

AGENDA
RECREATION COMMISSION
TUESDAY, NOVEMBER 7, 2017
6:00 P.M. CITY HALL

1. Call to order by Chairperson John Haeussler, Roll Call
2. Consider approval of the agenda
3. Consider approval of the September 12th minutes
4. Public Comments
5. Miracle Playground equip update
 - a. Terrace Park
 - b. Third St. Park
 - c. Montezuma Park
6. Discuss Passport grant ap for \$75,000 for campground bathroom ADA addition
7. Review record campground season
8. Consider recommending campground rate increase
 - a. 50 amp & water sites \$22 to \$25
 - b. Regular RV sites \$20 to \$22
 - c. Tent sites \$14 to \$15
 - d.
9. PLMES/City public ice skating agreement
10. Review beach dock design layout
11. DEQ & COE beach dock permit update
12. KCF outdoor recreation fund
13. PHF 2018 outdoor recreation fund proposal
14. Fair Board land/lease update
15. 2018 Beach concession, Portage Paddle Sports
16. Trail way funding sign presentation
17. Update on swing set installations
18. Other business
19. Adjourn

CITY OF HANCOCK RECREATION COMMISSION

September 12, 2017 meeting minutes

A regular meeting of the City of Hancock Recreation Commission was called to order by Chairperson John Haeussler at 6:06 PM at City Hall, 399 Quincy Street, Hancock, Michigan.

Present: Members Crissy Gerhart, John Haeussler, Bill Marlor, Amanda McConnon, and Dan Seguin.

Absent: Members Glenn Anderson, John Diebel, Kevin Kalinec, and Jason Parker.

The Commission welcomed new member Amanda McConnon.

The agenda was unanimously approved (Marlor, Gerhart).

The minutes of the July 11, 2017 regular meeting were unanimously approved (Seguin, Gerhart).

There was no public comment during the public comment session.

The Commission:

- Heard that the \$294,000 DNR beach dock grant award has been signed; plans still need to be submitted and approved by the DNR; City is hoping to bid out project in December or January.
- Reviewed the Campground revenue summary; June and July posted record highs.
- Heard that the poly sheets for the Lurn-Grove dashers have arrived; installation was intended for September, but recent, significant unscheduled work has altered the DPW schedule; Member Seguin will explore the possibility of assembling a volunteer work force to assist.
- Reviewed the City's new Driving Park Advertising Policy.
- Reviewed the final selection of playground equipment for Montezuma, Terrace, and Third Street Parks; City remains hopeful that two sets will be installed in October; at least one set will be installed next spring.

A motion of support and appreciation for the new swing sets donated by Leah Inman, Josh Penn Boris, and Matthew Boris, for Hancock Beach, Pine Park, and Porvoo Park was unanimously approved (Marlor, Seguin).

In other business, the Commission discussed:

- The base landscaping, led by Barry Givens, has been completed for the Schaaf-Givens sign at Driving Park.
- Naming the hardball field at Driving Park in 2018; recommendations are encouraged.
- Potential improvements to Klondike Park; suggestions include a picnic pavilion; a large Christmas tree; and art installations.
- Recommendations for capital improvements to be included in the City's proposed 2018-19 recreation budget are sought; can be brought to upcoming meetings; desire to have proposal for City Council in spring.
- Enhanced electrical service for the Houghton County Fair is potentially in (geographical) conflict with the new batting cages at the hardball field at Driving Park; Member Haeussler will follow-up with the City Manager; also will attempt to determine if there is any conflict with the proposed location of the bocce ball facility.

- The Bike and Pedestrian Committee is working on recommendations for signage throughout the City; if costs exceed the \$4,000 allocated in the 2017-18 recreation budget this is a candidate for additional funds in the next fiscal year; ideally signage will include how to access local ski trails as well.
- The concrete star in (Lower) Montezuma Park has been uncovered and is ready to receive plantings; Members Gerhart and Haeussler will continue to research the history of the star and the veterans' memorial.

The Commission has tentatively re-scheduled its next regular meeting for Tuesday, November 7, 2017, at 6:00 PM, at Hancock City Hall. Member Haeussler will confer with the City Manager to finalize the schedule. All members will be notified and a meeting notice will be posted at City Hall.

A motion to adjourn at 7:23 PM was unanimously approved (Marlor, Seguin).

Secretary Pro Tem John Haeussler

CITY OF HANCOCK

CAMPGROUND REVENUE SUMMARY

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
May	\$4,977.50	\$7,224.00	\$5,423.00	\$7,046.00	\$5,029.50	\$3,985.00	\$4,244.00	\$5,919.00	\$3,898.00
June	\$11,704.00	\$12,105.25	\$14,230.00	\$16,975.25	\$14,026.50	\$13,750.50	\$12,216.00	\$17,595.50	\$18,803.50
July	\$21,022.00	\$25,903.00	\$24,525.00	\$23,393.00	\$22,026.50	\$21,796.25	\$28,097.50	\$31,045.50	\$36,444.50
August	\$20,693.00	\$25,041.25	\$22,217.50	\$24,443.00	\$25,062.75	\$24,008.50	\$25,366.50	\$27,392.50	\$28,254.50
Sept.	\$11,458.50	\$7,963.50	\$9,120.50	\$8,680.50	\$10,053.00	\$8,507.00	\$15,130.00	\$15,620.50	\$15,911.00
October	<u>\$2,874.50</u>	<u>\$3,102.00</u>	<u>\$3,446.00</u>	<u>\$1,691.00</u>	<u>\$3,132.50</u>	<u>\$1,597.00</u>	<u>\$3,621.00</u>	<u>\$5,061.50</u>	<u>\$4,332.50</u>
Totals	\$72,729.50	\$81,339.00	\$78,962.00	\$82,228.75	\$79,330.75	\$73,644.25	\$88,675.00	\$102,634.50	\$107,644.00

OPENING DATE-MAY 1
CLOSING DATE-OCTOBER 15

2004, \$2.00 rate increase.
2007, \$2.00 rate increase.
2010 50 amp, \$22.00, water service sites \$22.00, regular RV site \$20.00, tent site \$14.00

58 RV sites
14 Rustic tent sites
72 sites

PORTAGE LAKE MULTI-EDUCATIONAL SERVICES, INC AND THE CITY OF
HANCOCK AGREEMENT FOR SERVICES RENDERED

This agreement for services rendered made on October 18, 2017 between the Portage Lake Multi- Educational Services, Inc. (PLMES), 1500 Birch St., Hancock, MI 49930 and the City of Hancock (City), 399 Quincy St., Hancock, MI 49930 to provide the PLMES with a total of \$60,000 payable over five (5) city fiscal years at \$12,000 per year and PLMES providing services rendered to enhance the city's recreation offerings to its residents.

