

Hancock Housing Commission  
Meeting Minutes  
June 15, 2011

President Ron Antila opened the regular meeting of the Hancock Housing Commission at 4:00 pm.

Commissioners Present: Antila, Haeussler, Johnson  
Absent: Dennis, Givens

**Public Comment:** None

A motion was made by Commissioner Johnson to approve the April 16, 2011 meeting minutes. There was no meeting in May due the Director illness. Support was made by Commissioner Haeussler.  
Ayes: Antila, Haeussler, Johnson  
No: 0  
Motion passed.

A motion was made by Commissioner Johnson to approve the May and June 2011 accounts payable. Support was made by Commissioner Haeussler.  
Ayes: Antila, Haeussler, Johnson  
No: 0  
Motion passed

A motion to approve the agenda with the additional Senate Bill #7 added under new business for discussion was made by Commissioner Johnson. Support was made by Commissioner Haeussler.  
Ayes: Antila, Haeussler, Johnson  
No: 0  
Motion passed.

**Old Business:**

Updates on Quincy Haven Apartments LDHALP were given. Progress reports from 6/3/2011 were presented and the current status of construction and project work completions in two weeks.

### **New Business:**

Updates on Quincy Haven Apartments LDHALP project were presented. Progress reports and the change order report was submitted for the month of June 2011. We will have our punch list developed on July 13, 2011. Project is scheduled for ribbon cutting on August 12, 2011 and Residents will occupy the following weekend.

Commissioner Haeussler commented on Senate Bill #7 that addresses state funded entities that may require their employees to pay 20% of the health insurance premium benefit they receive. This may or may not effect the HHC employees as we determine if we would qualify under the state funded component. We will continue to watch the action taken on this bill.

### **Maintenance Report:**

ABE performed their annual service visit on our HVAC systems. The elevator usage in Lakeview Manor has increased significantly in the month of May. The average use of a car is 233/day (small car) and 234/day (large car). The old wooden timbers outside of Lakeview Manor will be replaced with color boarder bricks. Our REAC inspection was conducted on April 19, 2011 and HUD also sent a QAI to inspect the Inspector! The inspection went very well on our part and we expect to have high marks once again. Annual Fire Drill is set for June 15, 2011. We are now up to 18 smoke free units in Lakeview Manor as we proceed with our smoke free building plan.

### **Directors Report:**

Section 8 Rental Assistance program has 29 vouchers issued and there are no vacancies at Lakeview Manor.

Next meeting is **scheduled** for July 20, 2011 at 4:30.

Commissioner Haeussler made a motion to adjourn the meeting at 5:45 pm.

Support was made by Commissioner Haeussler.

Ayes: Antila, Haeussler, Johnson,

No: 0

Meeting adjourned.

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Secretary – Gail Ross

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President - Ron Antila