

Worksession  
October 20, 2010  
6:30 p.m.

DRAFT

Present: Councilors Hainault, Slivon, Belej, Laitila, and McKenzie.  
Absent: Councilor Gemignani.

Also present: Manager Anderson, City Clerk Haischer, Mike Beaudoin, Doug Hayrynen and John Haeussler.

Reviewed and Discussed:

1. Paavola Wetlands
2. UPPCO increase is projected at 16.8% or \$20/month
3. Quincy Historic Landscape Report.
4. Osceola Twp. has their sewer proposal on the November ballot.
5. RD Money Update.
  - No grant money available on loans
  - October through December interest rate is 2.25%
6. Gartner's bldg. on Quincy Street Update.
7. Bird Ordinance?
8. Pat Campioni - Valley View Estate Update
9. Ellie Alexander re: Front Street Wall Banners
10. 928 Ohio Street Update (house fire damage)
11. MSHDA site visit 10/13
12. DELEG site visit 10/10
13. FYI City has trapped 20 skunks in our live traps.
14. Cemetery is closing on Friday, 11-12  
Campground is closing on Monday, 10-18
15. Update on the 2013 Finn Fest meeting last week.
16. IRS Audit of the 2006 Portage Health Bonds.
17. BHK Community Gardens at the Ryan Center update.
18. Update on the speed bump damage claim on Warren Street. \$1200.00
  - claim was sent to our insurance company for review
19. M&M PowerSports
  - 3 vehicles were stolen
20. Manager and Mayor will attend Jim Coreless dinner on behalf of the City.
21. Bruce Rukkila staff started the 2009/2010 audit this week.
22. Service Projects.
  - High school class is doing repairs to the Lynn Street barrier.
  - Saturday am MTU students are doing a fall clean up at the Beach, Campground and Fire Hall.
23. Police Quarterly Report. Chief Mike Beaudoin (July, August, September)  
695 complaints - 2 assaults, 4 domestics, 9 larcenies, 3 auto, 3 B&E's, 2 motor vehicle thefts, 4 MDOC, 2 bad checks, 2 drive offs, 4 warrants, 30 medical assists, 40 traffic accidents, assisted other departments 32 times. 12 new parking meters were installed. Meter money \$2631.00.
24. DPW Quarterly Report. DPW Director Doug Hayrynen (July, August, September)  
winter 2010/2011 salt and sand is in. Mechanics are working on rebuilding #19 Sander. The new sander is on order. Should be ready for winter. Still looking for a used dump truck. Will have to hire 2-3 part-time truck drivers. Water leaks on Dakota and Quincy Streets. Need a new compactor for a cost of \$7500 +. Within the next 5 years the City has to upgrade all of our street / traffic signs. Cost \$60,000 to \$100,000. (New retro-reflective signs, post and hardware) This is a Federal mandate. Cost \$10,000-\$15,000 annually over 5 years.
25. Pete Rynes (White Street barrier)

Public Hearing  
7:40 p.m.

1. The proposed 5 Year Recreation Plan, 2011 to 2015
2. The proposed acquisition of 3 water easements and 1 sewer easement

Mayor Laitila asked for public comment on the 5 Year Recreation Plan, 2011 to 2015.

-City received e-mail comments in support of including Government Lot 5 on the inventory list of Hancock properties used for recreation in this plan. (Susan Burack, Owen Mills, Kanak Nanavati, Sue Ellen Kingsley and Joe Kaplan).

Susan Burack asked that the Council update the 5 Year Recreation Plan 2011-2015 to include Government Lot 5 as recreation inventory. Per Public Comment.

Mayor Laitila asked for public comment on the proposed easement acquisitions.

-A 30 feet wide by 864.20 feet long water easement located in Adams Township from Benjamin and Sally Halonen for \$2000.

-A 30 feet wide water easement, equal to 3.85 acres, located in Adams Township, from Lake Superior Timberlands, LLC for \$20,085.

-A 200 feet side water easement located on Lots 1, 2,3,4,5,6 and 7, Block 1 Plan of the Village (now City) of Hancock, 101 Navy Street, from Mary Kaminski for \$5000.

-A 15 feet wide sewer easement located on Lots 13 and 14, Block C, Mineral Range Railroad Company's addition to the Village (now City) of Hancock, 204 Montezuma Street from Mary Junttila for \$2500.

Exact legal descriptions and maps are available for public inspection at City Hall.