The following terms and conditions will apply:

1. The City will make five (5) annual payments to the PLMES at \$12,000 per year beginning in FY 17/18, and will continue with the FY's 18/19, 19/20, 20/21 and 21/22. Generally, the payments will be made in October of each year out of the City's .8 mill recreation millage fund, which was implemented on July 1, 2017.
2. For the payment of \$60,000, the PLMES agrees to provide to City residents free public skating a minimum of two hours per week during the regular ice rink season, generally lasting up to 26 weeks per year. Initially, the open skating hours will be starting at noon on Wednesday's and Friday's, although this schedule can be modified by the PLMES upon notification to the City of Hancock, as long as the minimum two (2) hours is maintained per week at an equal or better time slot.
3. For this agreement, the City and PLMES value the per season public skating hours at \$8,500 with an inflation factor included in this amount.
4. The PLMES agrees to provide two hours per week during the regular ice skating season for a period of seven (7) years starting with the 2017/18 ice skating season.
5. In the event of scheduled hockey tournaments, equipment failure, or other events that limit the agreed to public skating hours, the PLMES agrees to make reasonable accommodations to reschedule the hours.

In witness whereof, the duly authorized representative of the parties execute this agreement on the date first above mentioned.

For the PLMES

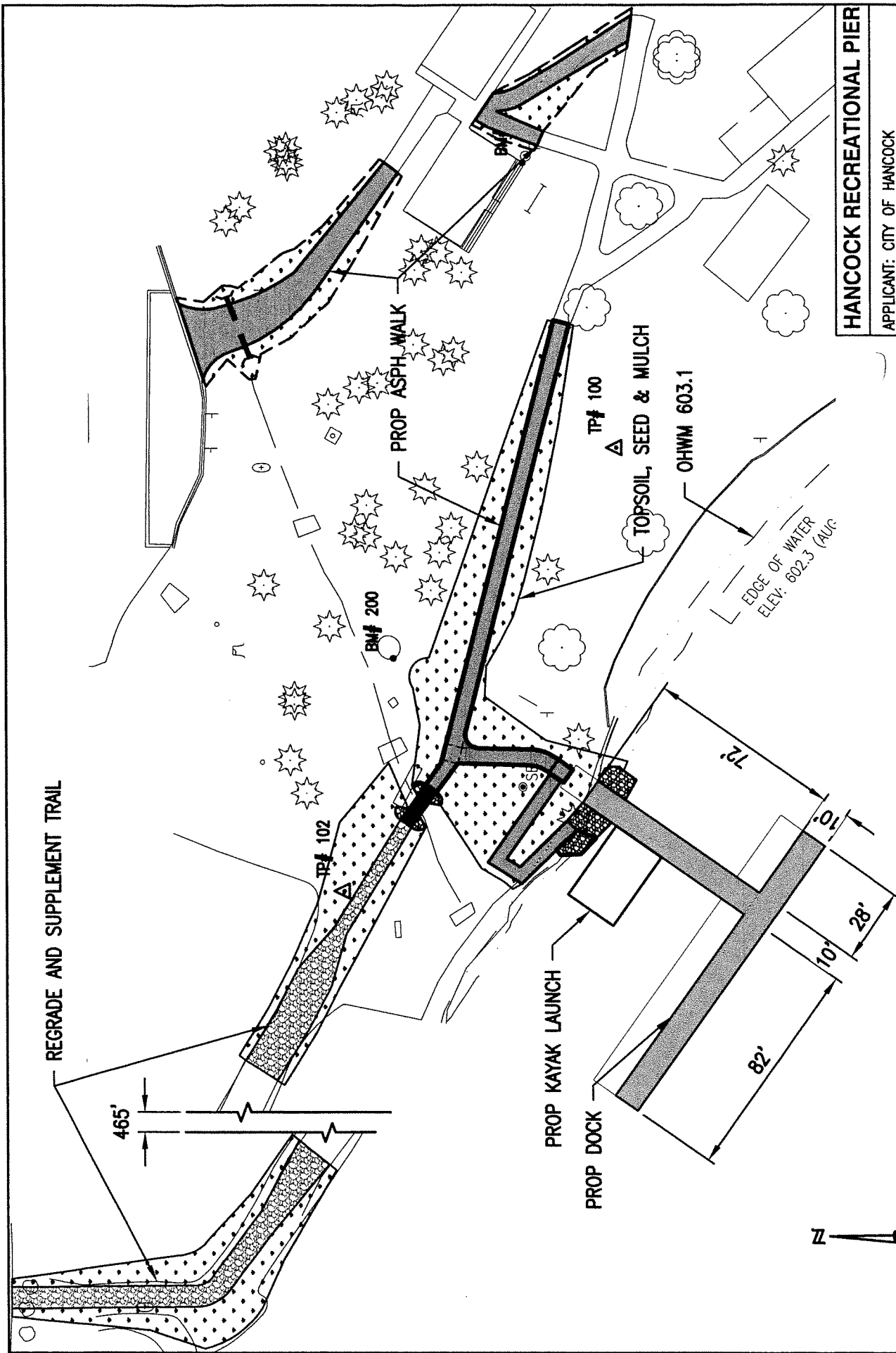
For the City of Hancock

David Hermanson, Board Chair

Lisa McKenzie, Mayor

Mike Schira, Secretary

Mary Babcock, City Clerk



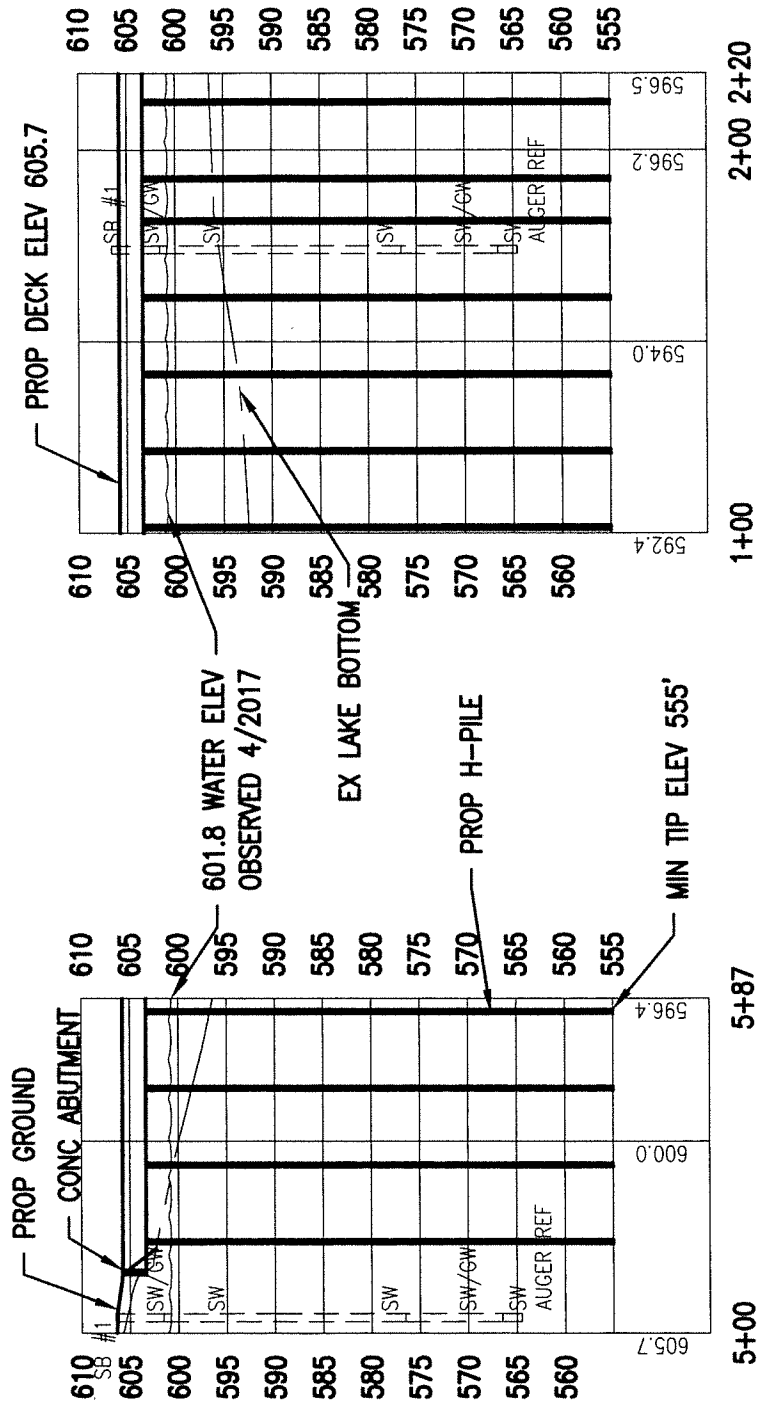
HANCOCK RECREATIONAL PIER

APPLICANT: CITY OF HANCOCK
 WATERWAY: PORTAGE LAKE CANAL
 CITY: HANCOCK
 COUNTY: HOUGHTON
 DATE: SEPTEMBER 1, 2017
 PROJECT NUMBER: 7030-17-0020
 SHEET 3 OF 6



HANCOCK RECREATIONAL PIER PROPOSED SITE

SCALE: 1" = 50'
 SCALE: 0 25 50 FEET



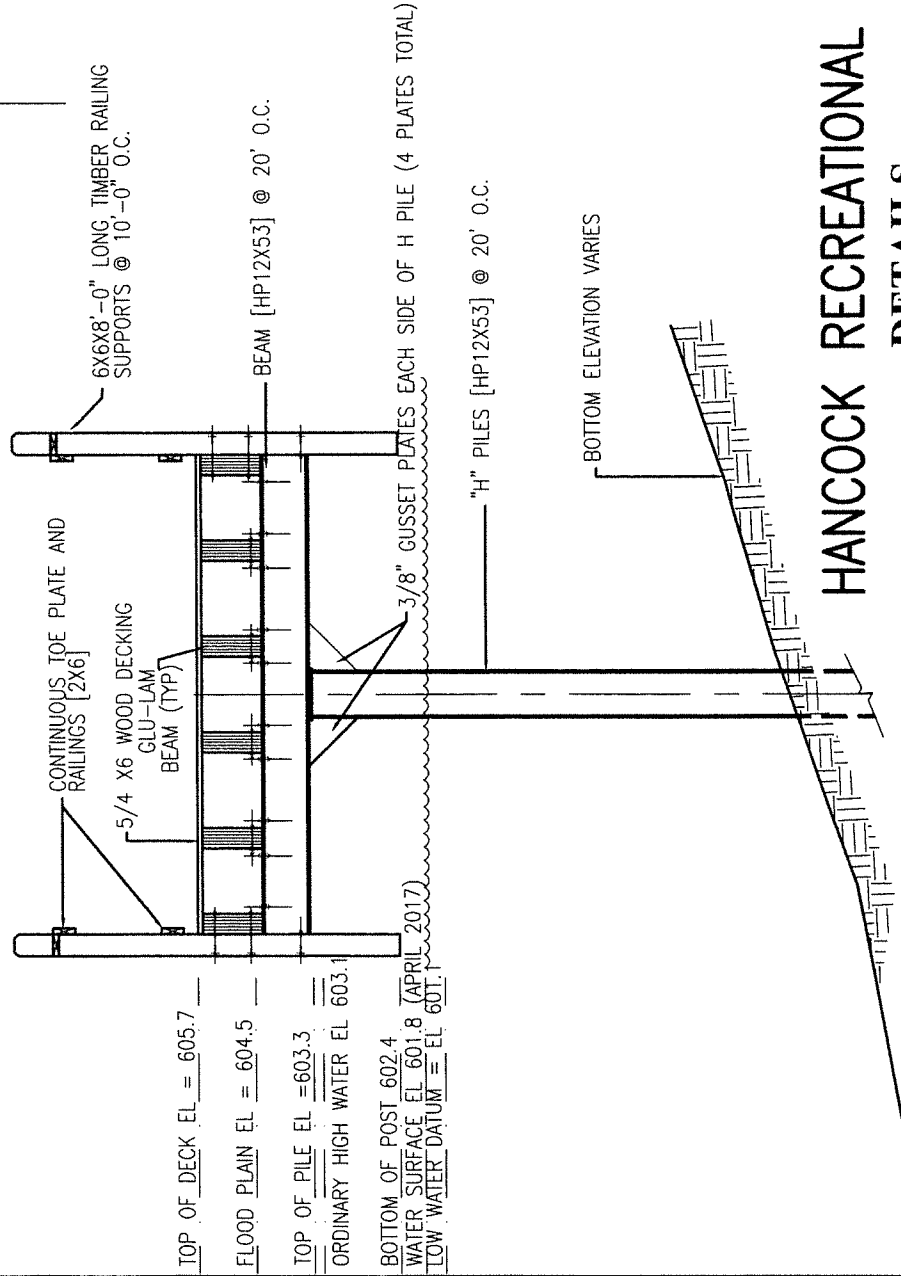
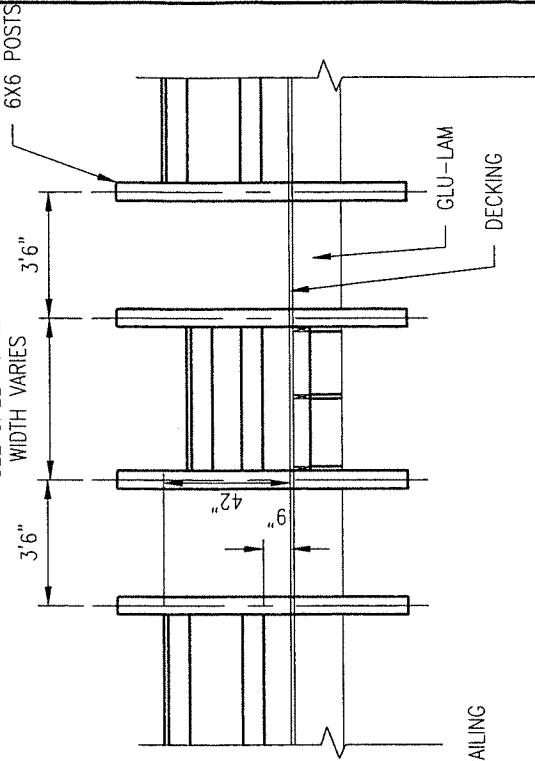
HANCOCK RECREATIONAL PIER PROPOSED PROFILE VIEW

