

Worksession
August 17, 2011
6:30 p.m.

DRAFT

Review and Discussed:

1. Deceased - Nora Waldin Thompson - first female on the Hancock Council.
2. Sewer Project.
 - Norm Parks claiming 5' of the City 12' alley
3. MTU Grant through Ford Community College for a Transit Study for both the Cities of Hancock and Houghton, using MTU Students.
4. Mary Jane Waarala has some issues with her neighbor regarding her property.
5. MSHDA State Director will be making a Tour of Quincy Haven and other projects in the area.
6. LDFA - new roof on the old Power House is going to cost \$51,500. Changing from the metal roof to shingles.
7. MSHDA reps attended the Quincy Haven dedication. (Julie Gardner tour of Hancock)
8. MDOT Funds update.
 - Paving Front- Reservation-Quincy (2016 complete reconstruct)
9. Sampson Twp Tank appraisal at \$12,000.00.
 - Portage Twp. property (3 acres) appraisal at \$35,000.00
 - Proceeds would be deposited into the Water Fund.
10. Update on 116 Quincy Street.
 - Mike Lahti has expressed some interest in the property.
11. RD Money for used dump truck \$43,000
12. Fire at the duplex at 318-320 Hancock Street is boarded up and clean up has started.
13. KNSC has a grant application for cross country skiing at the Hancock Elementary School. Looking for grooming once a week along with the Maasto Hiihto.
14. Citizens Bank turned a profit this quarter. First time in three years.
15. Update on Campioni's Plat for Valley View Estates.
16. Harbenaro's is still looking for financing. Mike Lahti approached the Hancock Main Street Board for a loan in the amount of \$153,000.00. The board approved a \$25,000 loan.
17. The City will have two new fiber optics running through the City.
18. Update on the Copper Heritage Trail. Trail to Lake Linden.
19. Moyle was awarded a contract at the Quincy Smelter to cover certain areas.
20. EPA Torch Lake Super Fund update.
21. 2020 Census
 - 48 new dwelling units
22. Sewer Backups
 - Dr Sarizan's office on Quincy Street.
 - Contractor didn't cut out lateral on building.

Public Hearing

7:30 p.m.

Mayor Laitila called this public hearing open on Wednesday, August 17, 2011 at 7:30 p.m. for the purpose of discussing a proposed grant with Rural Development in the amount of \$13,000 for a new police patrol vehicle. If funded the City would contribute \$20,000 towards the purchase for a total cost of \$33,000.

Present: Councilors Laitila, Hainault, Slivon, Belej, Moore and Haeussler.

Also present: Manager Anderson, City Clerk Haischer, Lou Meyette and Roland Burgan.

Manager Anderson stated that the Police Department has three vehicles in use. One is administrative and two patrol vehicles. This new vehicle would replace the oldest police vehicle.

No Public Comment.

Mayor Laitila closed this public hearing at 7:35 p.m.

Moved by Councilor Haeussler and seconded by Councilor Belej to excuse Councilor McKenzie from tonight's meeting.

Yes: All
No: None
Motion Carried.

Special Presentation on the current downtown marketing campaign by Karyn Hanks owner of the Marketing Department and Stephan Olsson, President of the HB&PA.
Update on the 2nd Year of It's All Here!

Regular Meeting
August 17, 2011
8:02 p.m.

The regular meeting of the Hancock City Council was held in the Council Chambers on Wednesday, August 17, 2011 at 8:02 p.m. with Mayor Laitila presiding. The United States Flag was honored by all in attendance with the following duly qualified Councilors being present: Hainault, Slivon, Belej, Laitila, Moore and Haeussler.
Absent: Councilor McKenzie.

Moved by Councilor Haeussler and seconded by Councilor Belej to excuse Councilor McKenzie from tonight's meeting.

Yes: All
No: None
Motion Carried.

Moved by Councilor Hainault and seconded by Councilor Belej to amend the August 17, 2011 Agenda as follows:

New Business: #2. delete
#10. change amount for change order #4 to \$703,376.40.

Yes: All
No: None
Motion Carried.

correspondence

Letter from Charter dated 8-12-2011 re: products and services
Letter from Mary Jane Waarala and Betty Waarala Ballew re: neighbor dispute on east side of 201 Vivian Street.
MML annual meeting notice, Wednesday, October 5th Grand Rapids
Letter from the US Coast Guard Captain KR Bryan
Letter from the DEQ re: Notice of Public Hearing
Letter to Portage Health from City re: Thank you for donation to the Transit
TCO #1-11 completed 8-4-2011
Legislative Analysis re: Summary of Senate Bill 7
New ad copy for Downtown Hancock it's all here!

Moved by Councilor Belej and seconded by Councilor Hainault to acknowledge the correspondence as presented and place them on file.

Yes: All
No: None
Motion Carried.

guests

Public Comment:

- 1.
- 2.

minutes approval

Moved by Councilor Slivon and seconded by Councilor Moore to approve the minutes of the July 20, 2011 worksession and regular meeting as presented.

Yes: All

No: None
Motion Carried.

reports

Planning Commission minutes of 4-25-2011
Planning Commission special minutes of 6-6-2011
PLWSA minutes of 7-12-2011
HHC minutes of 6-15-2011
US-41/M-26 Corridor Advisory Team minutes of 7-14-2011

Moved by Councilor Haeussler and seconded by Councilor Belej to acknowledge the reports as presented and place them on file.