Mary Jane Aho asked to see where the sewer easement is located as she lives next door to Mary Junttila.

Mayor Laitila closed this Public Hearing at 7:48 p.m.

Regular Meeting

October 20, 2010

7:48 p.m.

The Regular meeting of the Hancock City Council was held in the Council Chambers on Wednesday, October 20, 2010 with Mayor Laitila presiding. The United States Flag was honored by all in attendance with the following duly qualified Councilors being present: Hainault, Slivon, Belej, Laitila and McKenzie.

Absent: Councilor Gemignani.

Moved by Councilor Belej and seconded by Councilor Hainault to excuse Councilor Gemignani from his last regular meeting tonight.

Yes: All

No: None

Motion Carried.

Moved by Councilor McKenzie and seconded by Councilor Belej to approve the October 20, 2010 Agenda as amended as follows:

New Business: #14 Notice to accept the Schultz Equipment bid for \$30,001.00 for the salt spreader. #15. Authorize Doug to look for a used dump truck.

Yes: All

No: None

Motion Carried.

correspondence

Letter from Heather Bradway re: the Paavola Wetlands Preserve

Letter from MDOT re: 2008/2009 Audit Results for highway maintenance

Letter from MSHDA re: demolitions and rehabilitation projects

Letter from Charter re: programming service change

Letter from UPPCO re: rate increase

Moved by Councilor Hainault and seconded by Councilor McKenzie to acknowledge the correspondence as presented and place them on file.

Yes: All

No: None  
Motion Carried.

guests

Public Comment:

1. Susan Burack, 103 E. Quincy Street - progress on the Traffic Plan for the City

minutes approval

Moved by Councilor McKenzie and seconded by Councilor Hainault approving the minutes of the September 15, 2010 worksession and regular meeting as presented.

Yes: All

No: None

Motion Carried.

reports

Financials for April, May and June

-Cash Balances All Funds

-Due to/from All Funds

-Interest Earned All Funds

-Revenue/Expense Report All Funds

Moved by Councilor McKenzie and seconded by Councilor Hainault approving the Financial Reports as presented.

Yes: All

No: None

Motion Carried.

M/26 US41 corridor minutes of September 9, 2010

PLWSA minutes of August 10th and September 14th

PLLB Emergency Management Long Term Outage Group (Lift Bridge)

FTC minutes of April 12, 2010

Moved by Councilor Belej and seconded by Councilor Hainault to acknowledge the reports as presented and place them on file.

Yes: All

No: None

Motion Carried.

administrative report

1. Sale of escrowed Crystal Room Liquor License to the Iron Horse Restaurant and Bar, Chassell, MI.
2. State Police Grant for security upgrade to Police Department for cameras \$12,173.00
3. DDA mini-façade grants. Update
4. Bench donation in memory of Corbin Roy. \$939.00
5. Sewer project bid scheduled for October 27th at 2 p.m. Update
6. Water project update.
7. Council organizational meeting on November 10, 2010 at 7:00 p.m.
8. DDA downtown coupon promotion.
9. LDFA appointed Dan Crane (UPPCO) to the Board and elected him the new chairman.

old business

pete rynes request for fence  
1009 white street

No action at this time.

water & sewer easements

-A 30 feet wide by 864.20 feet long water easement located in Adams Township from **Benjamin and Sally Halonen for \$2000.**

-A 30 feet wide water easement, equal to 3.85 acres, located in Adams Township, from **Lake Superior Timberlands, LLC for \$20,085.**

-A 200 feet side water easement located on Lots 1, 2,3,4,5,6 and 7, Block 1 Plan of the Village (now City) of Hancock, 101 Navy Street, from **Mary Kaminski for \$5000.**

-A15 feet wide sewer easement located on Lots 13 and 14, Block C, Mineral Range Railroad Company's addition to the Village (now City) of Hancock, 204 Montezuma Street from **Mary Junttila for \$2500.**

Moved by Councilor McKenzie and seconded by Councilor Hainault approving the purchase of the above three water easements for \$27,085.00 and one sewer easement for \$2500.00 for our water and sewer projects.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila and McKenzie.

