

Worksession
September 21, 2011

Review and Discussed:

Also present: Kevin Mackey, Mike Beaudoin, Dave Talvensaari, Lou Meyette, Ray and Chrissy Gerhart, Mark Wilcox and Lisa Cunard.

1. Review ski club request.
2. Saturday, October 22, 2011 Downtown Marketing Meeting.
3. Surplus Equipment.
4. No boiler replacement at the DPW garage is budgeted this year.
5. Ariel ladder truck has a crack on the turntable (under warranty). Will bring the truck Down to Appleton, WI for repairs.
6. Planning Commission is updating the Strategic Plan. New plan starts 2012.
7. CC Moms (Laurin Grove)
8. Need some new beach playground equipment.

Public Hearing
September 21, 2011
7:30 p.m.

Mayor Laitila called this Public Hearing open on Wednesday, September 21, 2011 at 7:30 p.m. for the purpose of discussing a proposal to apply for up to \$300,000 MSHDA Grant for rental rehabilitation program; targeting the downtown neighborhood area.

Ray Gerhart:
Rental rehab application 9/19 to 9/30-2011
Conversion grant can be up to \$25,000 per unit for existing apartments in the core downtown.
100-400 Blocks of Quincy Street (2nd and 3rd floors)
\$300,000 could do about 12 units.

Mayor Laitila closed this Public Hearing at 7:37 p.m.

Regular Meeting
September 21, 2011
7:37 p.m.

The regular meeting of the Hancock City Council was held in the Council Chambers on Wednesday, September 21, 2011 at 7:37 p.m. with Mayor Laitila presiding. The United States Flag was honored by all in attendance with the following duly qualified Councilors being present: Hainault, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.
Absent: None

Moved by Councilor McKenzie and seconded by Councilor Belej to amend the September 17, 2011 Agenda as follows:

New Business:

Add #18. Change in local match for the Navy Street Boardwalk from \$87,000 to \$91,000.

Yes: All

No: None

Motion Carried.

correspondence

Charter re: New Channels
MML re: 2011/2012 membership
Charter re: multi-room digital video recorder services available
Letter from Charlotte Keeton to OHM re: damage at 430 Hancock
MTU re: \$250 gift for the Parade of Nations
UPPCO re: Notice of Public Hearing
Semco Energy re: Public Hearing

Charter re: late fees

Moved by Councilor Hainault and seconded by Councilor Belej to acknowledge the correspondence as presented and place them on file.

Yes: All

No: None

Motion Carried.

Guests

Public Comments:

1. Lisa Cunard, 1201 Portage Drive re: conduct regarding the Police Chief during a phone conversation regarding bus accident. (contracted bus driver hit pole on Quincy and Reservation Streets)
2. Police Chief stated he returned Ms. Cunard's call and that Officer Lassila handled the incident correctly.
3. Dave Talvensaaari, W. Quincy Street re: support of Chief Beaudoin.
4. Wayne Stordahl, 706 Calumet Street re: request from the Ski Club to sell old machine and purchase a replacement.

minutes approval

Moved by Councilor Belej and seconded by Councilor McKenzie to approve the minutes of the August 17, 2011 worksession, public hearing and the regular meeting as corrected. Correction: Special presentation Stephan Olsson, President of the HB&PA was not present. Also, approving the minutes of the Special Joint Meeting with the Cities of Hancock and Houghton on September 7, 2011.

Yes: All

No: None

Motion Carried.

reports

Cash Balances All Funds- April, May and June
Due to/from All Funds- April, May and June
Interest Earned All Funds- April, May and June
Revenue & Expense Report All Funds – April, May and June

Moved by Councilor Belej and seconded by Councilor Moore to acknowledge the financial reports as presented and place them on file.

Yes: All

No: None

Motion Carried.

DDA minutes of June 6, 2011

Planning Commission minutes of July 25, 2011

DDA minutes of September 12, 2011

PLWSA minutes of August 9, 2011

HHC minutes of July 20, 2011

PLLB Emergency Management Long Term Outage Group minutes of July 6, 2011

US41/M26 Corridor Advisory Team minutes of August 11, 2011

FinnFest 2013 Board of Directors Meeting of August 24, 2011

Moved by Councilor Haeussler and seconded by Councilor Belej to acknowledge the reports as presented and place them on file.

Yes: All

No: None

Motion Carried.

admin. report

1. MTU, Houghton and Hancock Transit Efficiency Study. Received a \$50,000 Ford College Community Grant for a better bus system.

