

CITY OF HANCOCK  
COUNCIL MEETING MINUTES  
AUGUST 16, 2017

**6:30 p.m.**  
**WORKSESSION**

Present: Councilors Haeussler, Bauman, Seguin, McKenzie, Belej, LaBine and Blau  
Absent: None

Also Present: Glenn Anderson, Beth Fredianelli, Scott and Paula Hueter, Kevin Mackey, Cindy Hinkel, Keith Butler, Susan Burack, John Zurcher, and Rick Allen

Reviewed and Discussed:

1. Glenn announced that the Employee City Picnic is set for Friday, August 18<sup>th</sup> at 1:00 p.m. It will be held at the Beach Pavilion
2. Tezcuco Street, to go back to what it was pre-construction
3. Bump out curbs taken out and made flat, one by Sounds and Motion on Reservation St. and one by City Hall on Quincy St.
4. Joe Pizzi leaving the city after 16 years to work for the Houghton County Sheriff Dept. Wishing him the best.
5. City is getting a quote for painting the Front St. Wall
6. Joel Evilsizer, Lead Driver, is going to be attending the MI Public Transit Conference, August 22<sup>nd</sup> through August 25<sup>th</sup>. RTAP money will pay for almost 100% of the trip.
7. Charter Communication Franchise fee
8. Some complaints on why a part of White St. had to be dug up after it had just been paved. 301 White St. -water had been shut off for years because of a break in the service line. Contractor had to dig up in order to fix the broken line.
9. La Cantina Restaurant's business is picking up since the construction is finished
10. Little Brothers is celebrating their 35<sup>th</sup> Anniversary
11. Jeff Lang, CEO of Portage Health-Hancock has resigned and will be moving to Oregon. Roy Vinson is the Interim CEO. Jeff's vacancy on the DDA Board will be filled when the hiring of the new CEO is complete.
12. Chief Butler is on National Guard duty in North Carolina
13. City has been enforcing the junk car ordinance, if they are abandoned, they are towed, otherwise, people move them themselves
14. In September the City will be honoring 2 police officers for life saving.
15. City will also be honoring Stephen Smith for his work with the Key Ingredient Event.
16. Glenn will be gone on vacation from August 29<sup>th</sup> – September 13<sup>th</sup>, 2017
17. Airbnb inquiries in the city. Eight are listed in the City of Hancock. The City of Marquette just adopted an ordinance that says there can be one per block. John Haeussler stated that there is House Bill #4503 that the council can review. Add to the agenda tonight for discussion.

18. Isle Royale Sea Plane concerns-The Isle Royale Superintendent let the owner of the seaplane know of the citizen's concerns. They changed out some props on the plane to help quiet it down
19. John Zurcher would like to see the cemetery roadways get paved. May be a possibility next year. This item should be brought up to the Cemetery Board for their review
20. John Haeussler informed the council about the Charter Communication's franchise fee. He spoke with Don Gladwell of Charter, he said it is a 10 year contract. It must be approved 30 days from receipt of the letter. This fee is for the use of our right-of-way. We collect a 3% franchise fee from customers. Ted suggested that Glenn send an email to other city managers to see what they collect.
21. Paul LaBine reviewed the City of Hancock Driving Park Advertising Policy, dated August 16, 2017 with the council. The Hancock School Girl's Softball Team wants to sell advertising , \$1,000 for a 3 year commitment. Make two changes on the policy. One) #3. Second paragraph down, change semi-colon to a period and Two) #3 c.) Have it say, " Advertising shall be installed **and removed** by the Ad Seller without damaging Park property beyond the minimum necessary to install the advertising material;
22. Discuss 810 Lake Ave. complaint with Cindy Hinkel (805 Lake Ave.) and Keith Butler (803 Lake Ave.)  
-Concerned that there is a zoning violation at 810 Lake Ave., 7-9 cars parked there, this is zoned R-1. Three unrelated people constitute a family. The residents of 810 Lake Ave. park in Cindy's driveway and block her driveway. Keith Butler, 803 Lake Ave., addressed the Council and read a letter he wrote while Cindy passed out pictures of the cars involved in the complaint. Scott Hueter from 735 Lake Ave. addressed the Council with concerns of people recklessly driving on Lake Ave. Asked what a definition of One-Family is?? It was concluded that Glenn will draft a letter with the help of the City's Attorney, Kevin Mackey and Glenn will keep in touch with Cindy Hinkel.

Lisa McKenzie asked to have the rental ordinance on the agenda for the next worksession. Ted mentioned that Glenn's contract will be up in 14 months and the City should start discussions with replacing Glenn and starting the transition process. Add this to agenda under New Business for tonight's meeting.  
Worksession was closed at 7:50 p.m.

