

**CITY OF HANCOCK**  
**DOWNTOWN DEVELOPMENT AUTHORITY**  
**MINUTES OF JULY 6, 2009**

Chairperson Peter Wickley called the regular monthly DDA meeting to order at 5:30 p.m. on Monday, July 6, 2009 with the following members present: Peter Wickley, Carol Fisher, Jim Bogan, Steve Zutter, Bill Laitila, Bonnie Holland, Frank Taucher arrived at 5:40 p.m.

Absent: Kathy Johnson and Darin Leetun

Guest/ Staff: Dale Burkhouse and Glenn Anderson

It was moved by Holland and seconded by Zutter to approve the agenda.

AYES: All

NAYES: None

Motion Carried.

It was moved by Laitila and seconded by Fisher to approve the June 1, 2009 minutes.

AYES: All

NAYES: None

Motion Carried.

There were no public comments.

Dale Burkhouse, Liaison with the HB & PA discussed the upcoming Canal Run and Expo, and sidewalk sales scheduled for the 1<sup>st</sup> week in August. Bill Laitila said he was happy to see the Gartner's Building used for an antique mall during Bridgefest weekend.

Updates/Information

-The DDA reviewed an update on grants paid out related to the façade mini grant program.

-Heard that Duane Aho had been hired by Finlandia University as Vice President of External Relations. He was hired on June 1<sup>st</sup>.

-Looked over the applications for MSHDA rental and single family rehab grants for the North downtown hillside target area, the city has grant funds of up to \$35,000 for a single family home and \$14,999 for rental rehab. The city has a total of \$137,500 for each program.

-Reviewed a project update and timetable from Finlandia University on the Condon Field project. FU hopes to have Phase I completed by Sept. of 2010. The estimated cost of Phase I is \$1,632,510.

-Heard that prison work crews are now working out of the Baraga Prison now that Camp Kitwen is closed.

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- Reviewed the fact sheet on the 2008/09 water improvement project and the benefits that were improved as a result of the \$3,650,000 project funded by a 2.5% loan for 30 years.
- Reviewed a report on the Porvoo Park sprinkler project that the DDA agreed to match 1 to 1. The total project cost was \$6,050 with \$3,372.50 contributed by Navy St. Townhouse owners or were received from the Navy St. Townhouse Association.
- Learned that the Navy St. Landscaping project that the DDA agreed to pay for materials and trucking is almost complete. The project and prison crews from Camp Kitwen and now Baraga are doing the work.
- Reviewed information on Bell Tower Suites, a proposal to reuse the St. Peter & Paul Church complex into 11 new apartments with some commercial office space. The property is located at 323 Hancock St. Derek Bradway is the developer/owner.
- Heard the 28 residential units of the Scott Hotel are now full.
- Heard that Canal Crossing LLC Condo's by the Lift Bridge were expected to obtain their driveway easements from the state this month.
- Heard that MDOT was expected to complete the Hancock US 41 traffic study this summer.

The DDA received 2 new applications for façade grants.

It was moved by Bogan and seconded by Laitila to approve matching façade grants at a maximum of \$10,000 for the Mary Rae E. Isaacson Irrevocable Trust for Frank's True Value building located at 224 & 226 Quincy Street with \$500 design services and for Finlandia University Finnish American Heritage Center located at 435 Quincy St.

AYES: All

NAYES: None

Motion Carried.

It was moved by Zutter and seconded by Bogan to approve a grant of \$315 to remove and reface the sign for the Sew Sisters, 117 Quincy St. as part of the DDA Façade mini grant program.

AYES: All

NAYES: None

Motion Carried.

It was moved by Bogan and seconded by Holland to adjourn the meeting at 6:10 p.m.

AYES: All

NAYES: None

Motion Carried.

Respectfully submitted,

Glenn Anderson, Secretary Pro-Tem