

May 21, 2014  
Worksession  
6:30 p.m.

Present: Councilors Haeussler, Blau, Hodur, McKenzie, Belej, Slivon and Givens.  
Also present: Manager Anderson, City Clerk Karen Haischer

Reviewed and Discussed:

1. Little Brothers June 11<sup>th</sup> Dinner 6-9p.m.
  - Lisa will attend
2. Update on the Paavola sewer project.
3. Update on the SAW Grant. City did not receive a grant on the first go round, however, all remaining projects are expected to be funded next year.
4. Hancock Housing Commission Updates.
  - Gail Ross is hoping to retire by the end of June.
  - RPF to administer the Housing Commission. Applications were picked up by 4 parties and only one was returned. (Houghton Housing Commission) A proposed contract to HUD was sent for their approval. Cost: \$35,000/year
  - Attorney Kevin Mackey was hired by HHC to help Gail with the responses to HUD.
  - Policies, procedures, looking to hire a short-term bookkeeper. HUD lifted the restrictions placed on the Housing Commission this past year.
5. Houghton County Road Commission is looking to construct a new garage on the waterfront in Ripley.
6. Roland Burgan reported that Hancock had 296" of snow and Painesdale had 340.3".
7. Looking for a used jet rodder, trackless and a few pick-up trucks for DPW.
8. We had 50 applications for laborer and 13 for mechanic/heavy equipment operator.
  - Interviewed 7 for mechanic.
9. Next year there is a scheduled Science Festival at MTU. Going to try and make it an annual event.
10. Finlandia University will be holding a concert on the Quincy Green on Saturday, September 9<sup>th</sup>.
11. Phil Johnson will be attending our next regular meeting.
12. Remember we have a special meeting and budget worksession on May 28<sup>th</sup> and a joint meeting on June 19<sup>th</sup> with the City of Houghton at Lakeview Manor.
13. Received an extra \$9000 from MDOT for surface maintenance on M203 and US41.
14. Aspirus is making renovations to the Calumet hospital.
15. Manager Anderson will be out of town Thursday and Friday, attending the UP Manager's meeting in Norway.
16. KNSC has raised \$11,500 towards the bridge replacement on the Maasto Hiihto.
17. Looking to get plaques at the Laurin Grove Rink honoring Laurin and Grove.
18. Looking to purchase a new mower for the cemetery. Cost \$2000-\$2500
19. Finlandia University is having a mid-summer pole on the Quincy Green.
20. DPW Equipment: Looking for a used pick-up to be used as a plow truck, as Bill Marlor purchased a truck plow last week.
21. Review City Wide Debt.
22. Review Mers

May 21, 2014  
Public Hearing:  
7:30 p.m.

Mayor McKenzie called this public hearing to order at 7:30 for the following purpose:

To receive public comments on the following two traffic proposals:

1. To convert White Street between Reservation St. to Pine Street from two-way traffic to one-way traffic up. The City traffic count for White Street indicates 2,339 vehicles use the up bound lane and 3,356 vehicles use the down bound lane in a 24 hour period.
2. To convert Tezcuco Street between Quincy Street and Hancock Street from two-way traffic to one-way traffic down bound. The City's traffic count for this block of Tezcuco

Street indicates 3,225 vehicles use the down bound lane and 275 vehicles use the up bound lane in a 24 hour period.

Present: Councilors Givens, Slivon, Belej, McKenzie, Hodur, Blau and Haeussler.  
Also present: Manager Anderson, City Clerk Haischer, Kevin Mackey, Mr. Dresch, Traci Williams, Mike Markham, Jack Eberhard, Mark Johnson, Bonnie Holland, Susan Burack, Bill Marlor, Michelle Bourbanis, Kurt Haugle, TV 6 news, Wolf Radio, Barb Bowkamp, Maggie Haeussler, Mitch Lake, Roland Burgan, Mike Beaudoin and Rob Stites.

