

December 21, 2016
Worksession
6:30 p.m.

Present: Councilors Tuisku, Bauman, Sequin, McKenzie, Belej
Absent: Councilor Blau
One vacancy

Also Present: Glenn Anderson, Kevin Mackey, Beth Fredianelli, Mary Babcock, Wayne Butler, Paul LaBine, Rick Allen and his wife

Reviewed and Discussed:

1. Reviewed the Council Committee Structure-Lisa McKenzie went over with some of the Council Members on what appointments they were interested in.
2. Paul LaBine addressed the Council- he applied for the vacancy for Ward III, gave a short review of his background. He will be sworn in on the January 18, 2017 meeting.
3. Santa came to visit and passed out goody bags to everyone, and wished everyone a Merry Christmas.
4. Glenn introduced Mary Babcock, who is the new City Clerk/Treasurer, and will start her new position on December 27, 2016. She addressed the Council and gave a short review of her background.
5. The new fire truck will be ready to be picked up a week from tomorrow (12-29-16), there is insurance on it already. It is a bigger truck than what they previously had, also it has water and foam with compressed air. The foam makes the hose lighter to hold, only one fire fighter needs to hold it! It does fit in the garage.
6. Glenn wanted to remind everyone that there is MSHDA Applications still available for people that are interested and qualify for them. Glenn mentioned that the funding is the lowest it has been in 30 years. One million available but usually it is around 9 million.
7. The Corps of Engineers are going to dredge the upper entry of the Portage Canal this coming summer. It will start by Lily Pond. It is 24' now and they want to make it 27'.
8. McLains State Park Master Plan was adopted, final plan will be released on December 8, 2016. \$6 million will be available for all 3 phases, \$1.25 million next year to start.
9. BSA Software will be back at City Hall in January 2017 to provide General Ledger training for Mary and Staff.
10. Glenn review some of the new businesses in Hancock.
 - a. Copper Island Engraving Kevin Mackey's wife Donna is running this
 - b. LaCantina Mexican Restaurant, liquor license pending
 - c. Zen Glow Wellness, 323 Quincy St., Suite 2
 - d. Keweenaw Sewing, moved from their Wickley store spot to the garden level of the First Merit Building
 - e. Jim's Pizza-new owner coming soon
 - f. Steve Palokowski applied for a liquor license for the old Elks building

- g. The old Gun Shop building on Quincy St next to Gemignani's may be sold
 - h. Capt. Matt's Fish-Matt Peterson selling fish at 809 Quincy St. across from Ginos
 - i. New attorneys, Kendrick and Bordeau, opening at 101 Quincy St.
11. Glenn will be gone on vacation starting 12-22-16 through 1-2-2017
 12. City to apply for funds for an update on a feasibility study for the City of Hancock Technology Park.
 13. Glenn added some extra parking spots in our parking lots for winter permit parking
 14. Chief of Police Wayne Butler reviewed some of their recent work with the Council.
 - a. Finlandia University headlines, President Johnson apologized to Rick Freeman
 - b. Winter parking complaints, towing vehicles
 - c. Wants to put an article in the GAZETTER to remind people to clean all snow off of their vehicles, have winter tires on your vehicles, and drive for conditions

Regular Meeting
 December 21, 2016
 7:32 p.m.

The regular meeting of the Hancock City Council was held on Wednesday, December 21, 2016 at 7:32 p.m. with Mayor McKenzie presiding. The United States Flag was honored by all in attendance with the following duly qualified Councilors being present:

Councilors Tuisku, Bauman, Seguin, McKenzie, Belej

Absent: Blau

One vacancy

Also present: Crissy Gerhart, Mike Markham, LaVerne Roos Chapin and Mitch Lake

Moved by Councilor Belej and seconded by Bauman to excuse Councilor Ron Blau from the meeting.

