation/Navy Street right-of-way and continue East and would be built to universal accessible standards, and

**WHEREAS**, funding is available from the DNR Michigan National Resources Trust Fund, and

**WHEREAS**, the total project cost is estimated at \$350,000, of which \$262,500 would be funded through the Michigan Natural Resources Trust Fund and the City Downtown Development Authority would fund the remaining \$87,500, and

**WHEREAS**, this project has been identified as a priority need in the City's Five Year Recreation Plan:

**NOW THEREFORE BE IT RESOLVED**, that the Hancock City Council does hereby approve the submission of the grant application to the Michigan Natural Resources Trust Fund in the amount of \$262,500, and commits that the local match shall be provided by the Downtown Development Authority.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Hainault.

No: None  
Motion Carried.

resolution #8-2011

Moved by Councilor McKenzie and seconded by Councilor Belej adopting Resolution #8-2011 as follows:

RESOLUTION #08 - 2011  
PROJECT AUTHORIZATION RESOLUTION

**WHEREAS**, this resolution shall approve execution of Project Authorization No. Z5 with the Michigan Department of Transportation which it issues under Agreement No. 2007-0219, Project No. 112539.

**NOW, THEREFORE**, be it resolved that Glenn Anderson, City Manager and Karen Haischer, City Clerk of the City of Hancock are authorized to enter into and execute on behalf of the City of Hancock, the revised Project Authorization No. Z5 with the Michigan Department of Transportation for Federal Operating Funds related to Section 5311 Funds for FY 2011.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

2011 spring cleanup

Moved by Councilor McKenzie and seconded by Councilor Moore to set the 2011 Spring Cleanup for Saturday, April 30th and Sunday, May 1st from 7 am to 7 pm.

Yes: All

No: None

Motion Carried.

resolution #9-2011

Moved by Councilor Hainault and seconded by Councilor Belej adopting Resolution #9-2011 as follows:

LOAN RESOLUTION #09-2011

A Resolution of the City Council of the City of Hancock authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving and/or extending its Water facility to serve an area lawfully within its jurisdiction to serve. Principal amount of the improvements is \$1,225,000.00. (complete copy of this resolution is on file)

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

sewer project bills

Moved by Councilor McKenzie and seconded by Councilor Belej authorizing payment of the 2009 Sanitary Sewer Improvements invoices in the amount of \$44,439.67 as follows as funds become available.

OHM	\$34,160.00
Vairo, Mechlin & Tomasi, PLLC	\$8,100.00
City of Hancock	\$1,189.78

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

ordinance #278

Moved by Councilor McKenzie and seconded by Councilor Belej adopting Ordinance #278 and authorizing publication in the Daily Mining Gazette as follows:

**CITY OF HANCOCK  
ORDINANCE #278**

AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE CODE OF ORDINANCES OF THE CITY OF HANCOCK, MICHIGAN AND DECLARING AN EMERGENCY.

WHEREAS, American Legal Publishing Corporation of Cincinnati, Ohio, has completed the **2011-S12** supplement to the Code of Ordinances of the City of Hancock which supplement contains all ordinances of a general and permanent nature enacted since the prior supplement to the Code of Ordinances of the City; and

WHEREAS, American Legal Publishing Corporation has recommended the revision or addition of certain sections of the Code of Ordinances which are based on or make reference to sections of the Michigan code; and

WHEREAS, it is the intent of the Legislative Authority to accept these updated sections in accordance with the changes of the law of the State of Michigan; and

WHEREAS, it is necessary to provide for the usual daily operation of the municipality and for the immediate preservation of the public peace, health, safety and general welfare of the municipality that this ordinance take effect at an early date;

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Hancock:

Section 1. That the **2011-S12** supplement to the Code of Ordinances of the City of Hancock as submitted by American Legal Publishing Corporation of Cincinnati, Ohio, and as attached hereto, be and the same is hereby adopted by reference as if set out in its entirety.

Section 2. Such supplement shall be deemed published as of the day of its adoption and approval by the City Council and the Clerk of Hancock is hereby authorized and ordered to insert such supplement into the copy of the Code of Ordinances kept on file in the Office of the Clerk.

Section 3. This ordinance is declared to be an emergency measure necessary for the immediate preservation of the peace, health, safety and general welfare of the people of this municipality, and shall take effect at the earliest date provided by Charter.

Section 4. This ordinance was introduced by the City Council of the City of Hancock, Houghton County, Michigan on the 16th day of March, 2011.

Section 5. This ordinance was enacted by the City Council of the City of Hancock, Houghton County, Michigan on the 16th day of March, 2011.

This ordinance shall take effect immediately from the date of adoption according to the Hancock City Charter.

Effective date: March 16, 2011.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

Moved by Councilor Belej and seconded by Councilor McKenzie that this regular meeting of the Hancock City Council be adjourned. Time: 8:29 p.m.

Yes: All

No: None

Motion Carried.

Reminder: Send out reminder for the special worksession 3-23-2011.

Tentative downtown (council cleanup) Saturday, May 7th?

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William Laitila, Mayor

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Karen Haischer, CMC City Clerk