

Worksession
December 21, 2011
6:30 p.m.

DRAFT

Reviewed and Discussed:

Present: Councilors Hainault, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.
Also present: John Gedda, Deb Bradford and Lou Meyette.

1. Heikinpaiva Banquet will be held at the Zion Lutheran Church on Ingot Street this year.
2. The Ramada Inn denied use of their pool and sauna for the Polar Bear dive this year. Working with the Beach Club for use of their facilities.
3. 2013 Sesquicentennial Committee is needed for planning the event. Councilor John Haeussler has volunteered.
4. On November 26th a garage on N. Lincoln Dr. was hit by a car. The building is still not repaired or taken down. Manager will be in touch with the owner.
5. Dunstan Street parking lot. Three cars were vandalized on three different nights. An arrest was made.
6. The Annual Christmas Walk was a huge success, with a record turnout. 300 adults and 175 children visited Santa.
7. Update on Doug Hayrynen. Still off of work, he hopes to return in mid- January.
8. Cruises on the Great Lakes this summer from Superior/Duluth to Detroit.
9. Ripley Sewer Project with RD funding
 - 3.6 million project
 - \$630,000 connection fee
 - construction in 2013
10. Update on Portage Township water main transfer.
11. Update on 116 Quincy Street. \$320,000 MSHDA
 - MSHDA will have a review team here on January 6th to look at the project
12. MDOT 2014
 - 3 lanes from Ripley to Jerry's Transmission
 - agreement with SHPO and MDOT
13. OHM building has eight apartments, seven are already leased.
 - Hancock Street townhouses will be ready in January
14. John Gedda – Hancock Fire Chief
 - retired and stepped down as Chief as of December 5th but will stay on the department in another capacity.
 - John thanked the Council and prior Councils for all of their help and support to the Department while he was Chief.
 - Mayor Laitila presented Mr. Gedda with resolution of appreciation.
15. Deb Bradford, Audit Manager from Rukkila-Negro and Associates. Presented the Council with the 2010/2011 Audit FYE 6-30-2011.
 - General Fund is down
 - Equipment rentals have been reduced by 30%
 - Recommending to lower the Fringe Benefit rated from 91.5% to 86% effective with the January payrolls.
16. HCH Middle School gets a congratulations on being named one of Michigan's Beating the Odds schools.
17. Bird Ordinance for review at the next meeting.
18. Lakeside Condo track issue – City to move next year on to easement.
19. Update on the PLLB Lt. Commander from the National Guard (won't answer letters or e-mails)
20. PLWSA update
 - percent of flow for 2 ½ months has been in favor of Hancock.
 - efficiency is improving at the Plant
 - Shane McKenzie is doing a great job as Superintendent.
21. Haeussler – Charter says to levy 15 mills max. Correct per the City Manager.

Public Hearing
December 21, 2011
7:34 p.m.

Present: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Hainault.
Also present: Manager Glenn Anderson, City Clerk Karen Haischer, Mike Mallow, Lou Meyette, Karin Cooper, Mark Wilcox and Mitch Lake.

Mayor Laitila opened this public hearing at 7:34 p.m. for the following:

1. Citizen input on proposed Ordinance #283 "AN ORDINANCE TO REGULATE DISPENSING OF CONTROLLED SUBSTANCES".

THE CITY OF HANCOCK ORDAINS:

Section 1. No person who is not a "Practitioner" as defined by Michigan Compiled Law 333.7109(3) shall dispense, sell, or distribute a controlled substance listed in Michigan Compiled Law 333.7212 Schedule 1 to another person on or within 1,000 feet of school property or on or within 500 feet of church property.

Section 2. Persons who are found to be in violation of this chapter shall be punished by a fine of not more than \$100 and/or confinement in the county jail for not more than 90 days.

Section 3. Each and every instance of dispensing, selling or distributing in violation of this ordinance shall constitute a separate violation.