Comments:

- Susan Burack, 103 Quincy Street (Scott Building): encourage the Council to take action on the above traffic changes. Residents at the Scott Building are all in favor of this.
- Mark Johnson, Gartner's Gallery: What is the reason for blocking off White Street? As a retailer the more traffic in the downtown area the better. We will lose traffic pattern from the down late going through the downtown. Tezcuco Street (one-way down). Problem is that all of the Gartner's trucks use Tezcuco Street going up to get into their parking lot. Where is all the snow in the alley going to go? Gartner's would be willing to let the City build a deck on top of their lot.
- Councilor Haeussler read a letter from Freeman's, 1004 Fourth Street; in favor of both traffic changes.
- Barb Bouwkamp, corner of White and Wright. In favor of White Street up.
- Jack Eberhard, 302 Vivian; business would be affected by the changes. What message are we sending.
- Bonnie Holland, Lake Ave.; in favor of the traffic changes.
- Rob Stites, White Street; one-way up would be best.
- Kevin Mackey, 204 Harris; concern with the volume of traffic at Reservation/Quincy/White.

Mayor McKenzie closed this public hearing at 7:55 p.m.

Presentation:

Presented to Bonnie Holland in appreciation for outstanding leadership with City wide beautification projects and service on the Downtown Development Authority Board of Directors.

Regular Meeting

May 21, 2014

7:57 p.m.

The regular meeting of the Hancock City Council was held in the Council Chambers on Wednesday, May 21, 2014 with Mayor McKenzie presiding. The United States Flag was honored by all in attendance with the following duly qualified Councilors being present: Councilors Haeussler, Blau, Hodur, McKenzie, Belej, Slivon and Givens.

Absent: None

Moved by Councilor Givens and seconded by Councilor Belej that the May 21, 2014 Agenda be approved as presented.

Yes: All

No: None

Motion Carried.

correspondence

- e-mail from Rick Freeman re: proposed traffic changes to White and Tezcuco Streets
- Letter from the Copper Country United Way re: City employee donations
- Letter from SEMCO re: public hearing
- Letter from UPPCO re: public hearing
- Letter from UPSET
- e-mail from Mina and Roy Grudnoski re: proposed traffic changes to White and Tezcuco Streets

Moved by Councilor Hodur and seconded by Councilor Belej to acknowledge the correspondence as presented and place them on file.

Yes: All

No: None

Motion Carried.

guests

Public Comments:

None at this time.

minutes approval

Moved by Councilor Belej and seconded by Councilor Blau approving the minutes of the April 16<sup>th</sup> worksession, regular and executive session meetings and the May 7<sup>th</sup> budget worksession meeting as presented.

Yes: All

No: None

Motion Carried.

reports

Budget Information

City Wide Debt as of July 1, 2013

MERS valuation assets

MERS employer contribution detail for Houghton County

City unfunded pension report

Moved by Councilor Hodur and seconded by Councilor Belej to place the Budget Information on file as presented.

Yes: All

No: None

Motion Carried.

DDA minutes of April 7, 2014

PLWSA minutes of March 11, 2014

US41 /M26 Corridor Advisory Team minutes

Hancock Housing Commission minutes starting with May 15, 2013 and going through April 16, 2014

Financial Report All Funds March and April 2014

Due to/from

Cash Balances

Interest Earned

Revenue and Expenses

Moved by Councilor Belej and seconded by Councilor Hodur to acknowledge the reports as presented and place them on file.

