

Worksession  
March 20, 2013  
6:30 p.m.

DRAFT

Present: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Givens.  
Also present: Manager Glenn Anderson, City Clerk Karen Haischer and Susan Burack.

Reviewed and Discussed:

1. Susan Burack would like to commend the City crew for the outstanding snow removal this winter.
  - Recycling Concerns:
    - Can the city pursue an upgrade to our collection list?
    - What is the status on the draft ordinances? We need to do some work on this publication prior to FinnFest. City Manager Anderson is reviewing the draft.
2. Manager Anderson reported that Howard Marcotte passed away yesterday.
3. HHC update.
  - Councilor Haeussler has resigned from the HHC board effective immediately.
  - Suggested replacements Ruth Ann Smith for term ending 12/31/2015 and Dennis Shea for the term ending 12/31/2014.
4. Update on PLWSA flows.
  - Houghton's usage has dropped.
5. Mary Wright – Sauna Village on the Green had declined offer as home to her sauna project.
6. Portage Health Forum update.
  - Small attendance at last week's meeting
7. Erick Nordberg accepted a new position as executive of the MI Humanities Council.
8. Kuda Building update.
9. Coast Guard will triple their patrol hours on the Portage Lake this summer.
10. Street Light at Dave's BP that was taken out by a car accident will be paid for by Insurance Company \$5500.00.
11. Otis Elevator three year test and other necessary work will cost \$4600.00.
12. Hanke Auto is closing and moving back to Ripley.
  - Kukkakaupa is being sold and will reopen in the spring to a Kathy's partner.
  - Kathy's is out of business.
  - MTU Credit Union is also closing.
13. Update on snow removal situation.

Regular Meeting  
March 20, 2013  
7:30 p.m.

The regular meeting of the Hancock City Council was held in the Council Chambers on Wednesday, March 20, 2013 at 7:30 p.m. with Mayor Laitila presiding. The United States Flag was honored by all in attendance with the following duly qualified Councilors being present: Givens, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.  
Absent: None

Moved by Councilor Belej and seconded by Councilor McKenzie to approve the March 20, 2013 agenda as presented.

Yes: All

No: None

Motion Carried.

correspondence

Dept. of Treasury re: Certification Pursuant to MCL 141.921 Deficit Certification approved.

Dial Help re: fundraiser dinner and auction

MDOT Rural Transportation Planning Process re: Agenda

MDOT re: Superior Region's Good Government in Action Initiative

DEQ re: Drinking Water Monitoring Schedule for 2013

Moved by Councilor Slivon and seconded by Councilor Belej to acknowledge the correspondence as presented and place them on file.

Yes: All

No: None

Motion Carried.

guests

Public Comment:

1. None

2. Passport Grant public comments re: grant application for beach dock improvements.  
-None

3. Yooper Sprint Triathlon update from Richard Vendlinski. Event scheduled for Sunday, June 16<sup>th</sup> 2013.

-500M Swim, 20K Bike, 5K Run

-www.yoopertri.com

4. Sesquicentennial reading excerpts by John Haeussler of Elija Northrup Resolution.

minutes approval

Moved by Councilor Belej and seconded by Councilor Moore approving the minutes of the February 20, 2013 worksession and regular meeting as presented with one correction.

Yes: All

No: None

Motion Carried.

reports

Financials:

November, December 2012 and January 2013 All Funds

-Revenue and Expenses

-Due to/from

-Cash Balances

-Interest Revenue

Moved by Councilor Belej and seconded by Councilor McKenzie to acknowledge the financial reports as presented.

Yes: All

No: None

Motion Carried.

DDA minutes of February 4, 2013

Planning Commission minutes of January 28, 2013

PLLB Emergency Management Long Term Outage Group minutes of February 6, 2013

PLWSA minutes of February 12, 2013

Moved by Councilor Haeussler and seconded by Councilor Belej to acknowledge the reports as presented and place them on file.

