

Hancock Housing Commission

1401 Quincy Street

Lakeview Manor

Hancock, Michigan 49930-1258

Section 8 Rental Assistance

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Monthly Board Meeting Minutes

December 18, 2014

The regular monthly Board Meeting of the Hancock Housing Commission was held in the Community Room at Lakeview Manor on December 18, 2014 at 4:07 p.m.

Answering Roll Call were Commissioners: Antila, Shea, Smith and Director Hughes. Commissioner Dennis was absent.

ROUTINE ITEMS

- The floor was opened to the Public to address the Board. No Comment.
- Opportunity to address the Board was closed to the Public by Commissioner Antila.
- A motion was entertained by Commissioner Antila to adopt the agenda. Motion made by Commissioner Smith adopt the agenda as presented. Support by Commissioner Shea. All in favor. Motion carried.
- A motion was entertained by Commissioner Antila to approve the minutes from the November 20, 2014 Commission meeting. Motion was made by Commissioner Shea. Commissioner Smith supported the motion. All in favor. Motion carried.
- A motion was entertained by Commissioner Antila to approve the bills to be paid Check # 15550 thru # 15587. Motion made by Commissioner Smith. Supported by Commissioner Shea. All in favor. Motion carried.
- A motion was entertained by Commissioner Antila to accept the Petty Cash Report. Motion made by Smith. Support by Commissioner Shea. All in favor. Motion carried.
- A motion was entertained by Commissioner Antila to accept the Credit Card Report. Motion made by Smith. Support by Commissioner Shea. All in favor. Motion carried.

NEW BUSINESS

- Commissioner Antila entertained a motion to approve the Resolution #12-18-2014 -3 approving the Generator Maintenance Proposal from Cummings NPower LLC for \$3,871.36. Commissioner Smith made the motion. Commissioner Shea supported. All in favor. Motion carried.
- Commissioner Antila entertained a motion to approve Resolution # 12-18-2014 approving the Budget for 2015. Motion made by Commissioner Shea. Supported by Commissioner Smith.. All in favor. Motion carried.
- Commissioner Antila entertained a motion to approve Resolution # 12-18-2014-2 approving the Responses to the Remote Review. Motion made by Commissioner Smith. Support by Commissioner Shea. All in favor. Motion carried.

OLD BUSINESS

- HUD Updates- The Remote Review will be sent to the DFO by December 31st. We now have to complete a Section 8 Corrective Action Plan by January 18th.
- Developer Fee and unallowable expenses. -No new information.

DIRECTOR's REPORT

- We are continuing to update housing policies.
- We continue to work on the responses to HUD for the Management Review and will be submitting our responses to HUD by the end of the month.
- Anderson Tackman should have a report on the unallowable expenses.
- The Christmas Dinner for residents at Lakeview Manor will be on December 19th. Larry's market will cater the dinner and there will be music.
- There are 20 applicants on the waiting list for Lakeview Manor and no vacancies at this time and we are 100% occupied.
- The Section 8 Program has 36 vouchers issued. We are trying to issue four more vouchers by the end of the month.

MAINTENANCE REPORT

- No Report.

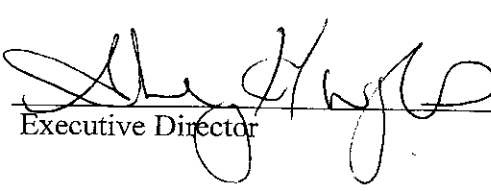
ROUND TABLE: No Comment.

ADJOURNMENT

Commissioner Antila entertained a motion to adjourn the meeting at 4:35. Motions made by Smith. Seconded by Shea. All in favor. Motion carried.

Commissioner

Date



Executive Director



Date