2. Act 51 Update.
8.3% increase in road money because of the 2010 census figures.
3. Update on Navy Street Paving Project, 900 lineal feet from Sunset Drive East. Cost of project is about \$27,200. Payne and Dolan will be doing the paving.
4. Phase 1 program income improvement program update.
5. Navy Street boardwalk MNRTF Grant application preliminary scoring.
6. Fire Hall roof repair update (bid \$4,165 plus \$463 for a total of \$4,628)
7. Hancock Dashboard and Citizen Guide due 9-30-2011 along with the consolidation plan between the Cities of Hancock and Houghton. All three documents were filed with the State and posted on our web page.
8. MTU Sr. design project on complete streets. They are planning a December 5th presentation to the Planning Commission.
9. Water and Sewer project updates.
-To do (prep work on Franklin, Michigan, Ohio and Upper Elevation)
Sewer – all new pipe is installed and MJO is working on manholes. 200 out of 270 are completed. The remainder should be done in 3 weeks.
10. FinnFest 2013 updates.

Old Business
rd-usda used dump truck
purchase

Request for proposals were taken:

Prairie Truck Sales, DeForest, WI

Used Dump Truck- 2003 Sterling 7501	97,563 miles	\$56,900.00
Used Dump Truck-2000 International 4900	125,142 miles	\$44,500.00
Used Dump Truck-2001 Freightliner FL-80	78,000 miles	\$46,900.00

Schultz Equipment & Parts Co, Iron Mountain, MI

Used Dump Truck-1999 International	188,000 miles	\$41,000.00
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Recommendation: the 2003 Sterling 7501 used dump truck with 97,563 miles for \$56,900.00 from Prairie Truck Sales, DeForest, WI.

Moved by Councilor Hainault and seconded by Councilor Haeussler to accept the recommendation of the City Manager and City Mechanic to purchase the used 2003 Sterling 7501 dump truck with 97,563 miles from Prairie Truck Sales for \$56,900.00 of which \$43,001 was RD Grant money.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

resolution #18-2011

Moved by Councilor Belej and seconded by Councilor Moore approving Resolution #18-2011 as follows:

WHEREAS, the City of Hancock is interested in continuing efforts to provide safe, energy efficient and affordable housing opportunities for low and moderate income residents, and WHEREAS, the City Council has held a public hearing on the proposed MSHDA Housing Rehabilitation Grant Program on September 21, 2011, and

WHEREAS, the City Council has reviewed and understands the content of the MSHDA application for funding, and

WHEREAS, the City Council wants to target the neighborhoods in and around the core downtown area;

NOW THEREFORE BE IT RESOLVED, that the City of Hancock Council does hereby authorize the submittal of a MSHDA Housing Rehabilitation Grant application for up to \$300,000 targeting downtown neighborhoods, authorizes Ray Gerhart, Northern Consultants to prepare the application, and authorize Mayor William Laitila to sign the application.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Hainault.

No: None
Motion Carried.

New Business
august a/p

Moved by Councilor Belej and seconded by Councilor Hainault to approve the August, 2011 Accounts Payable in the amount of \$84,684.06 and authorize payment as funds become available as follows:

General	\$21,584.31
Major St.	10,178.28
Local St.	53.70
Transit	3,365.16
Sewer	525.86
Water	22,757.41
Motor V	8,933.91
<u>DDA</u>	<u>17,285.43</u>
Total	\$84,684.06

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

add'l checks typed in july and
august

Moved by Councilor Belej and seconded by Councilor Moore approving the additional checks typed in the months of July in the amount of \$191,118.50 (all expense) and August in the amount of \$1,939,944.02 and authorize payment as follows:

Expense	\$82,097.22
<u>Transfer</u>	<u>\$1,857,846.80</u>
Total	\$1,939,944.02

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

roof repair quotes

Moved by Councilor McKenzie and seconded by Councilor Haeussler to approve and award the roof repair to McGrath Inc. as follows:

Fire Hall – apply new 9” seam repair at a cost of \$2,200.00

City Hall – repair roof at a cost of \$475.00

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Moore, McKenzie, and Haeussler.

No: None

Motion Carried.

knscc request and proposal

Moved by Councilor McKenzie and seconded by Councilor Belej approving the request from the KNSC to sell the 2006 Yamaha UK snowmobile and apply the proceeds towards the purchase of a new ATV grooming vehicle along with a \$2000 appropriation from the City of Hancock General Fund.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

union contracts extensions

Moved by Councilor Hainault and seconded by Councilor Belej to approve a one year extension to the Police Supervisory Employee Union Contract (ASFCME) with no wage increase.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

Moved by Councilor Hainault and seconded by Councilor Belej to approve a one year extension to the Police Union Contract (WPPA) with no wage increase.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

Moved by Councilor Belej and seconded by Councilor McKenzie to approve a two year extension to the Teamsters Union Contract (#486) with no wage increase.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

sky west letter of support

Moved by Councilor Haeussler and seconded by Councilor McKenzie to send a letter of support for continued SkyWest/United Express for 2012 and 2014 DOT/EAS services at CMX in Houghton County.