Yes: All

No: None

Motion Carried

Moved by Councilor Belej and supported by Councilor Tuisku to approve the agenda with the following changes: Add: Under New Business:

-Approval of October accounts payable with November

-#13 Consider to adopt Resolution #28-16

-#14 Consider to adopt Resolution #29-16

#15 Excuse Absent for Mary Tuisku for 1-18-17 meeting

Yes: All

No: None

Motion Carried

correspondence

Letter from David P. Mickelsen re: DNR charging property owners for crossing the DNR Trail. He is a long time property owner and was being charged \$300.00 for permits and now the DNR has requested \$1,000 for easements.

Letter from U.P.S.E.T.-their jurisdiction has expanded to include the whole Upper Peninsula

Moved by Councilor Tuisku and seconded by Councilor Belej to place the correspondence on file as presented.

Yes: All

No: None

Motion Carried

guests

Public Comment:

No one to address council

minutes approval

Moved by Councilor Belej and seconded by Councilor Bauman to approve the minutes of November 16, 2016 regular meeting.

Yes: All

No: None

Motion Carried

reports

Moved by Councilor Tuisku and seconded by Councilor Belej to accept the reports as presented and place them on file.

Hancock Bike and Pedestrian Committee, dated 12-8-16

Portage Lake Water & Sewage Authority, dated 11-8-16

Downtown Development Authority, dated 11-7-16

Yes: All

No: None

Motion Carried

admin report

1. Police Officer Ryan LaBerge stopped to play street hockey with some youth on Minnesota Street in Hancock. The picture made it on Facebook and was received well with the community. :))
2. KNNSC Capital campaign wish list, it is their wish to raise \$90,000, to put towards a tractor=\$60,000, sisu bridge=\$20,000 and \$10,000 for misc. things The Bridge Jam at the Orpheum Theatre raised funds for the bridge. Also the KNNSC received a donation of \$10,000 for the SISU bridge from Keith & Julie Meyers of Chassell
3. 805 Warren Street (Scott Walman residence) was torn down for a cost of \$10,173.54 through the H. C. Solid Waste Transfer Station, 4 days of hauling, \$85.00/ton
4. Legislative update-Library opt-out bills for DDA/TIFA's
5. Public Notice-Planning and DDA meeting cancelled for January 2017
6. PLWSA Audit ending June 30, 2016, flows stabilized for the City of Hancock
7. 2016 MNRTF Development Applications, 132 applications for grant monies, we scored 35th, approved \$20 million to local governments for projects. Hancock Waterfront/Recreationl Pier amt. requested \$294,000.00, board approved and waiting for the Governor to sign. PASSPORT Grant, City did not apply. Houghton County Arena requested \$45,000.00, will be awarded this amt.
8. LaCantina is waiting for the liquor license transfer. New tables, booths and upgrades in kitchen have all been done already
9. ISO Classification, City of Hancock was kept at a 05/5X for fire protection.
10. Update on medical marihuana registry identification cards, Houghton County, 605 patients and 127 caregivers
11. Info. on Court of Appeals Holds Email Deliberations Among a "Quorum" of a Public Body violates the Open Meetings Act
12. Update on 730 Elm St., no change, Wells Fargo's attorneys trying to make temp. fixes such as supports and enclosure
13. Glenn gave information about Paul LaBine and Mary Babcock to the media
14. MI registration and gas tax going up in January 2017, the City will be getting more road money in summer and fall.

old business

None at this time

new business

october/november a/p

Moved by Councilor Bauman and seconded by Councilor Belej to approve the October account payables in the amount of \$245,359.12 and November account payables in the amount of \$304,671.01 and authorizing payment as follows as funds become available.

Yes: All

No: None

Motion Carried

additional checks typed for nov.

Moved by Councilor Belej and seconded by Councilor Bauman approving additional checks typed in the month of November, in the amount of \$600,296.34 and authorize payment as follows:

Expenses \$ 274,781.65

Transfers 600,296.34

Total \$600,296.34

Roll Call Vote:

Yes: Belej, McKenzie, Seguin, Bauman and Tuisku

No: None

Motion Carried

ward III councilor

Moved by Councilor Belej and seconded by Councilor Tuisku to appoint Paul LaBine as new councilor for Ward III and will be sworn in at the next meeting, January 18, 2017.

