

**CITY OF HANCOCK
COUNCIL MEETING
WEDNESDAY, FEBRUARY 21, 2018**

6:30 p.m.

Worksession

- CCISD approved bids for work on the building at 110 E. Quincy Street.
- The new transit bus will be delivered at the end of March, beginning of April.
- Transit Bus accident damage was \$6,500 is in for repairs. Insurance will be covering our deductible.
- A letter of support was given to MTU to support a grant application for sustainable energy with National Science Foundation.
- Letter of inquiry was submitted to Portage Health Foundation for an application of \$25,000 to upgrade the tennis courts at Terrace Park. The grant application is due in March.
- Finlandia is applying for \$15,000 grant from Portage Health Foundation to enlarge the Ryan Street garden.
- Portage Health Foundation awarded \$6,000.00 to the Keweenaw Nordic Ski Club.
- Bridgefest will be June 14-17, 2018. The parade on Friday night will start in Hancock.
- Dave Mattila is the new owner of Superior Sand and Gravel.
- Lighthouse at Hancock Health and Rehab tax tribunal case is moving forward. There is a possibility that an appraisal will be needed with an approximate cost of \$9,000 to \$10,000.
- August 7, 2018 is the deadline for filing petition for City Council openings.
- MDOT is reviewing the reimbursement request for the Dave's BP project and requested additional information.
- Glenn Anderson will be in Lansing March 15th-16th for transit training and in Pittsburgh June 11th – 15th for National Transit Conference.
- Community Development & Business Relations meeting scheduled at 4:30 p.m. on March 1st at Hancock City Hall.
- Finance, Personnel and Public Safety meeting schedule at 4:30 p.m. on February 27th, Hancock Fire Hall.
- Sign Ordinance final draft is in progress.
- City email list should receive notices and agendas for all open meetings.

7:30 p.m.

Regular Meeting

Call to order and pledge of Allegiance

Roll Call and verification of quorum

Present: Councilors Blau, LaBine, Belej, McKenzie, Seguin, Bauman, Haeussler

Absent: None

Review and approval of agenda

Motion by Councilor Bauman and seconded by Councilor Belej to approve the agenda.

Yes: All

No: None

Motion Carried

Communications

Houghton County Planning Commission
UPSET
Michigan Municipal League – Classified ad for City Manager

Motion by Councilor Belej and seconded by Councilor Bauman to accept communications and keep on file.

Yes: All
No: None
Motion Carried

Public Comment

- Patrick Visser and Kevin Manninen present information on FINN ZONE. A cooperative team effort to attract Finnish Companies to the area.

Review and approval of previous minutes

Motion by Councilor Belej and seconded by Councilor Bauman to approve the January 17, 2018 meeting minutes.

Yes: All
No: None
Motion Carried

Reports

Recreation Committee 1/9/2018
DDA 2/5/2018
Planning Commission 1/16/2018
Local Advisory Council 1/12/2018
Portage Lake Water and Sewer Authority 1/9/2018

Motion by Councilor Belej and seconded by Councilor Bauman to approve the meeting minutes and reports as presented.

Yes: All
No: None
Motion Carried

Administrative Report

- ACT 51 road funding distribution of \$35856.75 is estimated for the City.
- 2018 MDOT Small Urban grant of \$187,500 is scheduled to be bid out on June 1st. The total cost is projected at \$241,000 which includes the local share.
- Deficit elimination plan accepted by the State of Michigan for the TIF Elevation Street. This fund was eliminated effective 7/1/2017
- MML upcoming training events; Convention Sept 20-22, 2018, 2019 Capital Conference March 19-20, 2019, and UP Education Summit June 7-8, 2018.
- Electric rates for 2018 will be decreased for residential 6%, commercial 20%, and industrial 25%.
- Finance and accounting changes for 2017-2018 include ACH for utility billing, Equipment Rentals, State of Michigan payment system.

- Houghton County Fair Association proposed to 2.66-acre parcel owned by the City of Hancock. They have already acquired 2 parcels that were previously owned by Houghton County.

Old Business

None

New Business

Motion by Councilor Bauman and seconded by Councilor Belej to approve the current accounts payable in the amount of \$284,614.07.

Yes: Blau, LaBine, Belej, McKenzie, Seguin, Bauman, Haeussler

No: None

Motion Carried

Motion by Councilor Haeussler and seconded by Councilor Belej to approve the budget amendments through January 31st for the General, Major Street, Local Street, Sewer and Water funds as approved by the finance committee.

Yes: Haeussler, Bauman, Seguin, McKenzie, Belej, LaBine, Blau

No: None

Motion Carried

Motion by Councilor Belej and seconded by Councilor Haeussler to approve the SAW grant payment #17 in the amount of \$14,383.82.

Yes: Blau, LaBine, Belej, McKenzie, Seguin, Bauman, Haeussler

No: None

Motion Carried

Motion by Councilor Belej and seconded by Councilor Haeussler to approve the agreement amendment between Ganders Consulting LLC and City as reviewed by the finance and personnel committee.

Yes: All

No: None

Motion Carried

Motion by Councilor Belej and seconded by Councilor Seguin to approve the MDOT Master Agreement amendment.

Yes: All

No: None

Motion Carried

Motion by Councilor Bauman and seconded by Councilor Belej to accept the resignation with regret of Dennis Shea from the Hancock Housing Commission effective March 15, 2018.

Yes: All

No: None

Motion Carried

Motion by Councilor Belej and seconded by Councilor Bauman to appoint Mary Stahl to the Hancock Housing Commission effective March 16, 2018 for a partial term ending December 31, 2019.