No: None

Motion Carried.

resolution #25-10

Moved by Councilor Hainault and seconded by Councilor Belej approving and adopting Resolution #25-10 "RESOLUTION APPROVING PURCHASE CONTRACT, NOTE AGREEMENT AND RELATED MATTERS" for the purchase of a new four-wheel drive sander truck. (copy on file)

Roll Call Vote:

Yes: Councilors McKenzie, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

resolution #26-10

Moved by Councilor Hainault and seconded by Councilor Belej approving and adopting Resolution #26-10 "CITY OF HANCOCK RECREATION PLAN" as follows:

WHEREAS, the Hancock City Council has undertaken a Five Year Parks and Recreation Plan which describes the physical features, existing recreation facilities and the desired actions to be taken to improve and maintain recreation facilities during the period between 2011 and 2015, and

WHEREAS, a public hearing was held on October 20, 2010 at Hancock City Hall to provide an opportunity for citizens to express opinions, ask questions, and discuss all aspects of the Recreation Plan, and

WHEREAS, the Hancock City Council has developed the plan for the benefit of the entire community and to adopt the plan as a document to assist in meeting the recreation needs of the community, and

WHEREAS, after the public hearing, the Hancock City Council voted to adopt said Recreation Plan.

NOW, THEREFORE BE IT RESOLVED the Hancock City Council hereby adopts the City of Hancock Recreation Plan 2011-2015 as a guideline for improving recreation for the residents of the City of Hancock.

Roll Call Vote:

Yes: Councilor Hainault, Belej, Laitila and McKenzie.

No: Councilor Slivon.

Motion Carried.

new business

september 2010 accounts payable

Moved by Councilor McKenzie and seconded by Councilor Belej approving the September, 2010 accounts payable in the amount of \$183,799.84 and the additional checks typed in the amount of \$2,326,015.04 and authorize payment as follows as funds become available

General	\$23,869.76
Major	7,471.05
Local	1,537.34
Transit	3,380.00
Sewer	57,486.29
Water	32,315.28
Motor V.	16,310.74
<u>DDA</u>	<u>41,429.38</u>
Total	\$183,799.84

Expenses	\$ 115,896.34
<u>Transfers</u>	<u>2,210,118.70</u>
Total	\$2,326,015.04

Roll Call Vote:

Yes: Councilors McKenzie, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

ldfa budget for 10-11

Moved by Councilor McKenzie and seconded by Councilor Hainault approving the LDFA Budget for FY 10/11 as presented:

Total Income	\$521,900.00
Total Expenses	521,150.00
Net Income	750.00

Yes: All

No: None

Motion Carried.

mjo contracting, inc. #4

Moved by Councilor Hainault and seconded by Councilor Belej approving the MJO Contracting pay request #4 in the amount of \$65,540.36 and authorize payment as funds become available. Transit Facility.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila and McKenzie.

No: None

Motion Carried.

transit facility project  
change order #1

Moved by Councilor Belej and seconded by Councilor Slivon to approve change order #1 in the amount of \$11,828.92 for the Transit Facility Project.

Roll Call Vote:

Yes: Councilors McKenzie, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

beach playground equipment

Moved by Councilor Belej and seconded by Councilor McKenzie approving the recommendation of the City Manager to spend \$3733.00 of the parks roundup money along with \$1916 of the General Fund to purchase a new playground structure for the Beach.

Direct the City Manager to send a thank you to the Hancock Rotary for its contribution of \$10,838.81 toward the total project of \$16,434.00 and authorize purchase.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila and McKenzie.

No: None  
Motion Carried.

resolution #24-10

Moved by Councilor McKenzie and seconded by Councilor Belej approving and adopting Resolution #24-10 "HANCOCK CELEBRATES CHAMBER OF COMMERCE MONTH OCTOBER 2010". (copy on file)

Yes: All  
No: None  
Motion Carried.

epa storm sewer grant  
\$244,000

Moved by Councilor Belej and seconded by Councilor McKenzie to accept the EPA Grant in the amount of \$244,000.00 for storm water improvements at the Hancock Beach. City cash match \$10,000 plus in-kind services.

Roll Call Vote:  
Yes: Councilors McKenzie, Laitila, Belej, Slivon and Hainault.  
No: None  
Motion Carried.

proposed purchasing ordinance

Moved by Councilor McKenzie and seconded by Councilor Belej approving the 1st reading of the Purchasing and Sales Ordinance Amendment, authorize publication in the Daily Mining Gazette and schedule a public hearing for November 17, 2010 at 7:30 p.m. as follows:

NOTICE TO CITY OF HANCOCK  
RESIDENTS  
PROPOSED ORDINANCE

CITY OF HANCOCK  
PURCHASING AND SALES ORDINANCE  
ORDINANCE #

AN ORDINANCE TO AMEND THE CITY OF HANCOCK PURCHASING  
ORDINANCE NO. 193

THE CITY OF HANCOCK ORDAINS:

The City of Hancock does hereby amend purchasing Ordinance No. 193 as follows.