Mike Mallow, lives in Osceola Township, but his child attends the Hancock Middle School.
-Comments regarding the proposed ordinance, who will enforce it?

Mayor Laitila closed this public hearing at 7:48 p.m.

Regular Meeting
December 21, 2011
7:48 p.m.

The regular meeting of the Hancock City Council was held in the Council Chambers on Wednesday, December 21, 2011 at 7:48 p.m. with Mayor Laitila presiding. The United States Flag was honored by all in attendance with the following duly qualified Councilors being present: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Hainault.
Absent: None

Moved by Councilor Belej and seconded by Councilor McKenzie to amend the December 21, 2011 Agenda as follows:

New business: Add #9. Audit approval, #10. Deficit Reduction Plan and #11. Fringe Benefit % reduction from 91.5 to 86%.

Yes: All

No: None

Motion Carried.

correspondence

Letter from the DNR re: Navy Street Park Boardwalk Development

Memo from Treasury re: Preliminary review of the City of Detroit

Committee/Commission meeting for 2012 (for posting)

Public Notice for cancelled meetings in January 2012

-DDA

-Cemetery Board Meeting

-Recreation Commission

-Copy of the proposed ordinance establishing rules and regulations on feeding birds and waterfowl in the City of Hancock for Council review and recommendation.

MASBL Lead Strong – Hancock Middle School being named one of Michigan's Beating the Odds schools.

Letter to Scott H. Clayton re: Portage Lakeside Condo. 2-track road

Moved by Councilor Hainault and seconded by Councilor Belej to acknowledge the correspondence as presented and place them on file.

Yes: All
No: None
Motion Carried.

guests

Public Comment:

1. Deb Bradford, Rukkila-Negro and Associates.
Presented the Council with the 2010/2011 Audit Report FYE 6-30-2011
Audit is unqualified (good opinion)
Single Audit is also unqualified with \$6,640,000 in awards for Water, Sewer, Transit, Major and Housing.
Last year the City had \$919,000
Parking Meter Fund has a small deficit
Budget Amendments should be done throughout the fiscal year

minutes approval

Moved by Councilor McKenzie and seconded by Councilor Belej to approve the minutes of November 16, 2011 worksession and regular meeting as presented.

Yes: All
No: None
Motion Carried.

reports

Planning Commission minutes of October 24, 2011
DDA minutes of November 7, 2011
PLLB Emergency Management Long Term Outage Group minutes of November 2, 2011
US41/M-26 Corridor Advisory Team minutes of November 10th and December 8th, 2011
Finn Fest 2013 Board of Directors Meeting minutes of November 9, 2011
PLWSA minutes of October 11th and November 10th, 2011
PLWSA statement of net assets

Moved by Councilor Haeussler and seconded by Councilor Belej to acknowledge the reports as presented and place them on file.

Yes: All
No: None
Motion Carried.

admin report

1. Review PLWSA FY 10/11 audit results.
 - \$50,670.00 owed to the City of Hancock
 - Houghton owes PLWSA money
2. Review proposed 2012 water distribution improvements
 - change order #4 - \$726,000 pending 2012
 - change order #8 - \$500,000
3. MTU Sr. Design Project on Complete Streets update.
4. Sewer Flows
 - eight months in a row we had a decrease
 - city of Houghton will be doing sewer work next year (will help their flows)
5. Water Flows
 - decrease of 25% on old line
 - 5-6% reduction for City on new line
6. Wal-Mart fire suppression update.
7. Weather Channel designation of Hancock the 3rd snowiest City in America two years in a row.
8. 2013 City of Hancock Sesquicentennial.
John Haeussler – volunteered to be on this Celebration Committee
9. 116 Quincy Street MSHDA Grant Application update
 - site visit by MSHDA scheduled for 1-6-2012

-application was submitted

10. Navy Street Boardwalk MNRTF application final scoring.

-if approved, construction in 2014 (DNR Trust Fund)

11. 2016 complete re-construct of Quincy Street by MDOT, now in their 5 year plan.