SCALE H: 1"=50' V: 1"=4'

HANCOCK RECREATIONAL PIER

APPLICANT: CITY OF HANCOCK
WATERWAY: PORTAGE LAKE CANAL
CITY: HANCOCK
COUNTY: HOUGHTON
DATE: SEPTEMBER 1, 2017
PROJECT NUMBER: 7030-17-0020
SHEET 4 OF 6

ADA FISHING PIER
SEE SHEET C102
WIDTH VARIES



TOP OF DECK EL = 605.7
FLOOD PLAIN EL = 604.5
TOP OF PILE EL = 603.3
ORDINARY HIGH WATER EL 603.1
BOTTOM OF POST 602.4
WATER SURFACE EL 601.8 (APRIL 2017)
LOW WATER DATUM = EL 601.1

NOTE: KAYAK LAUNCH WILL ATTACH TO THE
PROPOSED PIER. THE LAUNCH WILL BE
REMOVED SEASONALLY. SEE INCLUDED
MANUFACTURER DETAIL PACKET.

BOTTOM ELEVATION VARIES



HANCOCK RECREATIONAL PIER

APPLICANT: CITY OF HANCOCK
WATERWAY: PORTAGE LAKE CANAL
CITY: HANCOCK
COUNTY: HOUGHTON
DATE: SEPTEMBER 1, 2017
PROJECT NUMBER: 7030-17-0020
SHEET 5 OF 6

HANCOCK RECREATIONAL PIER DETAILS

City Manager

From: North, Deana (DEQ) <NORTHHD@michigan.gov>
Sent: Monday, October 16, 2017 9:20 AM
To: City Manager; DePue, John (DNR); Madison, George (DNR);
'clerk@cityofhancock.com'; jpekkala@houghtoncounty.net;
'Robert.D.Deroche@usace.army.mil'; 'lmadison@hline.org'; Michael.Markham@ohm-
advisors.com
Cc: Nelson, Helana (DEQ)
Subject: DEQ-WRD Public Notice Posting HN6-G7T7-E06VD

Subject: DEQ-WRD Public Notice Postings

Do not send comments on public notices directly to this e-mail.

The Michigan Department of Environmental Quality, Water Resources Division has posted the following notice to our internet home page.

The City of Hancock, Attn: Glenn Anderson, 399 Quincy St, Hancock, MI 49930, has applied to this office for a permit under authority of Part 301, Inland Lakes and Streams of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA). The applicant proposes to install 195 lineal feet of 10-foot wide T-shaped dock with approximately 8 cubic yards of concrete abutment and place approximately 35 cubic yards of riprap along the shoreline. The applicant also proposes to install a seasonal kayak launch adjacent to the pier. The purpose of the proposed project is to provide better facilities at the City's beach and to provide a recreational pier that will allow for recreational activities like fishing, swimming, and kayak launching. The project is located in T55N, R34W, Section 28, Hancock, Houghton County, Michigan.

The entire copy of the public notice package may be viewed at the WRD's district office listed on the top of this public notice or online at: <https://miwaters.deq.state.mi.us/miwaters/#/external/publicnotice/search> To access the public notice page online, enter the file number on the left pane, select "Search" and view by clicking on the icon next to the public notice date. Comments may be sent electronically by clicking on the icon next to the comment period date. A hard copy of the public notice may be requested by calling 906-228-4853 or by e-mailing deq-wrd-miwaters@michigan.gov.



Keweenaw

community foundation

For **good.** For **ever.**

09/19/17

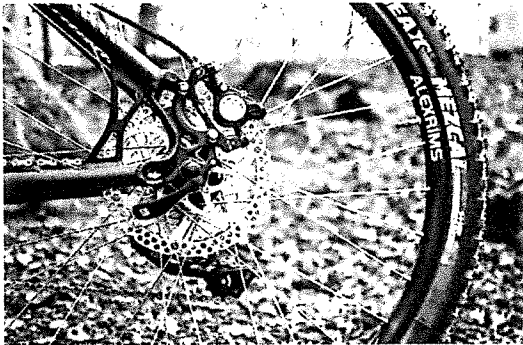
Contact: Hailey Hart

For Immediate Release

<http://www.keweenawcf.org>

Keweenaw Community Foundation and Portage Health Foundation Establish a Recreation Fund that will Benefit Many

A Newly Established Community Wellness and Outdoor Recreation Fund is Available



Hancock, Michigan--- Keweenaw Community

Foundation (KCF) along with Portage Health Foundation (PHF) is pleased to announce the availability of a newly established Portage Health Foundation Community Wellness and Outdoor Recreation fund. This fund was established with the intention that it will help influence

and financially support the outdoor recreational needs of the community.

"With KCF and PHF working together it creates an opportunity for matching funds, collaborative efforts, and grant projects that will help get our community members outdoors and active." said Kevin Store, Executive Director of the Portage Health Foundation. "Although this type of support falls outside our core areas of emphasis, we recognize the need in our community to help support and sustain outdoor recreation. This fund, along with additional support we will provide to it, will be a good first step in helping those efforts."

The fund will be maintained and managed by KCF and will put to use the available \$60,000 this granting cycle that would help support non-profits in Baraga, Houghton, Keweenaw, and Ontonagon counties.

The primary purpose of the Portage Health Community Wellness and Outdoor Recreation Fund will be to provide financial assistance and grant awards in support of focused initiatives, programs, or projects that influence or support individual physical activity and healthy nutrition. This fund will give the community the chance to expand, create, or sustain outdoor recreational resources throughout Baraga, Houghton, Keweenaw, and Ontonagon counties. It will also provide greater access and more choices for the identified community members to utilize these resources as part of their individual and collective health pursuits and enjoyment. Specific terms for the fund will come from a yearly granting process as part of the Request for Proposal (RFP) process.

Keweenaw Community Foundation's mission is to inspire giving that invests in our community's quality of life. This fund will help support that mission by encouraging organizations to work together to ensure the best quality of life and health for our community members.

According to Jim Vivian, Executive Director of the Keweenaw Community Foundation, an advisory board has been appointed and work is underway to begin drafting up the language for the first request for proposals (RFP) which will open on October 2nd.