Section 1. Amend Section 2, sub section 2.

Encumbrance of funds

- A. Increase the amount from \$2,000 to \$6,000 without prior council approval
- B. Increase the amount from \$2,000 to \$10,000 range that shall require prior council approval to \$6,000 to \$20,000.
- C. Increase the amount that written bids are required from \$10,000 to \$20,000.
- D. Increase the emergency purchases from \$2,000 to \$10,000.

Section 2.

Add the following new section number 12.

Bidding or open market purchase is not required when purchasing professional services such as legal, architecture, engineering, and accounting, utility purchases such as electric and natural gas, insurance services, election services, or utilizing federal or state procurement services when these agencies already have bid out the product or products and have offered these products and prices to the City of Hancock.

Section 3. Invalidation

If any part of this ordinance shall be held invalid, such part shall be deemed severable and the invalidity thereof shall not affect the remaining parts of the ordinance.

(The foregoing proposed ordinance was introduced in writing at the regular meeting of the Hancock City Council held on Wednesday, October 20, 2010 at 7:30 p.m.)

**A PUBLIC HEARING IS SCHEDULED FOR Wednesday, November 17th , 2010 in the Council Chambers at 7:30 p.m.**

This Ordinance will be presented to the Hancock City Council for adoption or rejection at the regular meeting of the Hancock City Council to be held on Wednesday, November 17, 2010 following the Public Hearing.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila and McKenzie.

No: None

Motion Carried.

epa request for proposals for the  
beach storm water improvements

Moved by Councilor Hainault and seconded by Councilor Belej to authorize the City manager to do a RFP for engineering services for the EPA Grant for the Beach Storm Water Improvements Project.

Yes: All

No: None

Motion Carried.

dda - leetun resignation

Moved by Councilor Hainault and seconded by Councilor Belej to accept with regret the resignation of Darin Leetun from the DDA Board effective November 1, 2010 and direct the City Manager to send a letter of appreciation for his service on this board.

Yes: All

No: None

Motion Carried.

proposed dog ordinance #

Moved by Councilor Slivon and seconded by Councilor McKenzie approving the 1st reading of the newly revised proposed dog ordinance, authorizing publication in the Daily Mining Gazette and to schedule a public hearing for November 17, 2010.

Roll Call Vote:

Yes: Councilors Slivon and McKenzie.

No: Councilors Hainault, Belej and Laitila

Motion Failed.

Moved by Councilor Hainault and seconded by Councilor McKenzie to table the proposed dog ordinance until the next regular meeting when we have a full council.

Yes: All

No: None

Motion Carried.

thornton construction 2 year lease

Moved by Councilor Belej and seconded by McKenzie approving a two (2) year lease with Thornton Construction Co, Inc. for the purpose of public use described as: for cross country skiing, cross country ski trail grooming, snow shoeing, walking, hiking, running, jogging, biking and dog walking.

NE ¼ of the NW ¼, Section 27, T55N, R34W

NW ¼ of the NM ¼ Section 27, T55N, R34W

SW ¼ of the NM ¼ Section 27, T55N, R34W

(copy of lease agreement on file)

Roll Call Vote:

Yes: Councilors McKenzie, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

schultz equipment

Moved by Councilor Hainault and seconded by Councilor Belej to approve the Schultz Equipment bid for a Swensen Stainless Steel Salt/Sand Spreader with a Wausau Under body

plow for \$25,486.00 along with \$4,500.00 of 5 year warranty upgrades on the International four-wheel drive truck.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila and McKenzie.

No: None

Motion Carried.

used dump trucks

Moved by Councilor Belej and seconded by Councilor Hainault to authorize DPW Director Doug Hayrynen to locate a used dump truck for purchase utilizing the balance of the RD equipment loan/grant in the amount of \$47,571.00.

Roll Call Vote:

Yes: Councilors McKenzie, Laitila, Belej, Slivon, and Hainault.

No: None

Motion Carried.

Moved by Councilor Belej and seconded by Councilor McKenzie that this regular meeting of the Hancock Council be adjourned. Time: 8:52 p.m.

Yes: All

No: None

Motion Carried.

---

William Laitila, Mayor

---

Karen Haischer, CMC City Clerk