

**February 15, 2017**

**Worksession**

**6:30 p.m.**

Present: Councilors LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku

Absent: Councilor: None

Also Present: Glenn Anderson, Mary Babcock, Bill Marlor, Wayne Butler, Rick Allen, Allyson Jabusch, Susan Burack, Jean DeClerk

**Reviewed and Discussed:**

1. Quincy Mine Association Newsletter available – 20,000 paid tour customers and another 5,000 that visited the mine last year.
2. Cathy Johnson requested that the copper trees that were originally on the wall right off the bridge be put back. The copper trees had been taken down when the wall was restored. There was a consensus to put the copper trees back on the wall.
3. June 1<sup>st</sup> & 2<sup>nd</sup> the Michigan Municipal League will be holding meetings in Marquette.
4. Michigan Municipal League will be holding the annual meeting in Holland, MI on September 13<sup>th</sup> – 15<sup>th</sup>.
5. Mark Elmer purchased the warehouse formally owned by Hancock Bike shop. The warehouse includes parking.
6. The non-profit that owns Quincy Haven is in the concept phase to donate it to the Hancock Housing Commission. MSHDA is currently reviewing the proposal , it will need to be approved by MSHDA to proceed.
7. There is currently an opening on the Planning Commission. There has been one letter of interest. If anyone is interested please submit a letter of interest to Glenn Anderson at City Hall.
8. Rural Transit workshop March 29 & 30<sup>th</sup> in Mount Pleasant, Glenn will be attending.
9. Week of March 20<sup>th</sup> Glenn will be on vacation
10. CTTA Expo Transit meeting on June 12<sup>th</sup> in Detroit. Glenn will be attending.

**Police Department 4<sup>th</sup> quarter update:**

- 540 total calls/incidents in the last quarter, which is lower than the prior year.
- Police have a Facebook page that is kept updated with current information.
- The Police Department received many calls about Snow Removal and brought the information to Department of Public Works.
- Resident's concerned about the parking on the street by SNB.
- Resident's concerned about the lack of downtown Signs (2 hour parking & no overnight parking).

**Police Calls/Incidents by Quarter**

	<b>2015</b>	<b>2016</b>
1 <sup>st</sup> Qtr	600	593
2 <sup>nd</sup> Qtr	608	621
3 <sup>rd</sup> Qtr	758	778
4 <sup>th</sup> Qtr	717	540

## Police Vehicle Mileage

<b>Model Year</b>	<b>Vehicle</b>	<b>Mileage</b>
2008	Ford Expedition	115177
2012	Chevrolet Tahoe	125416
2015	Dodge Durango	71671
2016	Chevrolet Tahoe	24973

### **Regular Meeting February 15, 2017 7:30 p.m.**

The regular meeting of the Hancock City Council was held on Wednesday, February 15, 2017 at 7:30 p.m. with Mayor McKenzie presiding. The United States Flag was honored by all in attendance with the following duly qualified Councilors being present:

Present: Councilors LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku  
Absent: None

Also present: Glenn Anderson, Mary Babcock, Bill Marlora, Wayne Butler, Rick Allen, Allyson Jabusch, Susan Burack, Jean DeClerk, Tracie Williams, Garrett Neese

Moved by Councilor Belej and supported by Councilor Seguin to approve the agenda.

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku  
No: None  
Motion Carried

### **Communications**

Letter from Terry Monson and Paula Jacobs, in regards to keeping White Street as a one-way street.

Moved by Councilor Bauman and seconded by Councilor Belej to place the correspondence on file as presented.

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku  
No: None  
Motion Carried

### **Public Comment:**

Susan Burack – Dept of Environmental Quality (DEQ) has a grant opportunity for recycling bins. There is an opportunity to join other communities in the area to apply for the grant. The recycling bins would be used around the community to support the recycling initiative.

Jeannie DeClerck, a member of the Keweenaw Garden Club would like to lend support to the Labyrinth project. She also would like to encourage the City to support more of this type of improvement.

### **Approval of Minutes**

Moved by Councilor Belej and seconded by Councilor LaBine to approve the minutes of January 18, 2017 regular meeting with one correction.

Correct the spelling of Dan Seguin's name on the 1<sup>st</sup> page of the minutes.

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku  
No: None

Motion Carried

## Reports

Moved by Councilor Tuisku and seconded by Councilor Belej to accept the reports as presented and place them on file.

US-41/M-26 Corridor Meeting, dated 1-12, 2017

Hancock Transit Local Advisory Council, dated 1-3-2017

Downtown Development Authority, dated 12-5-2016

Yes: : LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku

No: None

Motion Carried

## Special Presentation of “Outstanding Service Award” to Deb Mann

Mayor McKenzie presented Deb Mann with the Outstanding Service Award for her many contributions to the City of Hancock.

