

Hancock Housing Commission  
Meeting Minutes  
August 21, 2013

President Antila opened the regular meeting of the Hancock Housing Commission at 4:33 pm.

Commissioners Present: Johnson, Shea, Smith

Absent: Antila, Dennis

**Public Comment:** None

A motion was made by Commissioner Smith to approve the July 17, 2013 meeting minutes.

Support was made by Commissioner Shea.

Ayes: Johnson, Shea, Smith

No: 0

Motion passed.

A motion was made by Commissioner Smith to approve the August 2013 accounts payable.

Support was made by Commissioner Shea.

Ayes: Johnson, Shea, Smith

No: 0

Motion passed

**Old Business:**

Submission of payment request for Developer Fee from MSHDA is still pending. The regulatory agreement issue is not resolved and the Auditor for MSHDA (Steve Kantola) is still requesting information.

ROSS Grant. (No updates at this time)

HUD's review is still ongoing. Additional documents were emailed to Claunella Richardson (FA) with regard to job descriptions. The documents were emailed.

Healthcare reform updates were given and there is still quite a bit of speculation with regard to Obamacare.

**New Business:**

The Capital Fund Program and Replacement Housing Factor 2013 awards were announced. Hancock Housing Commission received \$83,803 for Capital Fund dollars and \$8,915 for

Replacement Housing Factor dollars. All ACC amendments for receipt of these funds have been submitted to HUD.

The QHA mortgage loan modification is being reviewed by MSHDA Attorney Don Rencher and will follow up with what we need to do to correct the document(s).

**Maintenance Report:**

The roof of the Annex building sustained damage during a storm on 7/18/2013. The damage resulted in \$1,200 in expenses to the Housing Commission for repairs. This does not meet our \$2,500 deductible from our insurance policy. A new pressure release valve was installed at QHA to regulate city water pressure coming into the building. RC Mechanical will install the valve at QHA. There will be a MSHDA physical inspection in 9/18/2013 at QHA. This is much like the REAC inspections we get from HUD. The generator had the annual inspection from Total Energy Systems and all systems are working properly.

**Directors Report:**

Section 8 Rental Assistance program has 36 vouchers issued and we currently are at 100% occupancy at Lakeview Manor/Annex.  
Next meeting is scheduled for September 25, 2013 @ 4:30 pm

Commissioner Shea made a motion to adjourn the meeting at 5:36 pm. The motion was supported by Commissioner Smith.  
Ayes: Johnson, Shea, Smith  
No: 0  
Meeting adjourned.

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Secretary – Gail Ross

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2<sup>nd</sup> Vice President Kathy Johnson