

Hancock Housing Commission
Meeting Minutes
July 18, 2012

President Ron Antila opened the regular meeting of the Hancock Housing Commission at 4:32 pm.

Commissioners Present: Antila, Givens, Haeussler, Johnson
Absent: Dennis

Public Comment: None

A motion was made by Commissioner Haeussler to approve the June 20, 2012 meeting minutes with the omission of Commissioner Givens "name" included in the minutes. He was not present at the June meeting. Support was made by Commissioner Johnson.

Ayes: Antila, Givens, Haeussler, Johnson
No: 0
Motion passed.

A motion was made by Commissioner Haeussler to approve the July 2012 accounts payable. Support was made by Commissioner Johnson.

Ayes: Antila, Givens, Haeussler, Johnson
No: 0
Motion passed

A motion to approve the July 18, 2012 agenda was made by Commissioner Haeussler. Support was made by Commissioner Givens.

Ayes: Antila, Givens, Haeussler, Johnson
No: 0
Motion passed.

Old Business:

ROSS Grant update. No new information to report.

Scott Building update and information was discussed. The HHC staff is scheduled for a tour of the building with the owner next week.

The board reviewed the response from HUD with regard to Commissioner Haeussler retaining his seat on the Hancock Housing Commission and also on the Hancock City Council. HUD response was that they would look in to the question of conflict of interest and contact the Director with an answer in the future.

New Business:

The commission reviewed that financial documents that recorded the Management Fees paid to the HHC from QHA for Property Management for FY 2011. The management fees for the first half of 2012 will be paid this week.

The board received a brief plan of the current day to day business operations at the Scott Building from the Executive Director. A scheduled visit with the entire HHC staff will be held at the Scott Building next week.

The board heard a proposal from Rick Rivest (Maintenance Dept.) on the cost of replacing boiler #1 in Lakeview Manor. All 3 boilers were installed at the same time and #1 has several leaks that cannot be repaired. Two proposals were presented one was from RC Mechanical and the other from PBBS. RC Mechanical came in with a bid of \$20,797.00 and PBBS came in at \$25,000. Commissioner Johnson motion to accept the bid of \$20,797 from RC Mechanical. Support was made by Commissioner Haeussler.

Ayes: Antila, Haeussler, Givens, Johnson

No: none

Motion passed.

Maintenance Report:

RC Mechanical was called to repair a domestic hot water pipe junction adjacent to the furnaces in the Manor. The work was completed in one day. Wilmer's heating and plumbing conducted the annual service and low water testing of both furnaces at the Annex. New air conditioning units were installed in the business offices of HHC and QHA. Painting projects on the 7th floor are now complete and we will direct our efforts to the 2nd floor next.

Directors Report:

Section 8 Rental Assistance program has 38 vouchers issued and there are NO vacancies at Lakeview Manor.

Finn Fest will be in the City of Hancock next year and HHC will offer the community room for a venue of an event and many Residents would like to get involved in the week long event.

Next meeting is scheduled for August 15, 2012 @ 4:30 pm.

Correspondence

The Commission reviewed the flyer for the Recycling and Donation center grand opening on Friday July 13, 2012. This may be a source for us to handle our shredding, garbage disposal, recycling items.

Commissioner Johnson made a motion to adjourn the meeting at 5:34 pm. Support was made by Commissioner Givens.

Ayes: Antila, Givens, Haeussler, Johnson

No: 0

Meeting adjourned.

Secretary – Gail Ross

Vice President – Mark Dennis