

**CITY OF HANCOCK
DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES OF JUNE 1, 2015**

The regular monthly DDA meeting was called to order by Chairperson Pete Wickley on Monday, June 1, 2015 at 5:30 p.m. with the following members present: Carol Fisher, Pete Wickley, Jordan Johnson, John Diebel, Kathy Johnson and Lisa McKenzie.

Absent: Steve Zutter, Jon Luse, Jr., Jeff Lang

Staff/Guests: Glenn Anderson

It was moved by K. Johnson and seconded by Fisher to approve the agenda.

AYES: All

NAYES: None

Motion Carried

It was moved by K. Johnson and seconded by J. Johnson to approve the May 4, 2015 minutes with one correction, that John Diebel was present.

AYES: All

NAYES: None

Motion Carried

It was announced the Jeff Lang has been appointed the DDA Board for a term ending January 31, 2018.

Updates/Information

-Heard the City voters on May 5th voted down the proposed state proposal to fund roads with 78% NO vote.

-Reviewed a zoning memo outlining the approval of the application from Central States Tower III, LLC for a new 80 foot high mono-pole (85 feet overall) at 635 Emma Street.

-Heard that the MEDC has allowed Vollwerth's to start hiring new employees as of May 18th before the grant is actually awarded.

-Heard that Gitche Gumeer Ciderworks, Inc. will be opening a small winery at 350 North Lincoln Dr.

-Heard the City has completed financing for the 2016 downtown water distribution project with a \$1,992,000 loan at 2.125% for 40 years and a \$1,808,000 grant from Rural Development

-Heard the TORI is starting Wednesday, June 3rd for the season, from 10 a.m. to 2 p.m. every Wednesday and Saturday.

-Noted the 40th Annual Canal Run will be held on Saturday, July 18th.

-Reviewed the annual waterfront Canal Rock concert schedule for Porvoo Park on Fridays

-Reviewed the May 12, 2015 HB & PA minutes.

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- Looked at the May/June 2015 MML magazine article on Campus & Community between the Hancock Public Schools and Finlandia University.
- Reviewed possible cuts in the MEDC budget for the FY 16 state budget.
- Heard Mike Coon has opened up a new sub, salad and soup shop, the Loading Dock on Navy Street.
- Heard that the construction on the World of Wood addition has started.
- Heard that the Monticello Building will be starting on replacing the 22 windows and will be paid on a pro-rata basis of work completed.

The DDA received an update on the 2016 Quincy Street reconstruct project from City Manager Glenn Anderson. The latest construction cost estimate for the streetscape portion of the project is \$1,241,541.

The project plans need to be 99% completed on July 17th, with still a bid date of December 5th.

The DDA Board reviewed 2 LED light fixtures, one a Sternberg 1843 Carson City model, and the second one a Spring City Clear water model.

It was moved by McKenzie and seconded by Diebel to accept the Sternberg 1843 Carson City Model for the new historic street lights on Quincy Street.

AYES: All

NAYES: None

Motion Carried.

The DDA reviewed the local cost requirements for the 2016 Quincy Street project not funded by State or Federal funds, they include:

1. 20% of MDOT TAP Streetscape Grant: \$264,000 (DDA Funds)
2. Relocated 11 street lights on Front Street and Reservation Street; funded with prior MDOT grant, cost estimate \$40,000 total for private homes and businesses on Quincy Street.
3. New and updated underground electric lines by UPCO; cost of meter service upgrade not paid for by UPPCO.
4. Name signs on downtown decorative light poles and intersections.
5. LED light reto kits on Sternberg Light Poles on Front and Reservation Streets; cost estimated at \$1,000 per light 250 watt sodium to 37 watt LED, 24 fixtures, \$24,000
6. Painted parking lanes on Reservation and Quincy Streets

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It was moved by K Johnson and seconded by J. Johnson to cancel the July 6th DDA meeting.

AYES: All

NAYES: None

Motion Carried

It was moved by Diebel and seconded by Fisher to adjourn at 6:15 p.m.

AYES: All

NAYES: None

Motion Carried

Respectfully submitted,

Glenn Anderson
Secretary