**7:30 p.m.**  
**REGULAR MEETING**

The regular meeting of the Hancock City Council was held on Wednesday, August 16, 2017 at 8:03 p.m. with Mayor McKenzie presiding. The United States Flag was honored by all in attendance with the following duly qualified Councilors being present:  
Councilors: Blau, LaBine, Belej, McKenzie, Seguin, Bauman, Haeussler

Absent: None

Also Present: Kurt Hauglie, Mitch Lake, Mike Markham

Moved by Councilor Belej and supported by Councilor Haeussler to approve the agenda with the following changes:

Add three items onto the agenda.

**Under New Business:**

#9. Consider application for a transit bus grant

#10. Discuss House Bill No. 4503

#11. New City Manager recruitment/ transition

Yes: All

No: None

Motion Carried

**CORRESPONDENCE**

An email from Becky Bruin-Slot, dated 8-3-17, regarding White St. traffic

Moved by Councilor Seguin and seconded by Councilor Belej to place the correspondence on file as presented.

Yes: All

No: None

Motion Carried

**PUBLIC COMMENT**

Susan Burack addressed the Council:

The Council needs to review the rental regulations

Tori hours-Wednesday's they are now open until 6:00 p.m.

**APPROVAL OF MINUTES**

Moved by Councilor Belej and seconded by Councilor Bauman to approve the minutes of July 19, 2017 regular meeting.

Yes: All

No: None

Motion Carried

Moved by Councilor Belej and seconded by Councilor Seguin to approve the minutes of the Recreation Commission dated July 11th, 2017, Planning Commission dated June 26<sup>th</sup> and July 24<sup>th</sup>, 2017, DDA dated June 5<sup>th</sup>, 2017 and PLWSA dated July 11<sup>th</sup>, 2017.

Yes: All

No: None

Motion Carried

### **ADMINISTRATIVE REPORT**

1. Traffic flow is much better now that the Front Street project is complete.
2. Mark Mountz has invested a lot in his new project at 118 Hancock St. with new siding, porch and parking lot.
3. Mark Elmer's property at 315 Reservation St. has a new paint job and his property at 100 Quincy St. has 28 new windows.
4. 632 Quincy St., owned by David Lucchesi, will be seeing some rehab
5. 101 Quincy St., owned by Jim Northey, will have 2<sup>nd</sup> floor exterior rehab done, also he purchased the pocket park next to his building.
6. New owner of Bleacher's Bar is Rhonda Jones, Snowed Inn LLC, 307 Quincy St. is waiting for the liquor license.
7. Tyler Sarazin has purchased 530 and 532 Quincy St.
8. New owners of Jim's Pizza are waiting for Health Dept. inspection
9. Lisa Almquist and Janet Nees have a new business at 323 Quincy St. it is: Zen Glow Wellness.
10. Sayen building MSHDA Rental Rehab, 6 apts., at 112 Quincy St.
11. Downtown beautification group has been weeding and will be planting tulips this fall.
12. Gartner's façade rehab has started at 115 Hancock St., new siding and roof, boxing in pillars, and a new concrete approach.
13. Recycling update-remains strong, will pick up speed once the students are back in class.
14. Roberts St. water main replacement project between Birch St. and Calumet St. is complete and they are prepping for the pavement.
15. Recreation millage playground structure update-3 structures, there will be volunteers to help put them together. The City is going to see if they can get students from sororities and fraternities to help. All the structures were on sale and there was free shipping. Should be up by October, weather permitting.

16. Houghton County Fair, August 24-27
17. Sewer televising update-Pipetek is finishing up this week. Flows are up from 2012, not sure if it is up from a leak or lake levels.
18. September 11<sup>th</sup> DDA meeting cancelled-need to replace Jeff Lang

#### Misc. Updates

1. McLain State Park Phase I bids due today.
2. Ash trees dying (Ash Borer here in City)

#### **OLD BUSINESS**

1. Consider sub-committee recommendation for proposed policy for baseball field adverting.

Moved by Councilor Belej and seconded by Councilor Haeussler to accept the recommendation of the proposed policy for baseball field advertising with two changes:

- Paragraph 3. Sentence starting with Failure to meet.....Remove semi-colon after **("Ad Seller") and add a period**
- Paragraph 3. C.) Advertising shall be installed **Add: and removed**

Roll Call Vote:

Yes: Blau, LaBine, Belej, McKenzie, Seguin, Bauman, Haeussler

No: None

Motion Carried

#### **NEW BUSINESS**

1. Consider approval of current checks payable

Moved by Councilor Belej and seconded by Councilor LaBine to approve the current checks payable in the amount of \$260,083.89.

