

January 20, 2016
Worksession
6:30 p.m.

Present: Councilors McKenzie, Belej, Slivon and Blau.

Absent: Councilors Tuisku and Bauman

Also Present: Christina Smigowski, Susan Burack, Bill Marlor, Mitch Lake, Traci Williams, Wayne Butler and Kurt Hauglie.

Reviewed and Discussed:

1. 4th Quarter Police Report (October, November and December)

Assisted others 33, medical assist 58, general assist 93, Hit & run 3, PDA 37, ID theft 4, alarms 20, parking complaints 19, arrest 16, lost & found 22, domestics 10, motor vehicle PI 23, scams 1-, disorderly 16, animal complaints 4, noise 29, assaults 10, misc. 120, B&E 3
Lockouts and opened doors 22.

Total Blotter Complaints 717

Yearly Blotter:

1st quarter 600; 2nd quarter 608; 3rd quarter 758 and 4th quarter 717.

2. Christina Smigowski, Rukkila/Negro & Associates, CPA

Reviewed findings of the 2014/2015 Audit Report

-clean opinion letter

-current debit ratio is 1.2

-12 million long term Debt

-one fund with a deficit (Major Street)

3. Glenn Anderson

-new fire truck bids are completed and ready to be let out.

-a new truck has gone up in price about \$20,000

-sale of the 1999 pumper has no takers. Had one offer of \$60,000, two other departments might be interested.

Manager Recommendation: proceed with the bidding of a new truck, the longer we wait the higher the price

4. The 5 year recreation plan is out for public review and looking for Council approval at the February meeting.

5. Non-motorized Plan

-bike and pedestrian committee will have this completed this spring.

6. The Energy Efficient Team now has an office at 422 Quincy Street.

7. Manager and Mayor have been working on a \$500,000 Arts Grant for a new park on the Quincy Green.

8. Trust Fund application will be submitted to the Council for the March meeting.

9. The new side by side arrived on January 12th and put into service the same day. The City and the Ski Club shared the cost on this machine.

10. The City has had discussions regarding solid waste and recycling with Great American Disposal, Eagle Waste and Waste Management.

11. Pot holes on White Street have been giving the public and DPW crews some problems. The mix didn't stay in the hole and one lady blew out two tires.

12. Keweenaw Co-op is looking at expansion options. They have a solid business and it keeps growing.

13. MDOT bids are scheduled for February 5th.

-review 3% ad fee, local match and the relocation of one storm sewer.

14. Update on the Tap Grant.

15. Bill Marlor, DPW Director gave the Council an update on snow removal.

-Plowing and Hauling off of US41 and M203 and sidewalks.

-1st is the Trunkline, 2nd are the Major Street and 3rd are the Local Street.

-crew has been working OT hauling snow late into the early am hour.

-closed 180 of OT this past week

7:45 p.m.

Public Hearing:

Mayor McKenzie opened this public hearing at 7:45 p.m. for the following purpose

1. Discussing a proposed grant with Rural Development in the amount of \$20,000 for a new police patrol vehicle and the City would contribute \$18,000 toward the purchase for a total cost of \$38,000.

2. Public Comment:

-Chief Butler two out of the three vehicles we use have over 100,000 miles. Spending more into maintenance for time and parts. Officers would appreciate a new vehicle.

Purchase either locally or use the MIDeal from the State.

RD is funding 53%

With no further public comments, Mayor McKenzie closed this public hearing at 7:49 p.m.

7:49 p.m.

Moment of Silence in memory Roland (Bruce) Burgan

Regular Meeting

January 20, 2016

7:50 p.m.

The regular meeting of the Council Chambers was held on Wednesday, January 20, 2016 at 7:50 p.m. with Mayor McKenzie presiding. The United States Flag was honored by all in attendance with the following duly qualified Councilors being present:

Councilors: McKenzie, Belej, Slivon and Blau.

Absent: Councilors Tuisku and Bauman

One vacancy

Moved by Councilor Bauman and seconded by Councilor Belej to excuse Councilor Tuisku and Councilor Bauman from tonight's meeting.

Yes: All

No: None

Motion Carried.

Moved by Councilor Belej and seconded by Councilor Blau to approve the January 20th Agenda as presented.