Yes: All

No: None

Motion Carried.

admin report

1. MPTA/MDOT Annual Rural Transit Workshop.

-CM will be out of town to attend this meeting in Clare Michigan March 26th-March 28<sup>th</sup>

2. FinnFest 2013 Update.

-Nordic Walk, (Saturday, June 22<sup>nd</sup> 10 am) Antique vehicle show (Saturday, June 22<sup>nd</sup> , County Arena). Nordic Walk is 3.08 km

3. Sesquicentennial Update.

- April 12<sup>th</sup> Gala Dinner

-Sponsors Acknowledgments

-Historic Presentations

- Book
- 4. Planning Commission meeting for April 22 is cancelled.
- 5. Sen. Tom Casperson SN 50, March 21<sup>st</sup> Hearing
  - ORV use of state trunklines
- 6. Department of Human Services –RFP for new Office Space.
- 7. Mary Pekkala completed an XL spreadsheet of 7700 names in the Lakeside Cemetery
  - Thank You

old business  
mdot sm urban grant

MDOT Smaull Urban Grant project on Campus Dr.  
-July 12<sup>th</sup> Bid  
\$125,000 Grant - \$31,250 City share Total project \$156,250.00  
Poplar to Pleasant Valley Drive  
No Council action needed at this time.

navy street boardwalk

OHM designed the Navy Street Boardwalk for this project. DDA and Planning Commission have reviewed this project. May bid opening, award to bidder June 19<sup>th</sup>. Estimate cost \$306,082.35.  
No Council action needed at this time.

appreciation to mary pekkala  
lakeside cemetery listing

Moved by Councilor Haeussler and seconded by Councilor Belej directing the City Manager to send a letter of appreciation to Mary Pekkala for her work on making the Lakeside Cemetery List available on an XL spreadsheet. Approximately 7700 names are currently on the list.  
Yes: All  
No: None  
Motion Carried.

new business  
feb a/p

Moved by Councilor Belej and seconded by Councilor McKenzie approving the February, 2013 accounts payable in the amount of \$107,537.93 and authorizing payment as follows as funds become available.

General	\$14,301.08
Major	7,354.00
Local	581.45
Transit	2,633.78
Sewer	37,441.10
Water	18,612.87
Motor V.	23,769.35
DDA	2,844.30
Total	\$107,537.93

Roll Call Vote:  
Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Givens.  
No: None  
Motion Carried.

add'l checks typed

Moved by Councilor McKenzie and seconded by Councilor Belej approving the additional checks typed in the month of February, 2013 in the amount of \$748,387.84 and authorize payment as follows:

Expense	\$117,469.26
Transfers	630,918.58

Total \$748,387.84

Roll Call Vote:

Yes: Councilors Givens, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

dda appointment

Moved by Councilor Moore and seconded by Councilor Belej approving the Mayoral appointment of Jonathan M. Luse Jr. to serve on the DDA for a term expiring January 31, 2107.

Yes: All

No: None

Motion Carried.

hancock housing commission

Moved by Councilor McKenzie and seconded by Councilor Belej to appoint Dennis Shea to serve on the Hancock Housing Commission, filling the unexpired term of Barry Givens, expiring December 31, 2014.

Yes: All

No: None

Motion Carried.

Moved by Councilor McKenzie and seconded by Councilor Belej to accept with regret the resignation of John Haeussler from the Hancock Housing Commission after serving for four years.

Yes: All

No: None

Motion Carried.

Moved by Councilor Belej and seconded by Councilor Haeussler to appoint Ruth Ann Smith to serve on the Hancock Housing Commission, filling the unexpired term of John Haeussler, expiring December 31, 2015.

Yes: All

No: None

Motion Carried.

resolution #5-13

Moved by Councilor McKenzie and seconded by Councilor Belej approving and adopting Resolution #5-2013 as follows:

MDOT PROJECT AUTHORIZATION RESOLUTION

WHEREAS, this resolution shall approve execution of the MDOT Project Authorization, Agreement #2012-0093, authorization #P3, Project # 119095;

NOW, THEREFORE, be it resolved that Glenn Anderson, City Manager and Karen Haischer, City Clerk of the City of Hancock, are authorized to enter into and execute on behalf of the City of Hancock, a MDOT project authorization Agreement 2012-0093 with the Michigan Department of Transportation for FY 2010 Section 5311 Capital ARRA Funds for the City's Transit to purchase one bus. (ARRA Funds for new bus)

Roll Call Vote:

Yes: Councilors Givens, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

transit bus purchase

Moved by Councilor Belej and seconded by Councilor McKenzie authorizing the Transit Director to purchase one new Champion Bus from Mobility Transportation Services, Canton, MI for \$72,688.00.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Givens.  
No: None  
Motion Carried.

pll planning group  
white paper

Moved by Councilor Givens and seconded by Councilor Belej approving the adoption of the final white paper on the Portage Lake Lift Bridge as presented.