Yes: All
No: None
Motion Carried

Motion by Councilor Belej and seconded by Councilor Bauman to approve FY19 resolution for transit operational and capital funding.

Yes: All
No: None
Motion Carried

Motion by Councilor Belej and seconded by Councilor Bauman to schedule a Special City Council meeting on Wednesday, April 11th at 6:00 p.m. to review and consider City Manager applications. (This will be a closed meeting)

Yes: All
No: None
Motion Carried

Motion by Councilor Belej and seconded by Councilor Haeussler to approve of resolution #18-02 on a redevelopment liquor license for 426 Quincy St.

Yes: All
No: None
Motion Carried

Motion by Councilor Bauman and seconded by Councilor Belej to approve the resolution 18-03 to apply for a DNR Passport Recreation Grant for the campground ADA restroom facility upgrade project.

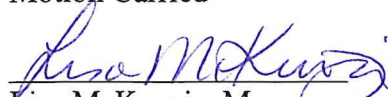
Yes: All
No: None
Motion Carried

Comments:

121 Quincy Street is for sale by Superior National Bank Trust as an agent for the owner. John Haeussler would like to have the Masonic Building on the agenda for next month's meeting.

Motion by Councilor Belej and seconded by Councilor Bauman to adjourn the meeting at 8:45 p.m.

Yes: All
No: None
Motion Carried



Lisa McKenzie, Mayor



Mary Babcock, Clerk

RESOLUTION #18-02

Moved by Councilor Belej and seconded by Councilor Haeussler
the adoption of the following resolution:

WHEREAS, Michigan Compiled Laws (MCL) 436.1521a(1)(b) provides that the City of Hancock may approve an application for an on-premises liquor license that may be issued by the Michigan Liquor Control Commission to an establishment which is located in a Downtown Development Authority (DDA) ("Redevelopment License").


WHEREAS, for an establishment to obtain such a Redevelopment License, it must be located in a DDA Development District, must be engaged in dining, entertainment, or recreation, must be open to the general public, and must have a seating capacity of not less than 25 persons.

WHEREAS, The Hancock Downtown Development District was established in accordance with Section 17(2) of Act 197, Public Acts of Michigan of 1975 and was adopted as Chapter 154 of Title XV of the Hancock City Ordinances on April 21, 1993. A map of the Development District is appended as Exhibit A.

WHEREAS, Michael Shupe, The Studio Pizza, doing business at 426 Quincy St., Hancock, which is located in the DDA Development District, and has asked for approval and issuance of an on-premises Redevelopment Liquor License.

NOW THEREFORE BE IT RESOLVED, that Michael Shupe, The Studio Pizza, is approved "ABOVE ALL OTHERS" to operate a Class C Liquor-Licensed Establishment under MCL 436.1521a(1)(b)(iii).

Adopted this 21st day of February, 2018.




Lisa McKenzie, Mayor



Mary Babcock, Clerk

CERTIFICATON

I, the undersigned qualified Clerk of the City of Hancock, Houghton County, Michigan, certify that the foregoing is a true and complete copy of the proceedings taken by the Council of the City of Hancock at a regularly scheduled meeting held on February 21, 2018.



Mary Babcock, City Clerk

CITY OF HANCOCK

RESOLUTION #18-03

**AUTHORIZING A MICHIGAN NATURAL RESOURCES RECREATION
PASSPORT GRANT APPLICATION FOR THE HANCOCK CAMPGROUND
ADA RESTROOM FACILITY UPGRADE PROJECT**

WHEREAS, the City is proposing to construct an addition onto the existing campground restroom that would be ADA compliant to serve the 72-site campground, and

WHEREAS, in addition, the project would include an electrical upgrade for the restroom and campground area, and

WHEREAS, funding is available from the DNR Michigan Resources Recreation Passport Grant Program, and

WHEREAS, the total cost is estimated at \$155,250 of which \$116,250 would be funded through the Michigan Natural Resources Recreation Passport Grant; and the City General Fund would fund \$39,000, and

WHEREAS, this project has been identified as a priority need in the City's Five-Year Recreation Plan:

NOW THEREFORE BE IT RESOLVED, that the Hancock City Council does hereby approve the submission of the grant application to the Michigan Natural Resources Recreation Passport Grant Program in the amount of \$116,500 and commits that the local match shall be provided by the General Fund.

Adopted this 21st day of February, 2018.

Yes:

No:

Motion Carried



Lisa McKenzie, Mayor



Mary Babcock, City Clerk

I, Mary Babcock, Clerk of the City of Hancock, do hereby certify that the above Resolution #18-03 is a true and correct copy of this Resolution adopted and passed at a regular meeting held on February 21, 2018.



Mary Babcock, City Clerk



OPINION OF PROBABLE CONSTRUCTION COST

ORCHARD, HILTZ & McCLIMENT, INC.

424 Hancock St, Hancock, Michigan, 49930

Telephone: (906) 482-0535 FAX: (906) 482-6453

PROJECT: Hancock Campground ADA Restroom Facility Upgrades
 LOCATION: Hancock Campground
 WORK: Building Addition

DATE: February 16, 2018
 PROJECT #: 7030-18-0020
 ESTIMATOR: EM
 CHECKED BY: MM
 CURRENT ENR: _____

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
1027051	Building Addition	LSUM	1	\$ 90,000.00	\$ 90,000.00
1027051	Electrical Upgrades	LSUM	1	\$ 35,000.00	\$ 35,000.00
1027051	Sitework	LSUM	1	\$ 10,000.00	\$ 10,000.00
					\$ 135,000.00
ENGINEERING (15%)					\$ 20,250.00
TOTAL OPINION OF PROBABLE CONSTRUCTION COST =					\$ 155,250.00