Yes: All

No: None

Motion Carried.

admin report

1. Two new zoning permits, single family houses at 2003 Saint Ann Circle and new duplex at 860-870 Valley View Drive were issued.
2. Update date on the 3,332 sq. ft. addition to World of Wood, 215 Hancock Street.
3. MSHDA rental rehab grant update on \$435,000 grant for 13 units in the downtown area.  
-Kaleva (new water line ); Blast from the Past (80% complete); WMPL Building (35% complete); Soren Dresch will have his financial committee in order shortly for Masonic Building.
4. Friday, June 6<sup>th</sup> at 10am is the ribbon cutting ceremony for Navy Street Boardwalk Park (\$262,500 MNRTF Grant)
5. August 14<sup>th</sup>-17<sup>th</sup>, 2014 is the mini-cooper rally.
6. The Hancock Tori opens Wednesday, June 4<sup>th</sup>

7. Update on the DDA Façade Grants. 1 on 1 match \$212,672.50. Average grant \$6860.00
8. Yooper Sprint Triathlon is Sunday, June 15<sup>th</sup> starting at Hancock Beach.
9. Update on digital cable transition at the Hancock Campground.  
52 sites. Charter will furnish the boxes free but if lost or stolen the City would pay \$100. Goes into effect in August.
10. Update on the spring cleanup this year.  
-348 City residents use this service 200 yards of trash and 80 yards of metal
11. FY 14 EVIP Unfunded Liability Plan  
- must be submitted by 6-1-2014  
-Central States is under federal review
12. FY 14 EVIP requirements
13. RD Police vehicle grant of \$15,000 update. Award after July 1st
14. Renewal of county-side road millage is on the August 6<sup>th</sup> Primary ballot.  
-City receives about \$70,000 per year from this millage
15. MDOT – OHM was awarded the design work for Quincy Street.
16. Police Department cash collection of \$1030 will go towards the purchase of two body camera's for the Department.

old business  
cap winter freeze let runs

Moved by Councilor Hodur and seconded by Councilor Blau to bill average use for winter.  
Discussion: What is the cost factor?

Received a letter from Pat Rotundo, 225 Water Street re: flow calculations.  
Received a letter from Kristie Heinonen, Emery Street re: flows and over usage

Moved by Councilor Belej and seconded by Councilor Haeussler to table the above motion for the next meeting.

Yes: All  
No: None  
Motion Carried.

Note: Councilor Blau would like to see a freeze up location map for the next meeting.

new business  
april, a/p

Moved by Councilor Belej and seconded by Councilor Hodur approving the April, 2014 accounts payable in the amount of \$76,584.17 and authorize payment as follows as funds become available.

General	\$18,800.43
Local	56.97
Transit	4,942.13
Sewer	2,076.00
Water	33,228.11
Motor V	16,216.78
<u>TIFA</u>	<u>1,263.75</u>
Total	\$76,584.17

Roll Call Vote:

Yes: Councilors Givens, Slivon, Belej, McKenzie, Hodur, Blau and Haeussler.

No: None

Motion Carried.

add'l checks typed in april

Moved by Councilor Belej and seconded by Councilor Slivon approving the additional checks typed in the month of April, in the amount of \$520,720.36 and authorize payment as follows:

Expenses	\$ 43,085.05
<u>Transfers</u>	<u>477,635.31</u>

Total \$520,720.36

Roll Call Vote:

Yes: Councilors Haeussler, Blau, Hodur, McKenzie, Belej, Slivon and Givens.

No: None

Motion Carried.

traffic changes

Moved by Councilor Belej and seconded by Councilor Haeussler to approve the White Street traffic change as follows:

To convert White Street between Reservation St. to Pine Street from two-way traffic to one-way traffic up bound. The City traffic count for White Street indicates 2,339 vehicles use the up bound lane and 3,356 vehicles use the down bound lane in a 24 hour period.

Roll Call Vote:

Yes: Councilors Givens, Slivon, Belej, McKenzie and Haeussler.

No: Councilors Hodur and Blau

Motion Carried.

Moved by Councilor Givens and Belej to approve the Tezcucu Street traffic change as follows:

To convert Tezcucu Street between Quincy Street and Hancock Street from two-way traffic to one-way traffic down bound. The City's traffic count for this block of Tezcucu Street indicates 3,225 vehicles use the down bound lane and 275 vehicles use the up bound lane in a 24 hour period.

Roll Call Vote:

Yes: Councilors Haeussler, Blau, Hodur, McKenzie, Belej, Slivon and Givens.