Keweenaw Community Foundation will be releasing more information to the public as the announcement of the forthcoming RFP is announced.

For more information on Keweenaw Community Foundation, please visit their website at www.keweenawolves.org or contact Hailey Hart at hailey@kcf.org.

Through philanthropic services, strategic investments and community leadership, Keweenaw Community Foundation helps people support the causes they care about, now and for generations to come. For more information on Keweenaw Community Foundation and how to give, visit its website at www.keweenawolves.org.

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Schmidt
Corner

Lewer

Houghton Canal Rd

Lakeside Cemetery

S-553

S554A

Geovillas Rd

S-553

A-63

A65A

Hancock
Recreation
Area

Anthony St

Atlantic St

Vasberg St

Minnesota St

Summit St

N Lincoln

Quincy St Hancock

Hancock St

Water St

Lake Ave

N 2nd St

Scott St

N Lincoln

Indor St

French Town Rd

Mont Ripley Ski

Franklin Mine

Franklin Tram Rd

South St

Campus Dr

Tomasi Dr

Portage Dr

Silver Dr

Copper Dr

Fir St

Poplar St

Prospect St

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Prospect St

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Summit St

N Lincoln

Quincy St Hancock

Hancock St

Water St

Lake Ave

N 2nd St

Scott St

N Lincoln

Indor St

French Town Rd

Mont Ripley Ski

Franklin Mine

Franklin Tram Rd

South St

Campus Dr

Tomasi Dr

Number	Name	Direction
1	North: Waterfront/Downtown	Northbound
2	West: M203/Hancock Beach	Westbound
3	West: Confidence sign	Westbound
4	West: M203/Hancock Beach	Westbound
5	West: Hancock Beach/Maasto Hiihto	Westbound
6	West: Hancock Beach/Maasto Hiihto	Westbound
7	West: Maasto Hiihto	Westbound/Northbound
8	West: Maasto Hiihto	Westbound/Northbound
9	North: Hospital/Maasto Hiihto	Northbound
10	West: Maasto Hiihto	Westbound
11	North: Maasto Hiihto	Northbound/Westbound
14	East: Waterfront/Lift Bridge	Eastbound
15	East: Waterfront/Lift Bridge	Eastbound
16	East: Waterfront/Lift Bridge	Eastbound
17	East: Confidence sign	Eastbound
18	East: Bridge access	Eastbound
19	East: Houghton/Lift Bridge & Dollar Bay	Eastbound
20	East: Houghton/Lift Bridge	Eastbound
21	Warning sign	
22	Warning sign	
23	Map kiosk 1: Bridge	
24	Map Kiosk 2: Porvoo Park	
12	Map Kiosk 3: Maasto Hiihto	
25	Service Station 1: Porvoo Park	
13	Service Station 2: Maasto Hiihto	
26	West: Downtown/Quincy Hill	Westbound/Northbound
27	North: Hospital/Quincy Mine	Northbound/Eastbound
28	West: Downtown/Lift Bridge	Westbound
29	East: Hospital	Eastbound
30	East: Maasto Hiihto	Eastbound
31	West: Maasto Hiihto	Westbound

Wording

Waterfront (right arrow); Downtown (left/ahead arrow)

M-203/Hancock Beach (ahead arrow); restrooms/kiosk (left arrow)

Bike symbol (ahead arrow)

M-203/Hancock Beach (ahead arrow)

Hancock Beach/Maasto Hiihto trails (left arrow)

Hancock beach (ahead arrow)/Maasto Hiihto (right arrow)

Maasto Hiihto (left arrow)

Maasto Hiihto trails (ahead arrow)

Hospital (right arrow), Maasto Hiihto trails (left arrow)

Maasto Hiihto (right arrow)

Maasto Hiihto (left arrow)

Waterfront/Lift Bridge (ahead arrow)

Waterfront/Lift Bridge (right arrow)

Waterfront (ahead arrow); Lift Bridge (forked or left arrow indicating merge onto Hancock St.)

(none) Bike symbol, ahead arrow

Bridge access/Houghton (ahead arrow); restrooms/kiosk (right arrow)

Houghton/Lift Bridge (Left and Ahead arrow); Dollar Bay (Ahead arrow)

Houghton/Lift Bridge (ahead arrow); Hancock Waterfront (right arrow)

Cyclists check for traffic

Cyclists check for traffic

Downtown (left arrow); Quincy Mine/Hospital (ahead arrow)

Hospital/Quincy Mine (right arrow)

