

**DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES
MONDAY, MARCH 2, 2020**

Call to Order by Chairperson Jonathan Luse at 6:00 PM

Present: Bob Frantti, John Diebel, Pete Mackin, Ryan Heinonen, Paul LaBine, Jonathon Luse

Absent: Steve Zutter, Jordan Johnson, Steve Patchin

Other Attendees: Mary Babcock, Deb Mann, Jeannie DeClerck, Alyson Jabusch

Motion by Member Mackin and seconded by Member Diebel to approve the agenda as presented.

Yes: All

No: None

Motion Carried

Motion by Member Frantti and seconded by Member Mackin to approve the February 2, 2020 meeting minutes.

Yes: All

No: None

Motion Carried

Public Comments:

Jeannie DeClerck , Hancock Beautification Group with the formal request for Part 2 of the Beautification budget for summer of 2020 planting, baskets and new projects.

Updates/Information:

- Redevelopment Ready Community
 - Joint Meeting in May, 2020 with DDA, Planning Commission and City Council at a location to be determined.
 - Steps are being taken toward the new Guide to Development to assist investors and developers with the requirements for building/ renovating properties in the City of Hancock.
 - Three property sites are prioritized for RRC for grant funding and development with MEDC, Brownfield and CBDG.
 - A "town center" must be identified for RRC.
- City Council Vacancy left by Stephany Tubman's departure. At large position until November, 2020. Three applicants at time of this meeting.
- The City of Hancock submitted and received a \$30,000 grant from MSHDA for Neighborhood Enhancement the 500 block of Hancock Avenue.
- Grants have been written to Portage Health Foundation for the purchase of fruit trees and additional plantings around the City of Hancock, a Community Garden with location yet to be determined and for Campground Dock improvements.
- Key Ingredients is scheduled for Friday, July 17, 2020.

- Canal Rock schedule is complete for June and July.
- 7 replicas from the Detroit Institute of Art will be placed around the City of Hancock downtown area with permission received and agreements signed by all property participants, from June to October, 2020 at no expense to the City of Hancock. A \$2000 stipend was also received from the DIA for promotional and educational materials related to the project.
- CEDAM grant was submitted for Community Development fellow to assist with Redevelopment Ready Community status, Main Street Status and updating 5 year plans such as Capital Development Plan, Recreation Plan, Non-Motorized Transportation Plan and assisting with implementation of Master Plan goals. We should hear by the end of March if we received the intern fellowship. The cost to the City of Hancock is \$6000 for 15 months.
- 2020 Census – Posters will be made for the 4 large sign holders in the City. Important to reiterate correct census count needed for funding local government.
- Some of the Quincy Street vacant windows will receive window clings with historic photos printed by Industrial Graphics. Permission has been received from Mark Isaacson to proceed.
- The Semi-Annual DDA informational meeting will be held on April 6, 2020.

New Business:


- Beautification Budget – The HBG budget request is received by the DDA. The DDA continues to support the HBG in their efforts and will discuss funding at the April meeting after DDA budget review.
- Cynthia Cote of Copper Country Community Arts sent an additional letter with information regarding the financial request from the DDA. Cynthia Cote invites all members of the DDA to visit to see how the CCAC impacts the city and downtown. DDA Chair Jon Luse requested all members visit the CCAC prior to the next meeting so the DDA may take up the request after the budget session in April.

Motion was made by Member Mackin and seconded by Member Frantti to adjourn the meeting of the DDA at 6:30 PM

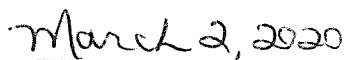
Yes: All

No: None

Motion Carried



Deborah Mann
DDA Coordinator



Date