

**DOWNTOWN DEVELOPMENT AUTHORITY
MONDAY SEPTEMBER 9, 2019
MEETING MINUTES**

Call to order by Chairperson Pete Wickley, Roll Call
Paul LaBine, Pete Mackin, Steve Zutter, Bob Frantti, Jon Luse, Peter Wickley, John Diebel

Absent: Jordan Johnson, Randy Neiswonger

Motion by Member Luse and supported by Member Frantti to approve the agenda.

Yes: All

No: None

Motion Carried

Motion by Member Luse and supported by Member Frantti to approve the August 5, 2019 meeting minutes with the addition of Pete Mackin as absent.

Yes: All

No: None

Motion Carried

Public Comments - None

Updates/Information

- 201 E Franklin St
 - Request for redevelopment proposal deadline 9-13-2019.
 - If none are received we will be selling additional winter parking passes for this lot.
 - Bids for the building are also due on 9-13-2019
- Working on a database for the DDA district to begin collecting information from the property owners.
- Open House at the Houghton County Medical Center – Canal View
- Memorial Park Upgrades
- Barry Update
- Proposed Ordinances -Public Hearing, September 18th
 - Proposed Ordinance 304 – Flood Insurance
 - Proposed Ordinance 305 – Water Rate Increase
- DDA Requirements under Public Act 57, the purpose is to create transparency
 - 2 Informational meetings each year.
 - We will hold the meetings in October & December for this year.
 - Website upgrades to create a dedicated DDA section.
 - Include budget, projects, meeting minutes, plan documents.

Old Business

Motion by Member Mackin and supported by Member Luse to approve the façade grant for 820 Quincy Street in the amount of \$10,000 match.

Yes: All
No: None
Motion Carried

New Business

Motion by Member Luse and supported by Member Mackin to sell an additional 10 winter parking passes in the Franklin lot.

Yes: All
No: None
Motion Carried

Motion by Member Zutter and supported by Member Mackin to purchase a new light pole for the corner of Tezcuco and Quincy Street.

Yes: All
No: None
Motion Carried

Review the requirements for the flood insurance for impact on individual property owners.

Motion by Member Luse and supported by Member Zutter to adjourn the meeting.

Yes: All
No: None
Motion Carried


Mary Babcock, Clerk