

**Hancock Housing Commission  
Meeting Minutes  
December 22, 2009**

**Regular Meeting**

Roll Call - Commissioners present: Dennis, Haeussler, Johnson

Absent: Antila

The meeting was called to order by Vice - President Dennis at 10:05 am.

Public Comment: None

A motion was made by Commissioner Haeussler to approve the November 18, 2009 meeting minutes. Support was made by Commissioner Johnson.

Ayes: 3

No: 0

Motion passed.

A motion was made by Commissioner Johnson to approve the December 2009 accounts payable. Support was made by Commissioner Haeussler.

Ayes: 3

No: 0

Motion passed.

No additions or changes were made to the agenda.

**Old Business:**

- Approved new lease agreement for Hancock Housing Commission Residents.
- Reviewed final purchase agreement of property (3 lots) from Yalmer Mattila located at the corner of Quincy and Hecla.

**New Business:**

- The revised HHC 2009 budget was presented for review and action. Commissioner Johnson made a motion to accept the revised 2009 budget as presented. Support was made by Commissioner Hauessler.

Ayes: 3

No: Note

Motion passed

- The HHC 2010 budget was presented for review and action. After discussion took place, Commissioner Haeussler made a motion to accept the 2010 budget with the following revisions to the utilities:

Water: \$48,000.00

Electricity: \$60,000.00

Gas: \$63,000.00

Fuel: \$1,200.00

For a total of \$172,200.00

Support for the motion was made by Commissioner Johnson.

Ayes: 3

No: None

Motion passed.

- A copy of the 2008 Audit was handed out to each Commissioner for review and comment at the January 2010 meeting.

**Maintenance Report – R. Rivest, Lead Maintenance:**

The new generator was installed on December 14<sup>th</sup> by Bay Electric and Total Energy Systems. Plumbing in the power from the generator site to the crawl space over to the west side of the building will occur next spring. This generator will also serve Quincy Haven Apartments when constructed. A fire alarm pull station was activated on 11/13 on the 5<sup>th</sup> floor. The fire department responded and declared it a false alarm. Snow removal efforts have been constant in the month of December.

**Directors Report:**

- Vacancy Report: Lakeview Manor & Annex: 2, Section 8: 36.
- Upcoming/Past Events: Christmas Dinner for the Residents was held on 12/18/2009, Christmas craft show was held on 12/19 in our community room.

- Office was closed December 24<sup>th</sup> & 25<sup>th</sup>.
- Next meeting scheduled for January 20, 2010 at 10:00 am.

**Correspondence and Announcements:**

- Thank you received from the Scott Dickson Family.
- Thank you and a \$50.00 check was received from the Family Continuing Education Group.

**Adjournment**

- A motion to adjourn the commission meeting at 11:25 am was made by Commissioner Johnson and supported by Commissioner Hauessler. All were in favor and the motion passed.

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Secretary  
Gail Ross

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Vice -President  
Mark Dennis