

1st Budget Worksession
April 29, 2015
6:00 p.m. to 8:00 p.m.

Present: Councilors Tuisku (late), Bauman, Hodur McKenzie, Belej and Blau.
Absent: Councilor Slivon
Also present: City Clerk Karen Haischer, Manager Glenn Anderson, Joe Neher, Wayne Butler and Bill Marlor.

Posted Agenda:
Scheduled Budget Worksessions:

Wednesday, April 29, 2015 6:00 - 8:00 p.m.
Thursday, May 14, 2014 6:00 - 8:00 p.m.
Wednesday, May 27th (if needed) 6:00 – 8:00 p.m.

Special Meeting prior to the budget worksession
April 29, 2014

Agenda as posted:
City Hall 6:00p.m.

-Public Hearing to receive comments on the proposed application for a CDBG Grant funding to assist the proposed Vollwerths Expansion Project.

PUBLIC COMMENT

1. Resolution #2-15 “CDBG grant funding in the amount of \$176,390 from the MEDC for 200 Hancock Street (Vollwerth Expansion Project)”
 2. Review and consider property liability quotes for coverage effective May 20, 2015.
 3. Consider motion approving Siler Contracting to pave Valley View Drive at \$100/ton.
 4. Consider motion to proceed with JCS, Inc. price quote for fence repair at the softball and hardball fields.
 5. Consider motion authorizing purchase of a new Artic Cat 400 4-wheeler from M&M Power Sports for \$5700 for the Driving Park.
 6. Consider motion to construct 2 new dugouts at the Driving Park Little League Field.
 7. Consider motion to hire Erhart Assessing for \$24,000 annually for contract City Assessor.
 8. Consider motion to Erhart Assessing for \$114, 000 for a 2 year city-wide reappraisal study (cost to be spread for 2 fiscal years)
- Motion to adjourn.

Public Hearing
6:00 p.m.

1. To receive comments on the proposed application for a CDBG Grant funding to assist the proposed Vollwerths Expansion Project. \$176,390.00.

Mayor McKenzie opened this Public Hearing to receive comments on the proposed application for a CDBG Grant funding to assist the proposed Vollwerths Expansion Project at 200 Hancock Street.

Present: Councilors Bauman, Hodur, McKenzie, Belej and Blau.
Also present: City Manager Anderson, City Clerk Haischer, Chief Butler, DPW Marlor, Chief Neher, John Haeussler, Mark Hannula, Pete Wickley, Jeff Mikesch, Ron Fisher, Jeff Ratcliff, and Steph Ollson. Also present Kevin Mackey (late)

Jeff Ratcliff (KEDA)
Vollwerths Project at 200 Hancock Street, expansion project MEDC CDBG Money for \$176,390.00

No Public Comment

Mayor McKenzie closed this Public Hearing at 6:07 p.m.

The special meeting of the Hancock City Council was held in the Council Chambers on Wednesday, April 29, 2015 6:00 p.m. with Mayor McKenzie presiding. The United States Flag was honored by all in attendance with the following duly qualified Councilors being present:

Councilors: Tuisku (late), Bauman, Hodur, McKenzie, Belej and Blau.

Absent: Councilor Slivon.

Moved by Councilor Hodur and seconded by Councilor Belej to excuse Councilor Slivon from this 1st Budget Worksession.

Yes: All

No: None

Motion Carried.

Public Comment:

1. John Haeussler 1203 Portage Dr.

Please update the City Web Page for Council Contract information.

Ingot Street Cemetery Update.

-Marker is saved and should be erected in a safe place.

-Check to see if the Ingot Cemetery is a proper land use.

-What is the Historic nature of the Ingot Cemetery.

resolution #2-2015

Moved by Councilor Belej and seconded by Councilor Hodur adopting and approving Resolution #2-2015

CDBG Authorizing Resolution as follows:

CITY OF HANCOCK

COMMUNITY DEVELOPMENT BLOCK GRANT

AUTHORIZING RESOLUTION

The following is a copy of a resolution adopted by the Hancock City Council during the special City Council Meeting held at 6:00 p.m. on Wednesday, April 29, 2015, in the City Hall, located at 399 Quincy Street, Hancock, Michigan.

