

Hancock Housing Commission
Meeting Minutes
January 18, 2012

Vice - President Mark Dennis opened the regular meeting of the Hancock Housing Commission at 4:35 pm.

Commissioners Present: Dennis, Haeussler, Johnson
Absent: Antila, Givens

Public Comment: None

A motion was made by Commissioner Johnson to approve the December 29, 2011 meeting minutes. Support was made by Commissioner Haeussler.

Ayes: Dennis, Haeussler, Johnson

No: 0

Motion passed.

A motion was made by Commissioner Haeussler to approve the January 2012 accounts payable. Support was made by Commissioner Johnson.

Ayes: Dennis, Haeussler, Johnson

No: 0

Motion passed

A motion to approve the January 18, 2012 agenda was made by Commissioner Haeussler. Support was made by Commissioner Johnson.

Ayes: Dennis, Haeussler, Johnson

No: 0

Motion passed.

Old Business:

Review of the revised FY 2011 Operating budget for HHC.

Approved FY 2012 Operating Budget for HHC.

Approved installation of wireless connection proposal for the Lakeview Manor Community room by Computer Mechanix.

Commissioner Haeussler motioned to have the Director consult with our Attorney (Kevin Mackey) on Title 21 and our "One Strike Your Out" policy to see if it complies with the current controlled substance topic. Support was made by Commissioner Johnson.

Ayes: Dennis, Haeussler, Johnson

No: 0

Motion passed.

The Board requested a visit from Stephan Olsson from Wickley Agency to speak about our current health care plan for HHC employees. Possibly at our March 2012 meeting.

New Business:

Commissioner Haeussler motioned to raise the Charter Communication cable rate for Lakeview Manor and Lakeview Manor Annex Residents from \$32.00 to \$35.00 to offset the new bulk rate increase for 2012 from Charter Communications. Support was made by Commissioner Johnson.

Ayes: Dennis, Haeussler, Johnson

No: 0

Motion passed.

Commissioner Haeussler made a motion to increase the monthly rate for units in Lakeview Manor and with air conditioners from \$15.00 per month to \$20.00 per month. This monthly charge includes installation by HHC Staff and removal of A/C units by HHC Staff. Support was made by Commissioner Johnson.

Ayes: Dennis, Haeussler, Johnson

No: 0

Motion passed.

Commissioner Haeussler motioned to increase the cost of the laundry room fees for the washer and dryer from .75 cents per load for the washer to \$1.00 per load and .50 cents per load for the dryer to \$1.00 per load. Support was made by Commissioner Johnson.

Ayes: Dennis, Haeussler, Johnson

No: 0

Motion passed.

Maintenance Report:

The Fire Department was called to QHA on 1/1/2012 responding to a Resident that had called 911 when his smoke alarm in his unit wouldn't shut off. He was cooking on the stove and it activated the unit smoke alarm. Maintenance staff is currently working on one rehab in apt. 311. Snow removal is going along fine with our new Kubota and the additional parking we have with the QHA parking lot. RC Mechanical had to come in and repair a couple of leaking shower drains at QHA and Dollar Bay Linoleum and Tile had to come in and in an repair a couple of floor bubbles in the kitchen floors of 2 units. The new wireless connection is set up in the Lakeview Manor Community room. The password is "hancockhousingcommission" (all small letters no spaces).

Directors Report:

Section 8 Rental Assistance program has 34 vouchers issued and there is 1 vacancy at Lakeview Manor.

W-2's and 1099's will be distributed by the end of the month for all HHC Employees and Section 8 Landlords.

Next meeting is scheduled for February 22nd, 2012 @ 4:30 pm.

Correspondence:

The commission was given the HHC meeting schedule for 2012. The schedule will also be posted at City Hall in the common areas of Lakeview Manor.

The commission reviewed a letter from the Executive Director sent out to all HHC Staff with regard to budget restrictions and spending allowances.

The Board reviewed the notification from HUD for all PHA's that are high performers for Capital Fund 2012 funding. HHC is on the list! 😊

Commissioner Johnson made a motion to adjourn the meeting at 5.38 pm. Support was made by Commissioner Haeussler.

Ayes: Dennis, Haeussler, Johnson

No: 0

Meeting adjourned.

Secretary – Gail Ross

Vice - President – Mark Dennis