Hundreds of volunteer hours in different capacities within the City:

- Grant for Larn Grove Lighting Project
- Organizer of the Make a Difference Event
- Liaison for the 2016 Main Street Construction between the City, Contractors, Business Owners, and Project Manager
- Member of the Bike and Pedestrian Committee
- Chair Italian Festival
- HPBA – Canal Rock Planning

Deb Mann’s one request was that the citizens of City of Hancock consider opening a business downtown. Now is the opportune time to for businesses to open in downtown.

## Administrative Report

1. The standard water testing will be done 2017.
2. SAW project sanitary sewer televising/cleaning bid opening is scheduled for February 23, 2017.
3. 730 Elm Street - Wells Fargo responded stating they believe there is still equity in 730 Elm Street. They have secured the property for the winter. All inquiries are being sent to Wells Fargo.
4. More than 50% of the City residents are now recycling. The Copper Country Recycling Initiative Award was given to the City of Hancock.
5. A draft schedule is out for the Juhannus 2017, when the Finnish Ambassador Kauppi will be coming to the area. June 24, 2017 is tentatively scheduled for activities in the City of Hancock.
6. The Finnish Government has an official Sauna tour scheduled across the United States. Includes 12 stops across the country including Hancock.
7. There will be one more meeting in March for public opinion on the City of Hancock master plan. The date is yet to be determined.
8. The Board of Review will meet on March 14<sup>th</sup>, 2:00 pm to 9:00 pm and March 16<sup>th</sup>, 9:00 am to 3:00 pm at City Hall.
9. There will possibly be additional Board of Review appeals due to the reappraisals that have been done. A 1/3<sup>rd</sup> of the property has gone up in value, a 1/3<sup>rd</sup> has gone down in value and 1/3<sup>rd</sup> have remained the same. If property value has gone up it will not have any impact on the property taxes amount until the property is sold.

10. MSU Extension Planning and Zoning Essential Training is tentatively scheduled for April 4<sup>th</sup>. It is a 3 hour training for the Planning Commission and anyone else that is interested in attending.
11. The new sander has arrived and is already in use. The cost of the sander is \$145,600.00.
12. The new transit bus will be arriving early next week.

#### **Old Business**

Labyrinth property on Navy Street – Allyson Jabusch submitted a proposal for the property. The proposal will be submitted to the Planning Commission for additional review and property description.

#### **New business**

##### 1. December Accounts Payable

Moved by Councilor Bauman and seconded by Councilor LaBine to approve the December account payables in the amount of \$331,484.12 and authorizing payment as follows as funds become available.

Roll Call Vote:

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku

No: None

Motion Carried

##### 2. Additional Checks for December

Moved by Councilor Belej and seconded by Councilor Bauman approving additional checks issued in the month of December, in the amount of \$564,640.62 and authorize payment as follows:

Roll Call Vote:

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku

No: None

Motion Carried

##### 3. Consider SAW Grant pay request of \$19,591.91

Moved by Councilor Belej and seconded by Councilor Tuisku to approve water project pay request #9 in the amount of \$19,591.91.

Roll Call Vote:

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku

No: None

Motion Carried

##### 4. Consider motion of Congratulations to Phi Kappa Tau for winning MTU's Winter Carnival Snow Statue Competition.

Moved by Councilor Belej and seconded by Councilor LaBine to approve the motion to Congratulate Phi Kappa Tau on winning the Snow Statue competition.

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku

No: None

Motion Carried

##### 5. Consider approval of professional services from OHM Advisors for fire hall roof replacement project for \$6,400, plus construction administration estimated at \$3,000 as recommended by the community development sub-committee.

Moved by Councilor LaBine and seconded by Councilor Bauman to accept the proposal from OHM Advisors for the Fire Hall Roof Replacement project of \$6,400, plus construction administration estimate of \$3,000.00

Roll Call Vote:

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku

No: None

Motion Carried

6. Consider approval of professional services proposed from OHM Advisors for beach dock construction project for \$26,900 for design and \$20,500 for construction administration.

Moved by Councilor Bauman and seconded by Councilor LaBine to accept the proposal from OHM Advisors for the beach dock construction project of \$26,900 for design and \$20,500 for construction administration.

Roll Call Vote:

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku

No: None

Motion Carried

7. Consider wage increase of 2.25% for non-union fulltime administrative employees effective January 1, 2017, also 2018 and 2019, as recommended by the personnel subcommittee.

Moved by Councilor Belej and seconded by Councilor Tuisku to accept the 2.25% wage increase for non-union fulltime administrative employees, effective January 1, 2017.