Yes: All

No: None

Motion Carried.

correspondence

Notice for Ward 2 vacancy

UPPCO re: Three-Phase Electric Service

Charter re: pricing

Letter from Kevin Mackey to Tom Gemignani re: DDA Loan

Moved by Councilor Blau and seconded by Councilor Belej to place the correspondence on file as presented.

Yes: All

No: None

Motion Carried.

guests

Public Comments:

1. None

minutes approval

Moved by Councilor Slivon and seconded by Councilor Belej approving the minutes of the December 16, 2015 worksession, special presentation and regular meeting.

Yes: All

No: None

Motion Carried.

reports

DDA minutes of December 7, 2015

Local Advisory Council minutes of December 18, 2015 (as corrected)

PLWSA minutes of December 8, 2015

US-41/M-26 Corridor Advisory Team minutes of November 12, 2015

Moved by Council Belej and seconded by Councilor Slivon to accept the reports as corrected and place them on file.

Yes: All

No: None

Motion Carried.

admin report

1. Update on night testing bridge closures.
2. PA 269 of 2015 "New law limits ability of Local Governments and School Districts to Communicate Regarding Ballot Questions"
3. 8th Annual Barnelopet, Children's Ski Race, Sunday, February 7th at the Maasto Hiihto.
4. MEDC/MSHDA Community Development Staff changes update.
5. Heikinpaiva 2016 Schedule of Events January 8th – January 31st
 - parade on Saturday, January 30th
 - Mr. Jukka Pietikainen, Consul General of Finland (New York) will be in town.
6. MDOT reconstruction project.
 - bids due 2-5 at 10:30 am
7. Water Project Phase II
 - on hold until the City submits a deficit reduction plan and it is approved by the State.
8. Used 1999 Fire Truck for Sale. Asking \$90,000
 - had one offer of \$60,000, maybe two departments interested
9. In memory of Roland (Bruce) Burgan.
10. Submitting a joint MI Art and Culture Grant with Finlandia.
 - Sister City Art Exchange a Poetry writer and Furniture Designer to Hancock

old business

None at this time.

new business

december 15 a/p

Moved by Councilor Belej and seconded by Councilor Blau approving the accounts payable for December 2015 in the amount of \$159,862.14 and authorizing payment as follows funds become available.

General \$ 55,177.34

Transit 3,382.97

Sewer 54,256.37

Water 32,171.57

Motor V 3,087.05

DDA 11,786.84

Total \$159,862.14

Roll Call Vote:

Yes: Councilors McKenzie, Belej, Slivon and Blau.

No: None

Motion Carried.

add'l checks typed in december

Moved by Councilor Slivon and seconded by Councilor Belej approving the additional checks typed in the month of December, in the amount of \$627,214.21 and authorize payment as follows:

Expenses \$ 178,081.95

Transfers 449,132.26

Total \$ 627,214.21

Roll Call Vote:

Yes: Councilors Blau, Slivon, Belej and McKenzie.

No: None

Motion Carried.

fire truck bids

Moved by Councilor Blau and seconded by Councilor Belej authorizing the Hancock Fire Department to accept price quotes for a new pumper fire truck.

Roll Call Vote:

Yes: Councilors McKenzie, Belej, Slivon and Blau.

No: None

Motion Carried.

resolution #1-16

inspection of public records

Moved by Councilor Slivon and seconded by Councilor Belej approving Resolution #1-16 as follows:

