

**CITY OF HANCOCK
PLANNING COMMISSION MINUTES
OF DECEMBER 5, 2011**

The special December 5, 2011 Planning Commission meeting was called to order at 7:00 p.m. by Chairperson Dan Lorenzetti at City Hall with the following members present: Dan Lorenzetti, Bill Baxandall, Lisa McKenzie, Glenn Anderson, Bill Laitila, and Dave Lucchesi.

Absent: Bob Wenc, Terry Monson, Tony Wilmers.

Guests: Ray Sharpe, Bill Leder, Susan Burack, John Haeussler, Matt Arko, Erin Bertocchi, Jonathan McCracken, Daniel Newell, Adam Zang, Eric Latz, Mark Kivistor, Edward Statzer, Edward Maki, Brandon Syrsa, Scott Badger, Devlin Huhta, James Lawson.

It was moved by Laitila and seconded by Lucchesi to approve the agenda with one change, move the MTU Sr. Design students to the update section.

AYES: All

NAYES: None

Motion Carried.

It was moved by McKenzie and seconded by Baxandall to approve the October 24, 2011 minutes, with one correction, change the to they in the 2nd to last paragraph on page 2.

AYES: All

NAYES: None

Motion Carried.

The MTU Senior Design class taught by Bill Leder and Bill Baxandall presented the commission with 3 reports on complete streets for the city. The class worked on the project the fall semester. Each section had 4 students, and the groups presented a written report on a complete streets design manual, a bicycle network plan, and a pedestrian plan.

The 3 sections of students presented power points on their analysis and conclusions, and answered questions from the commission.

Chairperson Lorenzetti thanked the twelve students for their thorough and professional reports on the 3 sub sections. The city will receive a written report as well.

Ray Sharpe said he was pleased with the presentations and offered to continue to work with the city on implementing the complete streets recommendations.

Updates/Information

-Reviewed the October 13th and November 10th US41/M26 Corridor Committee meeting notes.

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- Reviewed the PLLB Long Term Outage meeting notes of October 5, 2011.
- Noted a new 1% tax on health insurance claims in Michigan effective January 1, 2012.
- Noted that the MEDC has officially closed out the Scott Hotel \$150,000 grant with appropriate minimum job creation confirmed.
- Reviewed a State of Michigan Court of Appeals case from Houghton County between Douglas Hopkins and the Township of Duncan which concluded personal note taking by a commission member was not a public record under the States FOIA legislation.
- Reviewed the new city color brochure
- Heard that the fire damaged house located at 1310 W. Quincy St. was being rebuilt by Jake Korpela.
- Received an update on the MSHDA grant application for rehabilitation of the fire damaged 116 Quincy St. building now owned by Mike Lahti. The city has applied for a \$320,000 rental conversion grant to reconstruct 7 new apartments and one first floor commercial space.
- Heard that new roof trusses were being installed on the old North Shore Restaurant building on M-203.

The commission reviewed the final DNR scoring report on the city's \$259,000 MNRTF Grant Application to fund a waterfront boardwalk on Navy Street. The project received a score of 360 out of a possible 520 points, which ranked 32 out of 100 projects submitted. The grant recommendation now goes to the state legislature for consideration.

The commission reviewed a site plan from Harrington Ridge and Coal LLC., located at 301 Front St., to construct a 36' x 65' cold storage wood frame building in the rear yard of the current office/garage building. The side walls will be 18 feet high, with 2 14 x14 overhead doors. Chairperson Lorenzetti reminded the building owner, Matt Arko, to make sure any exterior lighting is directed downward and to make sure the roof run off is properly taken care of on site.

It was moved Baxandall and seconded by Laitila to approve the site plan submitted by Harrington Ridge and Coal LLC to construct a 36' x 65' cold storage wood frame building in the rear yard of 301 Front St.

AYES: All

NAYES: None

Motion Carried.

The commission reviewed proposed final water distribution work to be undertaken in 2012 with leftover grant funds from the new water project, with an estimated value of \$1.2 million. James Peterson & Sons is the contractor.

It was moved by Baxandall and seconded by McKenzie to support the following water distribution work, which will replace old 4" water mains with new 8" mains:

<u>Street</u>	<u>From</u>	<u>To</u>
Fir	Poplar	Elevation
Maple	Poplar	½ way toward Elevation
Ethel	Hill	Ingot St.
Prospect	Ash	Lynn
Ash	Ingot	Prospect
Lynn	Prospect	Ingot
Ohio	Ethel	S. Lincoln Dr.
Mill	Water	Lake Ave.
Cedar	Hecla	Calumet
Calumet	Cedar	Anthony
Summit	Elevation	East toward Scott
Hancock	West of Scallon	
Depot	Dakota	Hancock

AYES: All
NAYES: None
Motion Carried

Lisa McKenzie and Bill Laitila presented their proposed updates to the Transportation/Community, Recreation, & Cultural Facilities sections of the 5 year strategic plan.

The commission tabled the final sections being prepared by Lisa McKenzie & Bob Wenc until the January meeting.

It was moved by Lucchesi and seconded by Baxandall to adjourn at 9:15 p.m.

AYES: All
NAYES: None
Motion Carried.

Respectfully submitted,

Glenn Anderson
City Manager