

Hancock Housing Commission
Meeting Minutes
January 8, 2014

President Antila opened the Special meeting of the Hancock Housing Commission at 3:30 pm.

Commissioners Present: Antila, Dennis, Shea, Smith

Absent:

Public Comment: None

Old Business: None

New Business:

Commissioner Dennis motioned to approve a wage increase for the Administrative Assistant position and to reimburse the HHC staff out of the Developer Fee account for health insurance premiums for the 2014 year only. The amendment to the Personnel Policy will reflect the health insurance reimbursement decision that is only applicable for FY2014. Support for the motion was made by Commissioner Shea.

Ayes: Antila, Dennis, Shea, Smith

No: 0

Motion passed.

Sherry Hughes from the Houghton Housing Commission was present to introduce herself and discuss the prospect of hiring Houghton Housing Commission for Management services for the Hancock Housing Commission when the current Director retires. This transition should take place in the next 6 months. This is the preliminary stage of the transition and no contracts have been signed.

Commissioner Dennis made a motion to adjourn the meeting at 4:45 pm. The motion was supported by Commissioner Shea.

Ayes: Antila, Dennis, Shea, Smith

No: 0

Meeting adjourned.

Secretary – Gail Ross

President - Ron Antila

Hancock Housing Commission
Meeting Minutes
February 19, 2014

The Annual meeting was conducted and by a unanimous vote of all Board members the same officers were elected for the 2014 year.

President: Ron Antila

Vice – President: Mark Dennis

2nd Vice-President: Dennis Shea

Motion made by Commissioner Smith and second by Commissioner Antila.

Ayes: Antila, Shea, Smith

No: none

Motion passed.

President Antila opened the Regular meeting of the Hancock Housing Commission at 4:30 pm.

Commissioners Present: Antila, Shea, Smith

Absent: Dennis

Public Comment: None

A motion was made by Commissioner Smith to approve the December 2013 and January 2014 meeting minutes. Support was made by Commissioner Shea.

Ayes: Antila, Shea, Smith

No: 0

Motion passed.

A motion was made by Commissioner Smith to approve the January & February 2014 accounts payable. Support was made by Commissioner Antila.

Ayes: Antila, Shea, Smith

No: 0

Motion passed

A motion was made by Commissioner Smith to approve the February 19, 2014 agenda. Support was made by Commissioner Shea.

Ayes: Antila, Shea, Smith

No: 0

Motion passed.

Old Business:

Mortgage Modification agreements were reviewed and signed by the Board President, Ron Antila. Amy Juntunen, notarized all the documents. These will be sent back to Donald Rencher, Attorney from MSHDA. We will wait for the next step in the process when we hear from our Attorney, Rachel Foster.

ROSS Grant. A letter was received from HUD stating our application passed all the criteria for the grant but we were not selected for award in the funding lottery. ☹

HUD's remote review is still ongoing. We are required to send all AP to the Detroit Field office for prior approval. The Director attached several emails and correspondence from HUD for the Board's information.

New Business:

The board discussed changing the meeting times for our monthly meetings. Starting January 2014 the meetings will be held on the 3rd Wednesday of the month at 3:30 pm.

Maintenance Report:

The snow banks have been moved to another location on site as we make room for more snow to come! Maintenance has spent excessive amounts of time doing snow removal this year around the entire building and properties. Regular rehabs are being conducted in Lakeview Manor in 2 units..

Directors Report:

Section 8 Rental Assistance program has 32 vouchers issued and we currently are at 4 vacancies at Lakeview Manor/Annex.

Annual recertifications are be conducted for all HHC residents and physical inspections for each unit will be in April 2014.

Next meeting is scheduled for March 19, 2014 @ 3:30 pm

Commissioner Smith made a motion to adjourn the meeting at 4:10 pm. The motion was supported by Commissioner Antila.

Ayes: Antila, Shea, Smith

No: 0

Meeting adjourned.

Secretary – Gail Ross

President - Ron Antila