Roll Call Vote:

Yes: Tuisku, Bauman, Seguin, McKenzie and Belej

No: None

Motion Carried

water project pay request

Moved by Councilor Belej and seconded by Councilor Bauman to approve water project pay request #8 in the amount of \$170,566.02.

Yes: All

No: None

Motion Carried

saw grant pay request

Moved by Councilor Bauman and seconded by Councilor Belej to approve SAW Grant pay request in the amount of \$36,082.68.

Yes: All

No: None

Motion Carried

new fire truck/final payment

Moved by Councilor Bauman and seconded by Councilor Belej to approve final payment to Custom Fab & Body LLC for new 2017 Freightliner Fire Truck in the amount of \$264,516.00. This brings the total truck cost to \$360,183.00

Yes: All

No: None

Motion Carried

mdot performance resolution

Moved by Councilor Belej and seconded by Councilor Bauman to approve the MDOT Performance resolution.

Yes: All

No: None

Motion Carried

afscme police contract

Moved by Councilor Belej and seconded by Councilor Bauman to approve the new 3 year tentative contract agreement with the AFSCME Police Supervisory Union with recommendations from Glenn and Personnel Committee.

Yes: All

No: None

Motion Carried

poam police union contract

Moved by Councilor Belej and seconded by Councilor Bauman to approve the new 3 year tentative contract agreement with the POAM Police Union, note changes on the Part-time: 2nd year is 2.25% and 3rd year is 2.25%

Yes: All

No: None

Motion Carried

appts city council committees

Moved by Councilor Bauman and seconded by Councilor Belej to approve the changes and appointments to the different committees:

Finance, Personnel and Public Safety: No changes

McKenzie, Belej and Tuisku

Community Development & Business Relations: 1 change

Bauman, Blau and (McKenzie) change to LaBine

Public Works and Utility Services: 1 change

Belej, Blau, and (Bauman) change to Seguin

OTHER

Council Recreation Commission Representative (2): Tuisku, Seguin

Council Finnish Theme Committee Representatives (2): McKenzie, LaBine

City Transit Committee: Bauman, Tuisku, LaBine

Ordinance Review Committee: Belej, LaBine and McKenzie

Yes: All
No: None
Motion Carried

re-appointments for city's
commissions/committees/boards

Moved by Councilor Belej and seconded by Councilor Bauman to consider and approve 2017 Committee/Commission/Boards re-appointments as:

Daniel Seguin, Planning Commission, 3 year term, February 15, 2020
Bob Wenc, Planning Commission, 3 year term, February 15, 2020
Tom Vichich, Cemetery Board, 5 year term, May 2021
Jonathan Luse, Jr., DDA Board, 4 year term, January 31, 2021
Kathy Johnson, DDA Board, 4 year term, January 31, 2021
Jeff Schreiber, Board of Review, 3 year term, December 2019
John Haeussler, Recreation Commission, Annual
Mary Tuisku, Recreation Commission, Annual
Kevin Kalinec, Recreation Commission, Annual
John Diebel, Recreation Commission, Annual
Chrissy Gerhart, Recreation Commission, Annual
Jason Parker, Recreation Commission, Annual
Bill Marlor, Recreation Commission, Annual
Glenn Anderson, Recreation Commission, Annual
Lisa McKenzie, Zoning Board of Appeals, 3 year term, January 31, 2020
Lisa McKenzie, LDFA, 4 year term, June 30, 2021
Bob Lewis, PLWSA, 2 year term, June 30, 2019

Yes: All
No: None
Motion Carried

resolution #27-16 karen haischer

CITY OF HANCOCK
RESOLUTION #27-16
HONORING THE SERVICE OF
CITY CLERK/TREASURER
KAREN HAISCHER

WHEREAS, Karen has worked for the City of Hancock for 42 years and 10 months, and

WHEREAS, Karen has served in the position as City Clerk/Treasurer for 35 years, and