12. MDOT will be closing the Escanaba TSC office. The Ishpeming TSC will acquire Ontonagon.

13. MEDC letter of congratulations for completing the DLEG grant.

14. Beach storm water EAP grant. Installed beach signage.

old business
ordinance #283

Moved by Councilor Haeussler and seconded by Councilor Belej to adopt Ordinance #283 and authorize publication in the Daily Mining Gazette as follows:

CITY OF HANCOCK

ORDINANCE #283

“AN ORDINANCE TO REGULATE DISPENSING OF CONTROLLED SUBSTANCES”

THE CITY OF HANCOCK ORDAINS:

Section 1. No person who is not a “Practitioner” as defined by Michigan Compiled Law 333.7109(3) shall dispense, sell, or distribute a controlled substance listed in Michigan Compiled Law 333.7212 Schedule 1 to another person on or within 1,000 feet of school property or on or within 500 feet of church property.

Section 2. Persons who are found to be in violation of this chapter shall be punished by a fine of not more than \$100 and/or confinement in the county jail for not more than 90 days.

Section 3. Each and every instance of dispensing, selling or distributing in violation of this ordinance shall constitute a separate violation.

This ordinance was introduced by the City Council of the City of Hancock, Houghton County, Michigan on the 16th day of November, 2011.

This ordinance was adopted/enacted by the City Council of Hancock, Houghton County, Michigan on the 21st day of December, 2011.

This ordinance shall become effective thirty (30) days or the date of adoption according to the Hancock City Charter.

Effective this 21st day of January, 2012.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

new business
november, 2011 a/p

Moved by Councilor Hainault and seconded by Councilor Belej to approve the November, 2011 Accounts Payable in the amount of \$96,598.41 and authorize payment as funds become available as follows:

General	\$60,990.29
Local St.	215.18
Transit	3,345.43
Sewer	634.78
Water	13,560.92
Motor V	12,509.81
<u>DDA</u>	<u>5,342.00</u>
Total	\$96,598.41

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Moore, McKenzie, and Haeussler.

No: None

Motion Carried.

add'l checks typed
in november

Moved by Councilor Belej and seconded by Councilor McKenzie approving the additional checks typed in the month of November, in the amount of \$532815.83 and authorize payment as follows:

Expenses	\$132,683.20
<u>Transfer</u>	<u>400,132.63</u>
Total	\$532,815.83

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

resolution #23-11

Moved by Councilor Belej and seconded by Councilor McKenzie adopting Resolution #23-11 as follows:

HONORING THE SERVICE OF FIRE CHIEF JOHN GEDDA

WHEREAS, the safety and well-being of the City's residents are protected by the rapid and skilled responses of the Hancock Volunteer Firefighters in time of fire and other disasters, and

WHEREAS, John Gedda has served on the City of Hancock Fire Department for 22 years, and

WHEREAS, John Gedda became Fire Chief in 1999 and during his tenure, the Department increased training, community relations outreach and had an ISO rating improvement, and

WHEREAS, Chief John Gedda oversaw the acquisition of a 2000 Pierce Aerial fire truck and a 2006 Freightliner pumper truck, along with the voter approved 15 year Fire Department Equipment Millage;

NOW THEREFORE BE IT RESOLVED THAT, the Hancock City Council express their thanks and appreciation to John Gedda for his long and faithful service to the City and Fire Department, and honor him for his leadership role as Fire Chief from 1999 to 2011, presenting him this resolution as a token of the City's appreciation for his 11 ½ years as Hancock Fire Chief.

Yes: Unanimous

No: None

Motion Carried

14" water transmission line
assignment

Moved by Councilor Hainault and seconded by Councilor Haeussler approving the assignment of interest in the 14" water transmission line to the Township of Portage and authorizing the Mayor and City Clerk to execute the agreement.