Yes: All

No: None

Motion Carried.

#5 pay request sewer project

Moved by Councilor Hainault and seconded by Councilor Belej to approve sewer payment #5 which includes MJO Contracting at \$579,712.72 and OHM basic engineering at \$7,243.50 and inspections at \$16,298.00 and authorize payment as funds become available.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

sewer change order #4

Moved by Councilor Hainault and seconded by Councilor Belej approving sewer project change order #4 for additional sewer distribution work. Net change increase is \$72,939.22 for work on Ryan, Wright, Forest, Navy and Hancock Streets.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

ohm sewer engineering
amendment

Moved by Councilor Belej and seconded by Councilor Hainault approving an amendment to the OHM sewer engineering agreement for additional sewer design work related to change order #4 in the amount of \$30,550.00 and authorize the Mayor to execute the amendment.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

#4 pay request water project

Moved by Councilor Haeussler and seconded by Councilor McKenzie to approve water payment #4 which includes James Peterson Sons contracting at \$988,671.97 and OHM at \$32,026.00 and authorize payment as funds become available.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

water change order #4

Moved by Councilor Belej and seconded by Councilor Hainault to approve the revised water project change order #4 previously approved at the August 17th regular meeting.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Moore, McKenzie, and Haeussler.

No: None

Motion Carried.

water change order #5

Moved by Councilor Belej and seconded by Councilor McKenzie to approve water project change order #5 for an increase of \$50,175.08.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

fy 11/12 water fund
amendments

Moved by Councilor Belej and seconded by Councilor Hainault to approve the proposed budget amendment for FY 11/12 for the Water Fund Expenses as follows:

Current Budget \$271,060 to \$413,263

(details on file)

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

fy 11/12 sewer fund
amendments

Moved by Councilor Belej and seconded by Councilor McKenzie to approve the proposed budget amendments for FY 11/12 for the Sewer Fund Revenue & Expenses as follows:

Revenues Current Budget \$710,000 to \$780,000

Expenses Current Budget \$20,000 to \$84,699

(details on file)

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

proposed ordinance

Moved by Councilor Hainault and seconded by Councilor Belej to approve the first reading of a proposed ordinance to increase sewer rates, setting a public hearing date for Wednesday, October 19, 2011 and authorize publication in the Daily Mining Gazette as follows:

ORDINANCE #282

“AN ORDINANCE TO REPLACE ORDINANCE NO. 255 AND AMEND SECTION FOUR (4) OF ORDINANCE 123, SEWER USE MINIMUM CHARGE AND RATE AND MANDATORY CONNECTION AS AMENDED.”

THE CITY OF HANCOCK ORDAINS:

Section 1. The sewer use charge for all premises shall be \$6.35 per thousand (1000) gallons of water metered. The readiness to service charge shall be \$5.00 for all premises.

Section 2. This rate increase will commence with the September, 2011 utility billing.

This ordinance was introduced by the City Council of the City of Hancock, Houghton County, Michigan on the 21st day of September, 2011.

This ordinance was adopted/enacted by the City Council of Hancock, Houghton County, Michigan on the 19th day of October, 2011.

This ordinance shall become effective thirty (30) days for the date of adoption according to the Hancock City Charter.

Effective this 19th day of November, 2011.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

resolution #19-2011

Moved by Councilor Belej and seconded by Councilor McKenzie approving Resolution #19-2011 as follows:

Resolution #19-2011

AUTHORIZING AN INCREASE IN THE LOCAL MATCH FOR THE MICHIGAN NATURAL RESOURCES TRUST FUND GRANT APPLICATION for the NAVY STREET PARK WATERFRONT BOARDWALK PROJECT

WHEREAS, The City, partnership with the Downtown Development Authority (DDA) applied for a MNRTF Grant to construct a new 382' lineal foot boardwalk located on Navy Street Park to meet the demand of the public and to provide much needed additional public access and recreation opportunities to Portage Lake, and

WHEREAS, the total project cost is estimated at \$350,000, of which \$295,000 would be funded through the Michigan Natural Resources Trust Fund and the City of Hancock DDA would fund the remaining \$91,000, and

NOW THEREFORE BE IT RESOLVED, that the Hancock City Council does hereby approve the submission of the grant application to the Michigan Natural Resources Trust Fund in the amount of \$259,000 and commits that the local match shall be provided by the DDA in the revised amount of \$91,000.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

Adopted this 21st day of September, 2011.

Moved by Councilor Belej and seconded by Councilor McKenzie that this regular meeting of the Hancock Council be adjourned. Time: 9:13 p.m.

Yes: All

No: None

Motion Carried.

William Laitila, Mayor

Karen Haischer, CMC City Clerk