WHEREAS, during her employment tenure, Karen has spent countless hours of service dedicated to the City, including Secretary to the Recreation Commission, Planning Commission, Downtown Development Authority, Building Authority, Economic Development Corporation, Zoning Board of Appeals, Historic Preservation Commission, Hospital Finance Authority, City Council, and the City Charter Commission, and

WHEREAS, Karen has also served as a volunteer board member to the Cemetery Board of Trustees, Main Street Hancock, Inc., Employee Assistance Committee and the City Election Commission, and

WHEREAS, Karen has served the City of Hancock with distinction, loyalty, and Professionalism, and

WHEREAS, Karen was a proud member and certified municipal clerk through the International Institute of Municipal Clerk's Association;

NOW THEREFORE BE IT RESOLVED, that the Hancock City Council express thanks, gratitude and appreciation to Karen Haischer for exemplary service to the City of Hancock and extend warm wishes to her on behalf of the Citizens of Hancock on her retirement on November 30, 2016.

AYES: Unanimous

NAYES: None

Motion Declared Carried.

Resolution declared adopted on Wednesday, December 21, 2016.

Deputy Clerk

Lisa McKenzie, Mayor

Mayor Lisa McKenzie went on to read the resolution and stated that Karen will be missed.

Moved by Councilor Belej and seconded by Councilor Bauman to adopt Resolution #27-16, resolution honoring the service of Karen Haischer.

Yes: All

No: None

Motion Carried

resolution #28-16 snb author.

RESOLUTION #28-16
BANKING AUTHORIZATION RESOLUTION
FOR SUPERIOR NATIONAL BANK

WHEREAS, The City of Hancock has hired a new City Clerk/Treasurer to replace a long time city employee who recently retired, Karen Haischer, and

WHEREAS, The new City Clerk/Treasurer is Mary Babcock, who begins employment with the City on December 26, 2016;

NOW THEREFORE BE IT RESOLVED, that the Hancock City Council hereby adds and approves Mary Babcock, along with current city officials, Lisa McKenzie (Mayor), Ted Belej (Mayor Pro-tem), and Glenn Anderson (City Manager) as authorized signatures for all financial accounts, including the Trust Department, at Superior National Bank.

AYES: All

NAYES: None

Motion Carried

Resolution declared adopted and approved on December 21, 2016.

Deputy Clerk

Lisa McKenzie, Mayor

Moved by Councilor Belej and seconded by Councilor Bauman to adopt Resolution #28-16, Banking Authorization Resolution for Superior National Bank.

Yes: All

No: None

Motion Carried

resolution #29-16 first merit author.

RESOLUTION #29-16
BANKING AUTHORIZATION RESOLUTION
FOR FIRST MERIT BANK

WHEREAS, The City of Hancock has hired a new City Clerk/Treasurer to replace long time city employee who recently retired, Karen Haischer, and

WHEREAS, The new City Clerk/Treasurer is Mary Babcock, who begins employment with the City on December 26, 2016;

NOW THEREFORE BE IT RESOLVED, that the Hancock City Council hereby adds and approves Mary Babcock, along with current city officials Lisa McKenzie (Mayor), Ted Belej (Mayor Pro-Tem), and Glenn Anderson (City Manager) as authorized signatures for all financial accounts at First Merit Bank.

AYES: ALL
NAYES: None
Motion Carried

Resolution declared adopted and approved on December 21, 2016.

Deputy Clerk

Lisa McKenzie, Mayor

Moved by Councilor Tuisku and seconded by Councilor Belej to adopt Resolution #29-16, Banking Authorization Resolution for First Merit Bank.

Yes: All
No: None
Motion Carried

excused absence for m. tuisku

Moved by Councilor Belej and seconded by Councilor Seguin to excuse Councilor Tuisku from the January 18th, 2017 council meeting.

Yes: All
No: None
Motion Carried

Mayor McKenzie wished everyone a Merry Christmas!

Moved by Councilor Belej and seconded by Councilor Tuisku that this regular meeting of the City Council be adjourned. Time: 8:55 p.m.

Yes: All
No: None
Motion Carried.

Lisa McKenzie, Mayor

Deputy Clerk, Beth Fredianelli