

Hancock Housing Commission
Meeting Minutes
May 19, 2010

Vice President Mark Dennis opened the regular meeting of the Hancock Housing Commission at 4:30 pm.

Commissioners Present: Dennis, Givens, Haeussler, Johnson
Absent: Antila

Public Comment: None

A motion was made by Commissioner Haeussler to approve the April 14, 2010 meeting minutes. Support was made by Commissioner Johnson.

Ayes: 4

No: 0

Motion passed.

A motion was made by Commissioner Givens to approve the May 2010 accounts payable. Support was made by Commissioner Haeussler.

Ayes: 4

No: 0

Motion passed

Old Business:

The Public Hearing was opened for comments on the 5 year plan. There were no comments on the 5 year plan. The public meeting was closed and Vice President Dennis opened the regular monthly meeting.

The commission approved the 5 year plan for the Hancock Housing Commission.

The commission reviewed correspondence from the "Smoke Free Environment" project on smoke free apartment in the state of Michigan.

Review MSHDA documents and Hancock Housing Commission Management documents.

New Business:

After review of the final closing documents for Quincy Haven Apartments the commission approved to sign all closing documents to be presented at closing with MSHDA on May 27, 2010 in Lansing. Motion was made by Commissioner Johnson. Support was made by Commissioner Givens.

Ayes: 4

No: 0

Motioned passed.

The Executive Director discussed the closing procedure with the commission scheduled for 10:00 am May 27, 2010 in Lansing. Mike Mattila, General Contractor, Tracie Williams, Engineer, John Hauessler, Vice President of Hancock Housing Foundation, Gail Ross, Executive Director of Hancock Housing Commission and the bondsmen from Mattila Construction will be present along with our Attorney (Rachel Foster from Miller Johnson, Inc) and Will Moseng, Attorney for MSHDA. Benjamin Ide, Housing Development Officer will also be present from MSHDA.

A review of the first semi-annual report to the FHLBI for our AHP funding was presented. No activity was reported.

The commission reviewed the "Funding Set Aside" letter from HUD for the Section 8 rental assistance program.

Maintenance Report:

The maintenance report was given by Rick Rivest, Lead Maintenance Mechanic.

Directors Report:

Section 8 program is down do 34 vouchers in order to prepare for 6 tenant based vouchers to be converted into project based vouchers for Quincy Haven Apartments. MSHDA will supply the other 18 project based vouchers for the building.

There are no vacancies at Lakeview Manor or Lakeview Manor Annex.

Upcoming Events: Office closed Monday – May 31, 2010 Memorial Day.

Our next meeting is scheduled for June 16, 2010 at 4:30 pm.

Correspondence and Announcements:

Letter of resignation to Hancock Rotary Club from Gail Ross, Executive Director.

Commissioner Johnson made a motion to adjourn the meeting at 5:23 pm.
Support was made by Commissioner Givens.

Ayes: 4

No: 0

Meeting adjourned.

Secretary – Gail Ross

Vice –President, M. Dennis