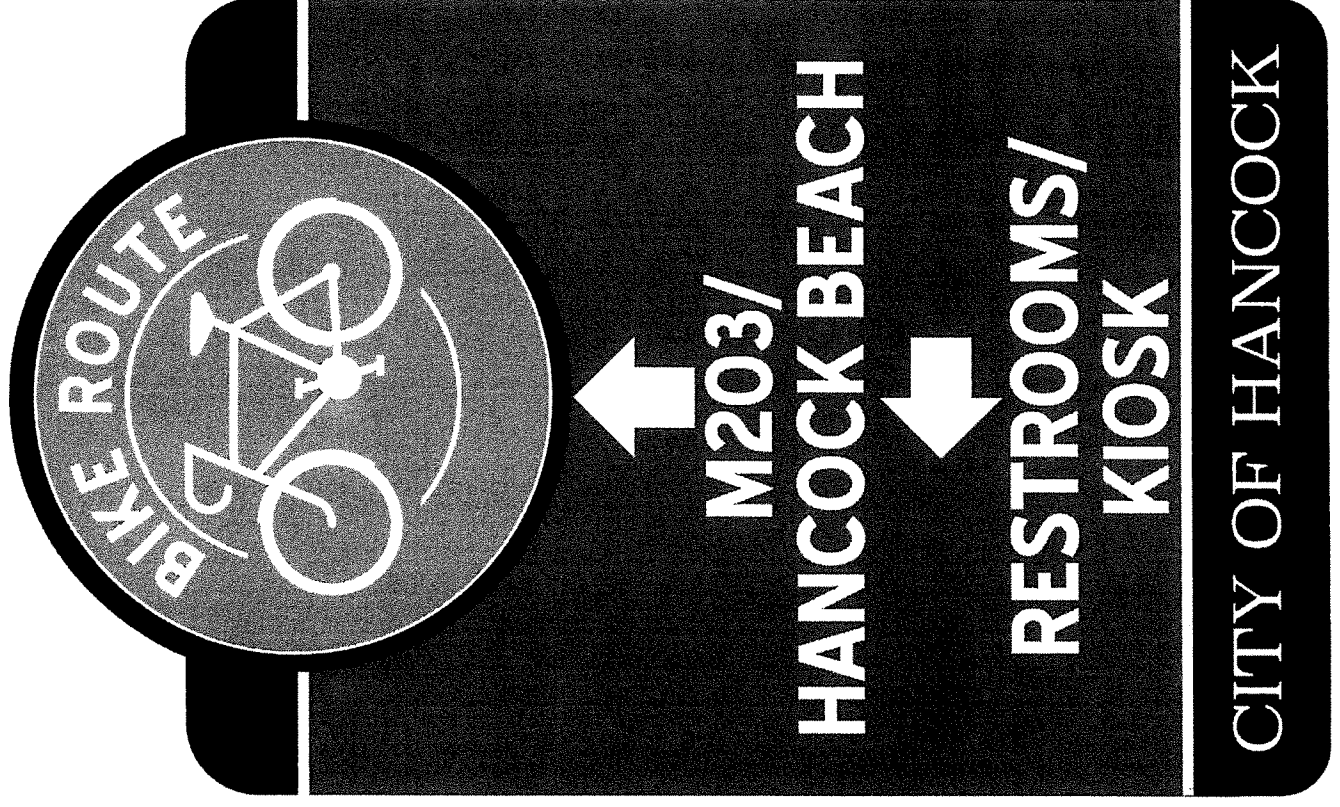
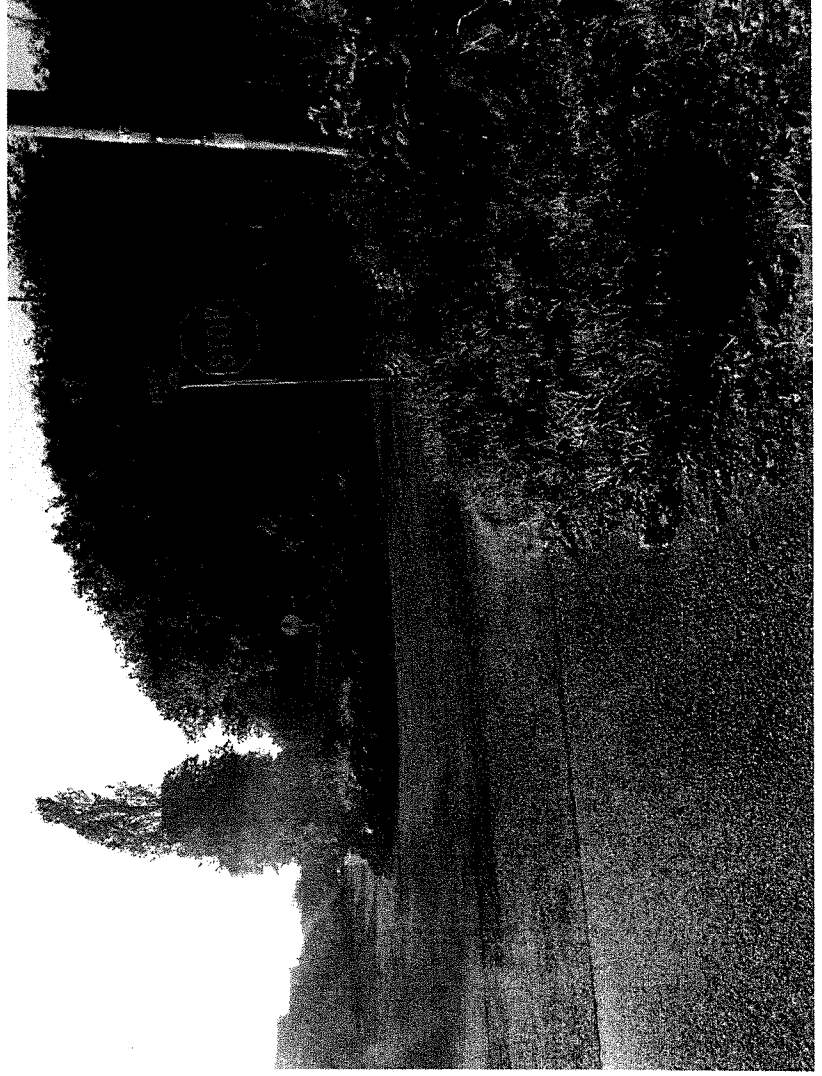
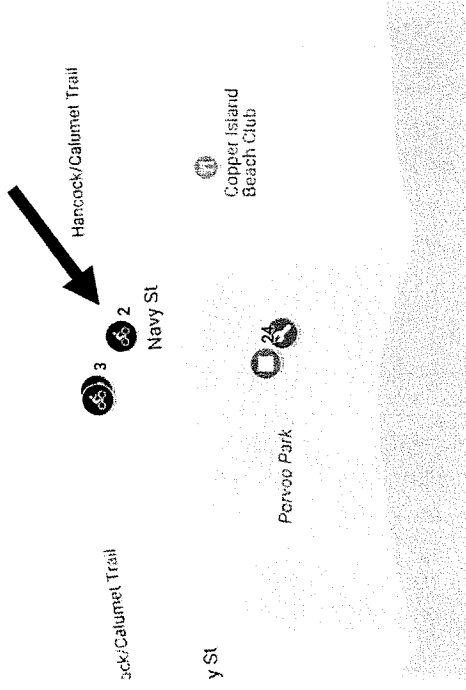
Downtown/Lift Bridge (left arrow)

Hospital (left arrow)