Yes: All
No: None
Motion Carried.

administrative report

1. Update on projects.
 - Campus Drive (completed)
 - Water Project
 - water and sewer are ahead of schedule
 - 16" water transmission main is 75% completed
 - James Peterson & Sons Scott to Elevation, Summit to Franklin, W. Franklin and Sampson St.
 - PRV (Siler is the sub-contractor on the project)
 - Sewer Project
 - MJO has the last section to replace for sewer on Birch and Minnesota. 12' wide alley. Cuts haven't been patched as the blacktop plant is behind in paving material. Payne and Dolan.
 - Water tank painting was started on Tuesday.
 - US41 Paving - completed
 - Remember the joint meeting with Houghton on 9-7-2011
 - Discussion will be on Quincy Smelter, Chamber of Commerce update, Consolidation plans.
 - Campground inspection passed with no findings this year.
 - County Fair Schedule
 - MSHDA reorganization
 - Interest rate yields
 - Celtic Quarters
 - Highland games at the Hancock Driving Park September 2nd and 3rd.
 - PP taxes, still trying to eliminate them. Would mean a \$70,000 loss to the City
- Revenue Sharing Requirements
- Dashboard
 - Citizens Guide available for public review by 10-1 (done)
 - January 1, 2012 certification of consolidation worth \$26,651
 - May 1, 2012 certification new employees worth \$26,651
- Canal Rocks last two events

old business

None at this time.

new business
add'l checks typed in
july

Moved by Councilor Hainault and seconded by Councilor Moore approving the additional checks typed in the month of July in the amount of \$1,674,238.61 and authorize payment as follows:

Expense \$547,815.39
Transfer \$1,126,423.22

Total \$1,674,238.61

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Moore and Haeussler.

No: None

Motion Carried.

rd-application \$13,000
police vehicle

Moved by Councilor Belej and seconded by Councilor Hainault to approve a grant application to Rural Development for \$13,000 to be applied to the purchase of a new police patrol vehicle and authorize the City Manager to execute the documents.

Roll Call Vote:

Yes: Councilors Haeussler, Moore, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

resolution #17-11

Moved by Councilor Hainault and seconded by Councilor Belej approving Resolution #17-2011 as follows:

CITY OF HANCOCK
RESOLUTION #17-2011

PROJECT AUTHORIZATION RESOLUTION

WHEREAS, this resolution shall approve execution of the Revised Project Authorization, Master Agreement #2007-0219, authorization #Z5/R1, Project # 112539.

NOW, THEREFORE, be it resolved that Glenn Anderson, City Manager and Karen Haischer, City Clerk of the City of Hancock, are authorized to enter into an execute on behalf of the City of Hancock, a revised project authorization Agreement #Z5/R1 with the Michigan Department of Transportation for FY 2011 Section 5311 Federal Operating Funds for the City's Transit Operation.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Moore and Haeussler.

No: None

Motion Carried.

fire hall roof bids
repair

Bid Proposals:

McGrath, Inc. Houghton	\$4165.00
Lake State Roofing Inc. Iron Mountain	\$5500.00

Moved by Councilor Haeussler and seconded by Councilor Belej to accept the recommendation of the City Manager to award the Fire Hall roof repair bid to McGrath, Inc. of Houghton in the amount of \$4,165.00.

Roll Call Vote:

Yes: Councilors Haeussler, Moore, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

water project 3rd
pay request

Moved by Councilor Belej and seconded by Councilor Haeussler to approve the 3rd pay request for the water project as follows: James Peterson & Sons in the amount \$934,579.33 and OHM in the amount of \$66,331.00 and \$26,249.50 = \$92580.50 and authorize payment as funds become available.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Moore, Haeussler.

No: None

Motion Carried.

sewer project 4th
pay request

Moved by Councilor Moore and seconded by Councilor Haeussler to approve the 4th pay request for the sewer project as follows: MJO in the amount of \$500,031.67 and OHM in the amount of \$13,158.25 and \$12,734.50 = \$25,892.75 and authorize payment as funds become available.

Roll Call Vote:

Yes: Councilors Haeussler, Moore, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

sewer project
change order #3

Moved by Councilor Belej and seconded by Councilor Hainault to approve sewer change order #3 with MJO Contracting for \$68,716.43 as recommended by our Project Engineers OHM.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Moore and Haeussler.

No: None

Motion Carried.

water project
change order #3

Moved by Councilor Haeussler and seconded by Councilor Moore to approve water change order #3 with James Peterson & Sons - Utility Division for \$155,842.57 as recommended by our Project Engineers OHM.

Roll Call Vote:

Yes: Councilors Haeussler, Moore, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

water project
change order #4

Moved by Councilor Haeussler and seconded by Councilor Belej to approve water change order #4 with James Peterson & Sons - Utility Division for additional distribution work on Jasberg Street, Ohio Street, Maple Street, Ethel Avenue, Mill Street (Option 2), Fir Street Lynn Street and Ash Street for a total of \$703,476.40.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Moore, Haeussler.

No: None

Motion Carried.

Reviewed letter from Mary Jane Waarala at 201 Vivian. This is a neighbor to neighbor problem.

Moved by Councilor Belej and seconded by Councilor Haeussler that this regular meeting of the Hancock City Council be adjourned. Time: 9:05 p.m.

Yes: All

No: None

Motion Carried.

William Laitila, Mayor

Karen Haischer, CMC City Clerk