No: None

Motion Carried.

resolution #8-14

Moved by Councilor Haeussler and seconded by Councilor Belej adopting Resolution #8-14 as follows:

RESOLUTION #8-14

MDOT PROJECT AUTHORIZATION RESOLUTION

WHEREAS, this resolution shall approve execution of the MDOT Project Authorization, Agreement #2012-0093, authorization #P4/R1, Project # 122469;

NOW, THEREFORE, be it resolved that Glenn Anderson, City Manager and Karen Haischer, City Clerk of the City of Hancock, are authorized to enter into and execute on behalf of the City of Hancock, a MDOT project authorization agreement 2012-0092 with the Michigan Department of Transportation for FY 2014 Section 5311 Operating Funds for the City's Transit Operations.

Yes: All

No: None

Motion Carried.

ldfa budget 14/15

Moved by Councilor Givens and seconded by Councilor Belej approving the FY 14/15 LDFA SmartZone Budget with a total Recapture of \$219,500.00 and Expenses of \$219,500.00 as presented.

Yes: All

No: None

Motion Carried.

bridgefest contribution

Moved by Councilor Belej and seconded by Councilor Blau approving a budgeted \$1500.00 to the 2014 BridgeFest Committee.

Roll Call Vote:

Yes: Councilors Givens, Slivon, Belej, McKenzie, Hodur, Blau and Haeussler.

No: None

Motion Carried.

ohm engineer report (services)

Moved by Councilor Haeussler and seconded by Councilor Belej to approve a contract with OHM Advisors for \$9800.00 to undertake a Preliminary Engineer Report (PER) for water distribution upgrades for the 2016 Quincy Street reconstruct project. Scope of work includes: Project Planning, Existing Facilities, Need for Project, Alternate Considered, Selection of Alternate, Recommended Alternative, Budget and Budget Justification, Conclusions and Recommendations, Prepare the Rural Development Application, Required Forms, Supplement Information, Additional Information and meet with owner and RD.

Roll Call Vote:

Yes: Councilors Haeussler, Blau, Hodur, McKenzie, Belej, Slivon and Givens.

No: None

Motion Carried.

resolution #9-14

Moved by Councilor Belej and seconded by Councilor Blau adopting Resolution #9-14 approving a MDOT Transportation Alternative Program Grant application for Quincy Street Streetscape Project in conjunction with the 2016 Quincy Street Reconstruction Project as follows:

Resolution #09-14

WHEREAS, the Michigan Department of Transportation has scheduled a \$4.722 million reconstruct of US41, including Front Street, Reservation Street, and Quincy Street within the downtown of the City of Hancock, and

WHEREAS, the City would like to undertake a streetscape project in conjunction with the reconstruct project which would include adding historic street lighting from Montezuma Street to S. Lincoln Drive, crosswalk enhancements, street lighting upgrades, planters, trees, bike racks, garbage containers, benches and intersection bump outs;

NOW, THEREFORE, BE IT RESOLVED, that the City of Hancock hereby requests the MDOT Ishpeming TSC Office to apply for an MDOT Transportation Alternative Program Grant to fund the streetscape and safety improvements on behalf of and in cooperation with the City of Hancock.

Yes: All

No: None

Motion Carried.

transit paid time off

Moved by Councilor Hodur and seconded by Councilor Belej to increase paid time off for Transit Drivers from 5 to 10 days after 9 years of service.

Yes: All

No: None

Motion Carried.

retirement

Moved by Councilor Belej and Seconded by Councilor Givens approving a motion of congratulations on their retirement to Charles Maki (34 years 10 months of service) and Steve Witting (28 years 7 months of service) to the Hancock DPW.

Yes: All

No: None

Motion Carried.

Moved by Councilor Belej and seconded by Councilor Blau that this regular meeting of the Hancock City Council be adjourned at 9:28 p.m.

Yes: All

No: None

Motion Carried.

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Lisa McKenzie, Mayor

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Karen Haischer, CMC City Clerk