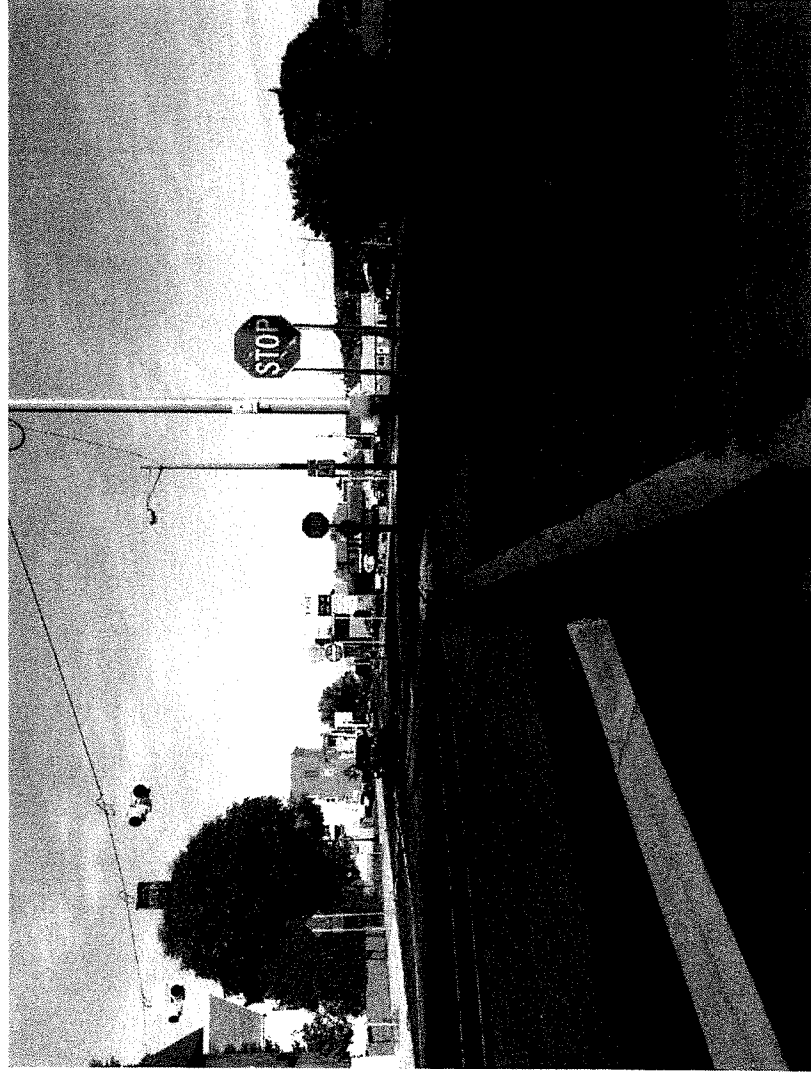
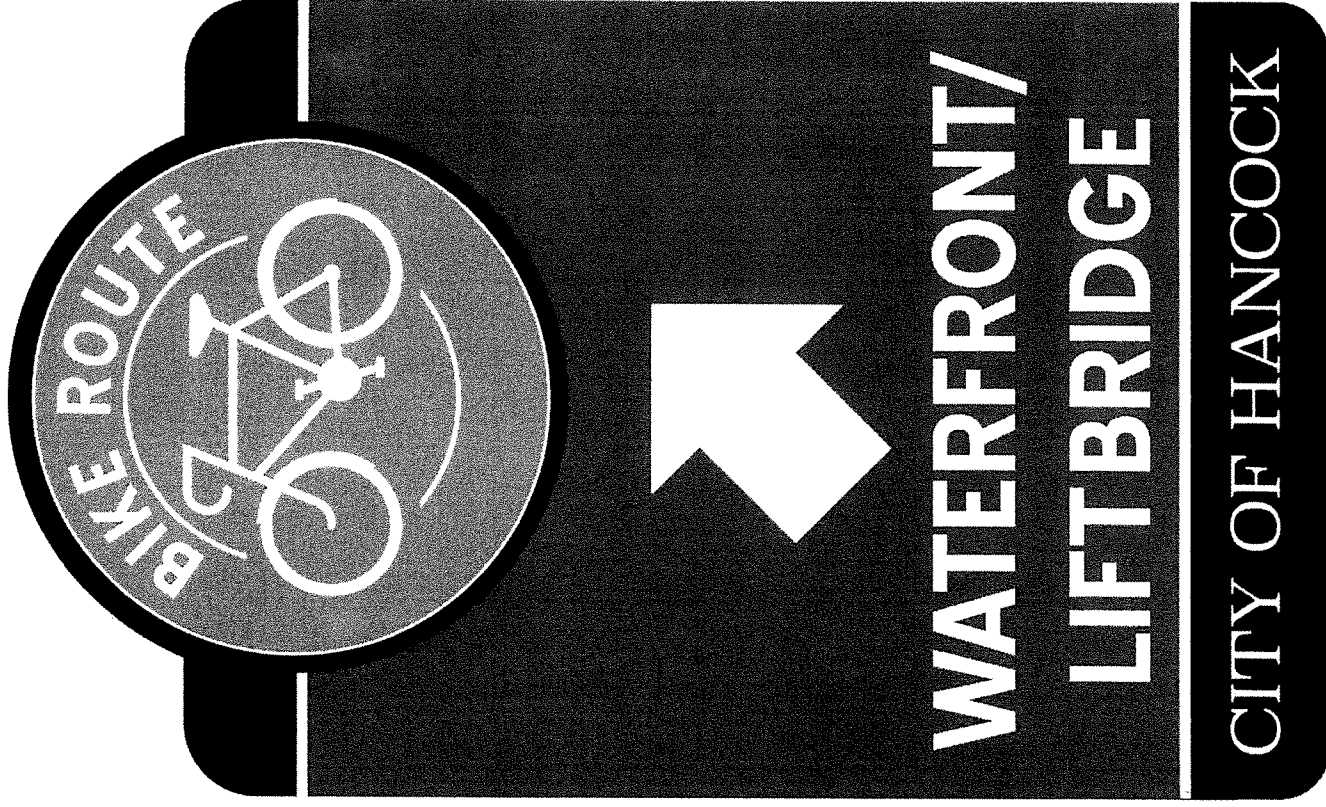
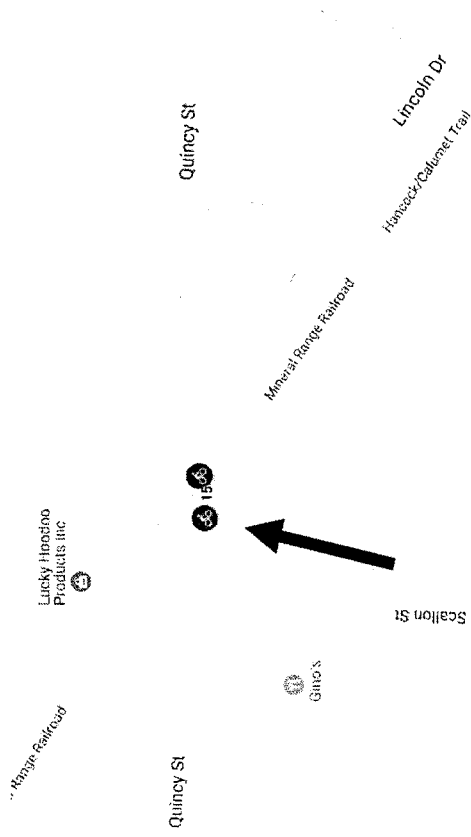
Maasto Hiihto (left arrow)

Maasto Hiihto (right arrow);