Resolution #01-16

City of Hancock

POLICY AND PROCEDURE FOR

THE PUBLIC INSPECTION AND COPYING OF PUBLIC RECORDS IN LIEU OF
CUSTOMARY BUSINESS HOURS

1. Requests for public inspection and copying of public records may be made verbally and/or in writing.
2. Said requests may be directed to the city official and/or authorized individual responsible for said public records.
3. Any requests made pursuant to Michigan's Freedom of Information Act (FOIA), shall be made to the FOIA coordinator and shall be subject to the statutory requirements of FOIA.
4. If verbal request is made, the responding city official and/or authorized individual shall prepare a checklist of items/records requested to be copied and/or inspected. Said listing shall be presented to the requesting party on the date set for inspection or copying.
5. The responding city official and/or authorized individual may require the requesting party to counter sign the check list to indicate compliance with the verbal request.
6. The responding city official and/or authorized individual shall be responsible for the production of the requested copies.
7. The requesting party shall be billed for the copies and preparation time, if applicable, pursuant to the schedule of charges established by the City Council.
8. If the request is for inspection of public record, the responding city official and/or authorized individual shall respond in a timely manner, not to exceed 5 business days, from the date of said request. Said response shall indicate the date, time and place when said public inspection of the requested public records shall take place.
9. The establishment of the date and time of the public inspection of the requested public records shall be in the discretion of the responding city official and/or authorized individual. The place designated for the requested inspection shall be the City Hall or the location where said public records are officially retained.
10. The responding city official and/or authorized individual shall allow such inspection between the hours of 8:00 AM and 5:00 PM, Monday through Friday, unless mutually agreed to by the responding city official and/or authorized individual and the requesting party.

Yes: All

No: None

Motion Carried.

planning grant \$19,300

Moved by Councilor Belej and seconded by Councilor Blau approving applying for a Planning Grant in the amount of \$19,300 from the Michigan Association of Planning to upgrade our Master Plan with a \$19,300 match from the City.

Yes: All

No: None

Motion Carried.

final mdot tap grant

Moved by Councilor Belej and seconded by Councilor Slivon accepting the final MDOT TAP Grant award in the amount of \$787,764; State 20%, City 20% for the downtown streetscape project.

Roll Call Vote:

Yes: Councilors McKenzie, Belej, Slivon and Blau

No: None

Motion Carried.

resolution #2-16

fy 2017 transit

Moved by Councilor Slivon and seconded by Councilor Belej approving Resolution #2-16 FY 2017 Resolution of Intent applying for Federal and State operating funds for Transit as follows:

RESOLUTION OF INTENT #02-2016

The approved resolution of intent to apply for financial assistance for fiscal year 2017 under act 51 of the public acts of 1951, as amended.

WHEREAS, pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the City of Hancock, (hereby known as THE APPLICANT) established under Act 51, to provide a local transportation program for the state fiscal year of 2017 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for THE APPLICANT, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or Department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year, and (State Operating Assistance Program only)

WHEREAS, the performance indicators for this agency have been reviewed and approved by THE APPLICANT; and (State Operating Assistance Program only)

WHEREAS, THE APPLICANT, has reviewed and approved the proposed balance (surplus) budget, and funding sources of estimated federal funds \$46,453, estimated state funds \$89,793, estimated local funds \$65,304, estimated fare box \$49,500, estimated other funds \$50, with total estimated expenses of \$251,100.

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints Glenn Anderson as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for 2015.

I, Karen S. Haischer, CMC, City Clerk of THE APPLICANT, having custody of the records and proceedings of THE APPLICANT, do hereby certify that I have compared this resolution adopted by THE APPLICANT at the meeting of January 20, 2016 with the original minutes now on file and of record in the office that this resolution is true and correct.

Yes: All
No: None
Motion Carried.

ldfa appointment

Moved by Councilor Blau and seconded by Councilor Slivon to accept the Resignation of Jim Hainault, with regret from the LDFA Board and appoint Councilor Ted Belej to the position.

Yes: All
No: None
Motion Carried.

14-15 audit and
recommendations

Moved by Councilor Slivon and seconded by Councilor Belej to accept the FYE 6-30-15 audit as prepared by Rukkila/Negro and Associates along with the audit letter of recommendations as presented.

Yes: All
No: None
Motion Carried.

14-15 deficit reduction plan

Moved by Councilor Blau and seconded by Councilor Belej approving the FYE 6-30-15 Deficit Reduction Plan for the Major Street Fund in the amount of \$23,737.00 as follows:

Major Street Fund

**14/15 Deficit Reduction Plan for the Major Street Fund: Deficit amount of \$23,737.00.
- Transfer \$23,737.00 from the General Fund to Major Street Fund.
Amendment: General Fund-Transfer Out 101999999202 \$00 to \$23,737.00.
Major Street Fund-Transfer In 202000699101 \$.00 to \$23,737.00

Roll Call Vote:

Yes: Councilors McKenzie, Belej, Slivon and Blau.

No: None

Motion Carried.

Moved by Councilor Belej and seconded by Councilor Blau that this regular meeting of the Hancock Council be adjourned. Time: 8:22 p.m.

Yes: All:
No: None
Motion Carried.