Yes: All  
No: None  
Motion Carried.

resolution #6-13

Moved by Councilor Slivon and seconded by Councilor Belej approving and adopting Resolution #6-2013 as follows:

**AUTHORIZING A MICHIGAN NATURAL RESOURCES 2013 RECREATION PASSPORT GRANT APPLICATION FOR THE HANCOCK BEACH DOCK RENOVATION**

WHEREAS, The City is proposing to renovate and improve the dock at Hancock Beach to meet the demand of the public and to provide much needed public access and recreation opportunities to Portage Lake, and

WHEREAS, the project would renovate the existing dock to universal accessible standards, and

WHEREAS, funding is available from the Michigan DNR Recreation PASSPORT Grant Program, and

WHEREAS, the total project cost is estimated at \$85,000 of which \$45,000 would be funded through the Michigan Department of Natural Resources Recreation PASSPORT Grant Program and the City of Hancock would fund the remaining \$40,000, and

WHEREAS, this project has been identified as a priority need in the City's Five Year Recreation Plan:

NOW THEREFORE BE IT RESOLVED, that the Hancock City Council does hereby approve the submission of the grant application to the Michigan Natural Resources Recreation PASSPORT Grant Program in the amount of \$45,000 and commits that the local match shall be provided by the City of Hancock, including \$25,000 in general fund money and \$15,000 of Dept. of Public Works in-kind labor, equipment rentals, and supplies.

Roll Call Vote:

Yes: Councilors Givens, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

proposed ordinance  
sewer rate increase

Moved by Councilor Belej and seconded by Councilor Moore approving the 1<sup>st</sup> reading and introduction of a proposed ordinance to raise the sewer rates from \$6.35 to \$7.35/1000 gallons and schedule a public hearing for April 17<sup>th</sup> at 7:30 p.m. as follows:

**NOTICE TO CITY OF HANCOCK RESIDENTS**

**PROPOSED ORDINANCE**

**“AN ORDINANCE TO AMEND ORDINANCE NO. 282 AND AMEND SECTION FOUR (4) OF ORDINANCE 123, SEWER USE MINIMUM CHARGE AND RATE AND MANDATORY CONNECTION AS AMENDED.”**

**THE CITY OF HANCOCK ORDAINS:**

Section 1. The sewer use charge for all premises shall be \$7.35 per thousand (1000) gallons of water metered. The readiness to service charge shall be \$5.00 for all premises.

Section 2. This rate increase will commence with the March, 2013 utility billing.

The foregoing proposed ordinance was introduced in writing at the regular meeting of the Hancock City Council held on Wednesday, March 20, 2013 at 7:30 p.m.

A Public Hearing is scheduled for Wednesday, April 17, 2013 at 7:30 p.m. prior to the regular meeting to hear public comments on this ordinance. Copies are available at the Clerk Office (M-F) 8am-5pm.

This Ordinance will be presented to the Hancock City Council for adoption or rejection at the regular meeting scheduled to be held on Wednesday, April 17, 2013 at 7:30 p.m.

Karen Haischer, CMC

City Clerk

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Givens.

No: None

Motion Carried.

letter of appreciation

Moved by Councilor Belej and seconded by Councilor Slivon directing the City Manager to send a letter of appreciation to Professor Robert Grame and his Finlandia University Art & Design students for the layout design of the sesquicentennial Book "Hidden Gems & Towering Tales: A Hancock, Michigan Anthology".

Yes: All

No: None

Motion Carried.

p&f committee recommendation  
non-union and afscme union

Moved by Councilor McKenzie and seconded by Councilor Belej approving the Personnel and Finance Committee recommendations for non-union and the AFSCME Union as follows:

1. AFSCME Police Dept. Supervisory Union:

-3 year contract, January 1, 2013 to December 31, 2015

-Economic reopener on January 1, 2015

-Accumulated sick 7 vacation pay out over 12 months in equal installments after retirement.

-Signing bonus of \$600 for 2013 and signing bonus of \$600 for 2014

-Buyback payment of \$800 for 2013 for retirement window and buyback payment of \$800 for 2014 for retirement window

2. Non-Union wages (except City Manager)

	FY 12/13	FY13/14
A. Clerk/Police Chief	\$700	\$700
B. Office Staff	\$400	\$400
C. Transit Drivers	\$250	\$250
D. Water Meter Reader	\$150	\$150
E. Seasonal Cemetery, Campground, Groomer, 1.2% increase effective July 2013.		
F. Summer Park/beach crew, minimum wage @ \$7.40 plus .25 per hour per years of service.		

Roll Call Vote:

Yes: Councilors Givens, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

Moved by Councilor Belej and seconded by Councilor Moore that this regular meeting of the Hancock Council meeting be adjourned. Time: 8:55 p.m.

Yes: All

No: None

Motion Carried.

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William Laitila, Mayor

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Karen Haischer, CMC City Clerk