

**Hancock Housing Commission
Meeting Minutes
April 22, 2009**

Regular Meeting

Roll Call - Commissioners present: Dennis, Welcome New Commissioner John Hauessler, Johnson

Absent: Antila, Dickson

The meeting was called to order by Vice President Dennis at 10:00 am.

Public Comment: None

A motion was made by Commissioner Johnson to approve the March 20, 2009 meeting minutes. Support was made by Commissioner Haeussler.

Ayes: 3

No: 0

Motion passed.

A motion was made by Commissioner Johnson to approve the April 2009 accounts payable. Support was made by Commissioner Hauessler.

Ayes: 3

No: 0

Motion passed.

No additions or deletions to the agenda.

Old Business:

- Approved resolution 01- 09 "American Recovery and Reinvestment Act" notice of funding for the Hancock Housing Commission. Total award was \$146,403.00
- Approved final pay off for 1417 Quincy street mortgage to Range Bank, N.A. for \$38,031.55.
- James Addition Disposition is scheduled for March 27, 2009.
- Approved resolution 02-09 "Tenant Accounts Receivable Write Off".
- Reviewed Section 8 SEMAP submission for 2009.

New Business:

- The closing for the sale of James Addition family units was completed on March 27, 2009. Final closing documents and the final letter of approval by the Special Applications Center were presented for review.
- The Board reviewed the final payoff documents for 1417 Quincy Street from Range Bank N.A.

Maintenance Report – R. Rivest, Lead Maintenance: The REAC inspection was conducted on March 11, 2009 and we had an excellent report with a few minor violations that were taken care of the same day. Maintenance is working on grounds clean up and sand removal. There was a pipe failure in the maintenance shop that carried our domestic hot water, this has been repaired. Annual PHA inspections will be held in late April for all the residents at Lakeview Manor and the Annex. All necessary documents for the ARRA funds have been submitted to HUD for our future projects. ABE Environmental Systems has conducted the 1st of two annual service visits.

Directors Report:

- Vacancy Report: Lakeview Manor & Annex 2, Section 8: 40.
- Upcoming/Past Events: Community Action food card update 4/24 @ 2pm.
- Conferences: UPHO in Harris 4/15- 4/17, NAHRO NCR conference in Grand Rapids 4/28 – 5/1.
- Next meeting scheduled for May 20, 2009 @ 10:00 am.

Adjournment

- A motion to adjourn the commission meeting at 10:25 am was made by Commissioner Johnson and supported by Commissioner Hauessler. All were in favor and the motion passed.

Secretary
Gail Ross

President
Ron Antila