Moved by Councilor Belej and supported by Councilor Hodur:

WHEREAS, assisting the location or expansion of companies that create new jobs is a priority for the City of Hancock; and,

WHEREAS, the proposed Vollwerth Expansion Project will assist the creation of new manufacturing jobs in the City of Hancock; and,

WHEREAS, the Michigan Economic Development Corporation (MEDC) offers grant funds for assisting companies with improvements to facilitate business expansion; and

WHEREAS, the City of Hancock has requested Community Development Block Grant (CDBG) funding in the amount of \$176,390 from the MEDC; and,

WHEREAS, the proposed project is consistent with the local community development plan as described in the application and that at least 51% of the beneficiaries of the proposed project would be low and moderate income persons; and,

WHEREAS, no project costs will be incurred prior to a formal grant award, completion of the environmental review procedures and a formal, written authorization to incur costs is received from the MEDC.

THEREFORE, BE IT RESOLVED that the Hancock City Council authorizes submittal of a CDBG Application in the amount of \$176,390 for the Vollwerth Expansion Project.

FURTHER, BE IT RESOLVED that Glenn Anderson, City Manager is authorized to execute the application form and attachments on behalf of the City, sign the grant agreement, and serve as the certifying officer for the environmental review.

Roll Call Vote:

Yes: Councilors Tuisku, Bauman, Hodur, McKenzie, Belej and Blau.

No: None

Absent: Councilor Slivon

Motion Carried.

insurance proposals

Hannula Agency	\$46,575.00
Tervo Agency	\$51,440.00

Jeff Mikesch (Tervo) asked the Council if there were any questions regarding their proposal?

Mark Hannula and Steph Ollson stated that they have a 20 year working relationship. Sewer backup is full policy limits even though the City has governmental immunity PA 222. Can guarantee there rate for the next three years.
Committee recommendation: Hannula Agency for \$46,575.00

Moved by Councilor Belej and seconded by Councilor Tuisku to award the City liability insurance policy from 5-20-15 to 5-20-16 to The Hannula Agency in the amount of \$46,575.00.

Roll Call Vote:

Yes: Councilors Blau, Belej, McKenzie, Hodur, Bauman and Tuisku.

No: None

Motion Carried.

Recommended: City Manager and Personnel Finance Committee

valley view paving

Siler: 300 to 350 tons of 13A mix for Valley View Drive place on existing gravel base \$100/ton
Payne & Dolan Inc.: HMA Milling \$18,980.00 and HMA Paving LVSP \$88,200.00

Moved by Councilor Hodur and seconded by Councilor Belej to award the Valley View Drive paving bid to Bill Siler Contracting, Inc. in the amount of \$100/ton not to exceed \$70,000.00

Roll Call Vote:

Yes: Councilors Tuisku, Bauman, Hodur, McKenzie, Belej and Blau.

No: None

Motion Carried.

Recommended: City Manager, DPW Director.

driving park fence

	JCS, Inc.	Marquette Fence Co.
Little League Field	\$6,110	\$6,640
Softball Field	4,720	6,535
Hardball Field	5,965	7,050
Total	\$16,795	\$20,225

Moved by Councilor Tuisku and seconded by Councilor Hodur to award the driving park fence bid to JCS, Inc. in the amount of \$16,795.00 for all three fields.

Roll Call Vote:

Yes: Councilors Blau, Belej, McKenzie, Hodur, Bauman and Tuisku.

No: None

Motion Carried.

atv-driving park

proposals

M&M PowerSports	
2014 King Quad 400	\$5,800
2013 /artic Cat 450 4x4 Green	\$5,011

Hancock Bike Shop	
2013 Yamaha 550cc Grizzly	\$7,400

Moved by Councilor Belej and seconded by Councilor Hodur to purchase the 2014 King Quad 400 from M&M PowerSports in the amount of \$5800 for the Hancock Driving Park.

Roll Call Vote:

Yes: Councilors Tuisku, Bauman, Hodur, McKenzie, Belej and Blau.