Example 1: Navy St. & Tezcuc

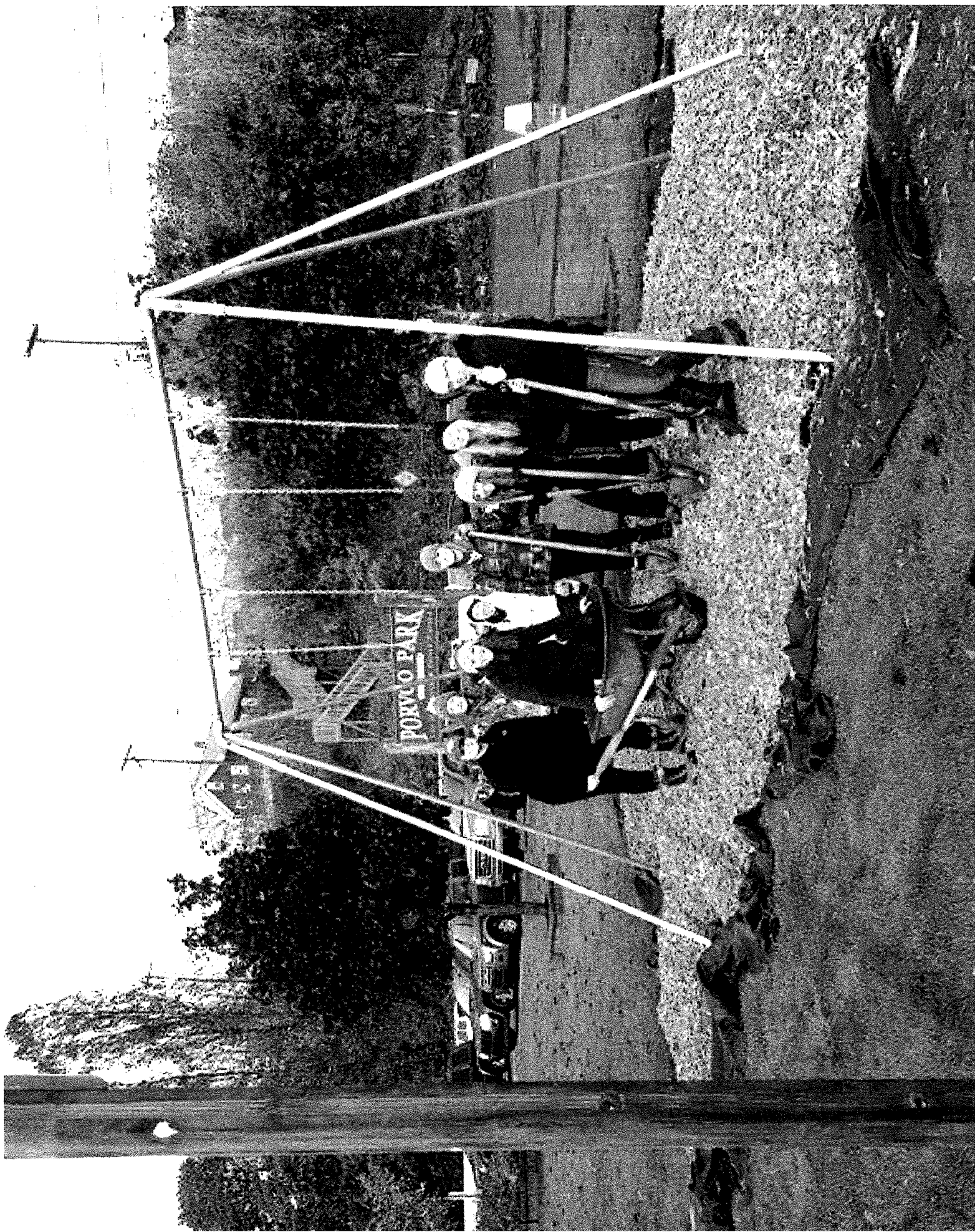


Example 2: Quincy St. & Lincoln Dr.

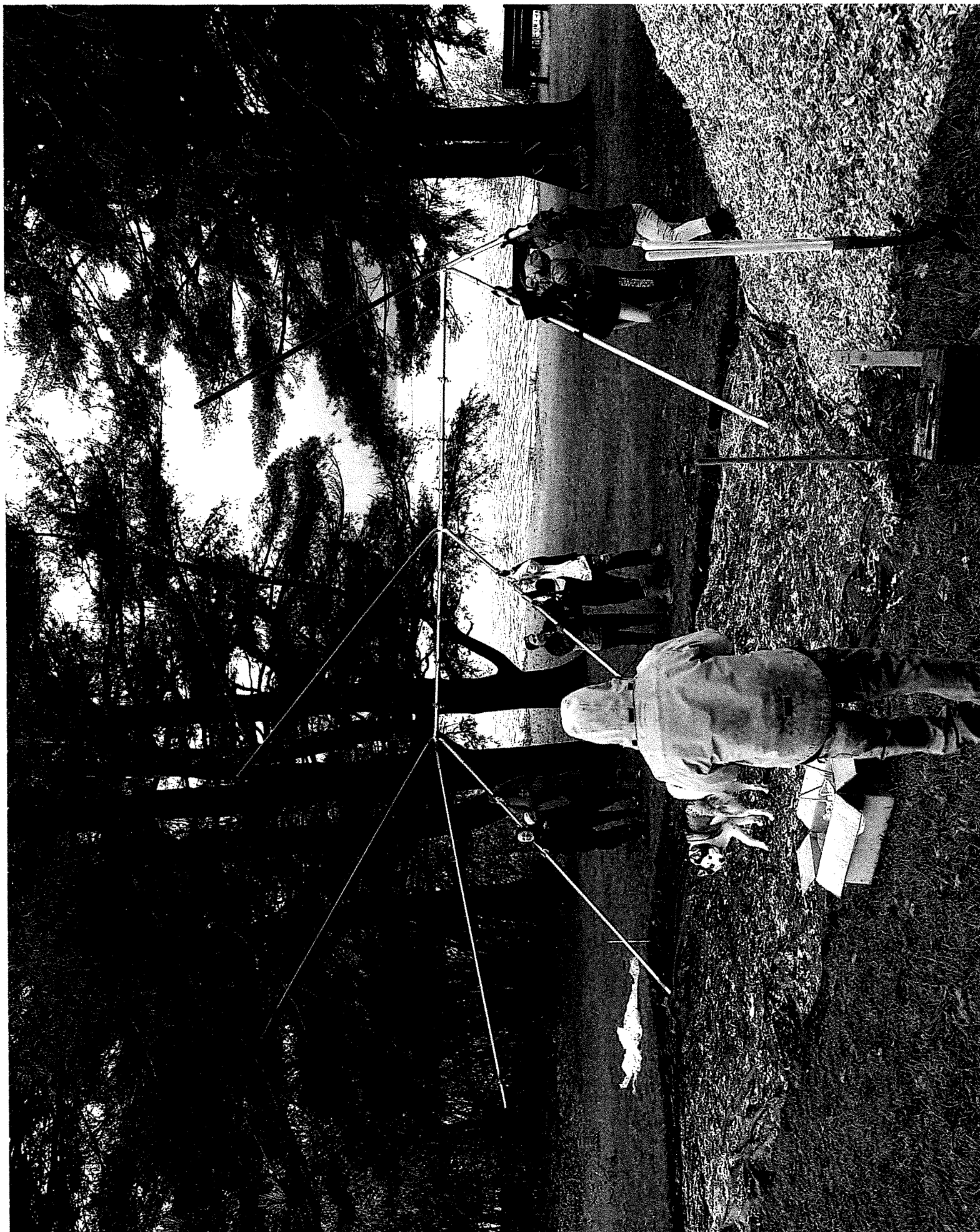


11/88/01





10/28/01



4/26/01