Mayor Lisa McKenzie had one question regarding the payment to Bill Siler Contracting/Nominelli water service connection for the amt. of \$7,189.00.

Glenn said that it needed to be capped and was part of the water project and it was the City's responsibility.

Roll Call Vote:

Yes: Haeussler, Bauman, Seguin, McKenzie, Belej, LaBine, Blau

No: None

Motion Carried

2. Consider approval of Add'l checks typed for the month

Moved by Councilor Bauman and seconded by Councilor LaBine to approve the Add'l checks typed for the month in the amount of \$8,556.48.

Roll Call Vote:

Yes: Blau, LaBine, Belej, McKenzie, Seguin, Bauman, Haeussler

No: None

Motion Carried

3. Consider approval of SAW Grant pay request #12 for \$105,513.33

Moved by Councilor Seguin and seconded by Councilor Belej to approve the SAW Grant pay request #12 for \$105,513.33.

Roll Call Vote:

Yes: Haeussler, Bauman, Seguin, McKenzie, Belej, LaBine, Blau

No: None

Motion Carried

4. Consider approval of water project pay request #15 for \$121,294.88

Moved by Councilor Haeussler and seconded by Councilor Bauman to approve water project pay request #15 for \$121,294.88.

Roll Call Vote:

Yes: Blau, LaBine, Belej, McKenzie, Seguin, Bauman, Haeussler

No: None

Motion Carried

5. Consider approval of 10-year renewal cable franchise with Charter Communications and retain 3% local franchise fee

Moved by Councilor Belej and seconded by Councilor LaBine to approve a 10-year renewal cable franchise with Charter Communications and retain 3% local franchise fee.

Roll Call Vote:

Yes: Bauman, Seguin, McKenzie, LaBine, Belej, Blau

No: Haeussler

Motion Carried

6. Consider approval of professional services agreement with OHM Advisors for the 2018 Small Urban Grant project for downtown street repaving

Moved by Councilor Belej and seconded by Councilor Haeussler to approve the professional services agreement with OHM Advisors for the 2018 Small Urban Grant project for downtown street repaving

Roll Call Vote:

Yes: Blau, LaBine, Belej, McKenzie, Seguin, Bauman, Haeussler

No: None

Motion Carried

7. Consider with regret resignation of Jeff Lang from the DDA Board

Moved by Councilor Bauman and seconded by Councilor LaBine to accept with regret the resignation of Jeff Lang from the DDA Board

Yes: All

No: None

Motion Carried

8. Consider Planning Commission recommendation to approve the proposed new Master Plan for final public comment

Moved by Councilor Haeussler and seconded by Councilor Blau to table the Planning Commission's recommendation to approve the proposed new Master Plan for final public comment for one month

Yes: All

No: None

Motion Carried

9. Consider application for transit bus grant

Moved by Councilor Seguin and seconded by Councilor LaBine to approve MDOT Transit FY 2017 Section 5310 Project Authorization Resolution to purchase a new transit bus

Roll Call Vote:

Yes: Haeussler, Bauman, Seguin, McKenzie, Belej, LaBine, Blau

No: None

Motion Carried

10. Discuss House Bill No. 4503

Moved by Councilor Haeussler and seconded by Councilor Belej to direct the City Manager to draft a letter to Rep. Dianda, Senator Casperson and Governor Synder in opposition to House Bill #4503.

Yes: All

No: None

Motion Carried

#### 11. Discuss New City Manager Recruitment/ Transition

Moved by Councilor Belej and seconded by Councilor LaBine to start new City Manager selection with the Personnel Committee looking into it also taking Ron Blau's suggestion of going with an outside entity (aka: a head hunter).

Roll Call Vote:

Yes: Haeussler, Bauman, Seguin, McKenzie, Belej, LaBine, Blau

No: None

Motion Carried

To be noted: Glenn said he will not be involved in the hiring. Also, Councilor Blau said he will send an e-mail to everyone regarding the head hunter process.

Final Comments:

Lisa McKenzie: Add the following items on the next worksession:

-Parking on Tezcuco St. and Ravine St.

-Blight issues

Motion to Adjourn

Moved by Councilor Belej and seconded by Councilor LaBine to adjourn the meeting at 9:11 p.m.

Yes: All

No: None

Motion Carried

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Beth Fredianelli, Deputy Clerk

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Lisa McKenzie, Mayor