No: None

Motion Carried.

driving park dugouts

proposals

Doug Vettori Contracting, Inc.

1 - Two Dugouts – Hancock Driving Park

Full wall of 8” concrete split face block

New roof- metal or three tab roofing

Remove old dugout

Labor, Material and Equipment	\$16,048.00
-------------------------------	-------------

2 - Half wall of 6 courses of 8” concrete split face block

New Roofs – metal or three tab roofing

Remove old dugouts

Labor, Material and Equipment	\$14,048.00
-------------------------------	-------------

Moved by Councilor Tuisku and seconded by Councilor Belej to approve and accept the contract with Doug Vettori Contracting, Inc. to construct two dugouts at the Hancock Driving Park #1 with a full wall of 8” concrete split face block for \$16,048.00 and authorize the City Manager to execute the agreement.

Roll Call Vote:

Yes: Councilors Blau, Belej, McKenzie, Hodur, Bauman and Tuisku.

No: None

Motion Carried.

assessor agreement

Moved by Councilor Belej and seconded by Councilor Hodur approving a contract with Erhart Assessing, LLC of E23956 Old US 2, Watersmeet, MI effective May 15, 2015 to May 31, 2017 in the amount of \$24,000.00. Copy of agreement on file with terms and conditions.

Roll Call Vote:

Yes: Councilors Tuisku, Bauman, Hodur, McKenzie, Belej and Blau.

No: None

Motion Carried.

reappraisal

proposals

Erhart Assessing, LLC	\$114,000.00
Accurate Appraisal, LLC	\$109,500.00

Moved by Councilor Hodur and seconded by Councilor Bauman to hire Erhart Assessing, LLC to complete a city-wide reappraisal for a contract price of \$114,000. Copy of contract on file with terms and conditions.

Roll Call Vote:

Yes: Councilors Blau, Belej, McKenzie, Hodur, Bauman and Tuisku.

No: None

Motion Carried.

5 minute break

Moved by Councilor Tuisku and seconded by Councilor Belej that this special meeting of the Hancock Councilor be adjourned at 6:35 p.m.

Yes: All

No: None

Motion Carried.

1st Budget Worksession

FY 15/16 FYE 6-30-16

Hancock Volunteer Fire Department:

2015 Tournament Allowance 1,210.00

Insurance 1,200.00

Monthly Pay Increase to 1,320.00

Maintenance

-Aerial Ladder Test 600.00

-Air pack, tank and ground test 700.00

Annual truck pump test (3) 1,000.00

Yearly Truck maint. 7,500.00

Equipment

-Turnout gear (3) 7,200.00

-Air Tanks (3) 2,100.00

-Radios (2) 950.00

-Pagers (3) 900.00

Protective accessories 700.00

Fire fighting foam 600.00

Total \$25,980.00

Hancock Police Department:

New Police Vehicle (old one is passed down to the DPW)

Rifle Rack

Complete first aide kit for each vehicle

Laptop computer for field use

Update flashlights to a smaller version (Maglite)

Attend Supervision Training and ICSP International Chiefs and Michigan Chiefs meetings

2 body cameras

Patrol rifle

PBT testing machine

Purchase new guns for officers

DPW:

Small trucks

Trailer mounted sewer jetter

Sweeper \$190,000 or just rent one for \$10,000 plus shipping

Garbage Truck \$170,000

Sander, Grader, Loader, boom mounted packer and compactor that attaches to a backhoe,

Sno-go, dump trucks.

Computer System Upgrade (Range Communications is setting up)

WiFi with 2 computers \$5000
Security Cameras
\$150/camera
Storage costs
Alarm System
Swipe card for fuel
Lights at the storage area and new gate \$5000 or more
Tires for the Vactor and Garbage Trucks \$7000
Replace engine in old police vehicle for DPW use

Moved by Councilor Tuisku and seconded by Councilor Belej that this 1st budget
worksession be adjourned. Time: 8:05p.m.

Yes: All

No: None

Motion Carried.

Next budget worksession: Thursday, May 14, 2015 6-8pm

Lisa McKenzie, Mayor

Karen Haischer, CMC City Clerk

All Councilors were properly notified and meeting properly posted.