This Agreement entered into this ____ day of _____, 2012, by and between the City of Hancock, a municipal corporation, and Portage Township:

1. The City of Hancock hereby conveys, and the Township of Portage hereby accepts, all interest of the City of Hancock in the 1936 water transmission line located in the passing through Sections Three, Nine, Ten and Sixteen, Range Township 54 North, Range 34 West, Portage/Adams Townships, Houghton County, Michigan. The location of the 1936 water transmission line is depicted on the Water Main Easement Sketch prepared by OHM, dated November 9, 2011, a copy of which is attached hereto and incorporated herein by reference.
2. The City of Hancock further assigns all easements that the City may have to lay, operate and maintain the aforesaid water transmission line, which easements are identified in the "index of Easements" set forth in the aforesaid Water Main Easement Sketch.
3. Portage Township acknowledges and agrees that the conveyance of the interest of the City of Hancock in the aforesaid 1936 water line and the easements relating thereto are being conveyed and transferred "as is" and that no representations, either written or oral, have been made as to the physical condition of the transmission line or as to the nature and extent of the City of Hancock's interest in said easements.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

water project
pay request #7

Moved by Councilor Belej and seconded by Councilor Slivon approving water project pay request #7 for James Peterson & Sons in the amount of \$\$63,083.08 and OHM in the amount of \$76,797.96 for a total payment of \$139,881.04 and authorize payment as funds become available.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

sewer project
pay request #8

Moved by Councilor McKenzie and seconded by Councilor Haeussler approving sewer project pay request #8 for MJO Contracting, Inc. in the amount of \$114,836.55 and OHM in the amount of \$7,877.00 for a total payment of \$122,713.55 and authorize payment as funds become available.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

bs&a software contract

Moved by Councilor McKenzie and seconded by Councilor Hainault authorizing the City Manager to execute the BS&A Software proposal for Equalizer Assessing. Net (\$2,800) Equalizer Tax.Net (\$2300) with a discount of -\$510 and Equalizer Delinquent Personal Property.Net (\$1095) for a total cost of \$5,685.00.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

council sub-committee
appointments

Moved by Councilor Hainault and seconded by Councilor Slivon approving the Council sub-committee changes:

Community Development and Business Relations;

Remove Laitila and appoint Haeussler

PLWSA Representative: Add Laitila

Combine Keweenaw Advisory and National Historic Park together.

Manager will send out a letter to members of other committees and commissions notifying them of their expired terms with appointment at the January 18th meeting.

Yes: All

No: None

Motion Carried.

fye 6-30-2011
audit

Moved by Councilor Hainault and seconded by Councilor McKenzie approving the FYE 6-30-2011 Audit as presented and accept the letter of Communication With Those in Charge of Governance dated 12-20-2012.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

fye 6-30-2011
deficit reduction plan for the
parking meter fund (\$5981.00)

Moved by Councilor Haeussler and seconded by Councilor Belej to adopt the proposed FYE 6-30-2011 Deficit Reduction Plan and 2011-2012 Budget Amendments as follows:

Deficit Reduction Plan for the Parking Meter Fund: Deficit amount of \$5,981.00.

1. Transfer \$6,000.00 from the General Fund to Parking Meter Fund.

Amendment: General Fund-Transfer Out 101999999516 \$7,700.00 to \$13,700.00.

Parking Meter Fund-Transfer In 516000699101 \$7,700.00 to \$13,700.00

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

fringe benefit reduction
91.5% to 86% effective 1-1-2012

Moved by Councilor Hainault and seconded by Councilor McKenzie approving a fringe benefit reduction as recommended from 91.5% to 86% effective with the January 2012 payrolls.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

Moved by Councilor Slivon and seconded by Councilor McKenzie that this regular meeting of the Hancock City Council be adjourned. Time: 8:47 p.m.

Yes: All

No: None

Motion Carried.

William Laitila, Mayor

Karen Haischer, CMC City Clerk