Roll Call Vote:

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku

No: None

Motion Carried

8. Consider resolution for decertification of Olds Street to the City's Act 51 street system.

Moved by Councilor Belej and seconded by Councilor Seguin to accept the decertification of Olds Street to the City's Act 51 street system.

Roll Call Vote:

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku

No: None

Motion Carried

9. Consider resolution for decertification of Powder Drive to the City's Act 51 street system.

Moved by Councilor Belej and seconded by Councilor LaBine to accept the decertification of Powder Drive to the City's Act 51 street system.

Roll Call Vote:

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku

No: None

Motion Carried

10. Consider resolution for decertification of portion of Anthony Street to the City's Act 51 street system.

Moved by Councilor Belej and seconded by Councilor Seguin to accept the decertification of a portion of Anthony Street to the City's Act 51 street system.

Roll Call Vote:

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku

No: None

Motion Carried

11. Consider resolution for street certification of adding Sunset Drive to the City's Act 51 street system.

Moved by Councilor Belej and seconded by Councilor Tuisku to accept the addition of Sunset Drive to the City's Act 51 street system.

Roll Call Vote:

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku

No: None

Motion Carried

12. Consider resolution for street certification of adding a portion of Navy Street to the City's Act 51 street system.

Moved by Councilor Belej and seconded by Councilor Tuisku to accept the addition of a portion of Navy Street to the City's Act 51 street system.

Roll Call Vote:

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku

No: None

Motion Carried

13. Consider purchase of a new truck for the public works department.

Moved by Councilor Tuisku and seconded by Councilor LaBine to purchase a 2017 GMC truck for the Public Works Department.

Roll Call Vote:

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku

No: None

Motion Carried

14. Consider replacing a yield sign at the intersection of Roberts and Lynn Street to a stop sign..

Moved by Councilor Tuisku and seconded by Councilor LaBine to replace the yield sign with a stop sign at the intersection of Roberts and Lynn Street

Roll Call Vote:

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku

No: None

Motion Carried

15. Motion to adjourn

Moved by Councilor Belej and seconded by Councilor Bauman that this regular meeting of the City Council be adjourned. Time: 8:45 p.m.

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku

No: None

Motion Carried.

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Lisa McKenzie, Mayor

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Mary Babcock, City Clerk

CITY OF HANCOCK

RESOLUTION FOR DECERTIFICATION

NOW THEREFORE IT IS RESOLVED:

At a regular meeting of the City Council of The City of Hancock, Michigan, held at the City hall on February 15, 2017, the following resolution was offered by member

Belej, and supported by member Seguin.

Whereas the City of Hancock does wish to decertify a portion of OLDS Street.

This decertification of OLDS Street is located between Road Street and White Street for a

Total decertification length of 600 feet.

Resolution duly adopted on February 15, 2017

Mary Babcock, City Clerk

Certified to be a true copy by the Hancock City Clerk

February 15, 2017

Mary Babcock  
Mary Babcock, City Clerk

CITY OF HANCOCK

RESOLUTION FOR DECERTIFICATION

NOW THEREFORE IT IS RESOLVED:

At a regular meeting of the City Council of The City of Hancock, Michigan, held at the City hall on February 15, 2017, the following resolution was offered by member

Belej, and supported by member LaBine.

Whereas the City of Hancock does wish to decertify a portion of Powder Drive Street. This decertification of Powder Drive Street is located between M-203 Street and M-203 Street for a total decertification length of 2,700 feet.

Resolution duly adopted on February 15, 2017

Mary Babcock, City Clerk

Certified to be a true copy by the Hancock City Clerk

February 15, 2017

Mary Babcock  
Mary Babcock, City Clerk



CITY OF HANCOCK

RESOLUTION FOR VACATION

NOW THEREFORE IT IS RESOLVED:

At a regular meeting of the City Council of The City of Hancock, Michigan held at the City hall on February 15, 2017, the following resolution was offered by member

Belej, and supported by member Seguin.

Whereas the City of Hancock does wish to vacate a portion of Anthony St. This vacation of Anthony St. is located between Spruce Street and Emma Street for a total vacation length of 500 feet.

Resolution duly adopted on February 15, 2017.

Mary Babcock, City Clerk

Certified to be a true copy by the Hancock City Clerk

February 15, 2017

Mary Babcock  
Mary Babcock, City Clerk

CITY OF HANCOCK RESOLUTION  
FOR  
STREET CERTIFICATION

At a regular meeting of the City Council of the City of Hancock, Michigan, held at the City Hall on February 15, 2017, the following resolution was offered by member

Belej, and supported by member Seguin.

Whereas the City of Hancock did on January 1, 2016 acquire title to Sunset Drive

And whereas it is necessary to furnish certain information to the State of Michigan to

Place this street within the City Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW THEREFORE IT IS RESOLVED:

1. That the center line of said street is described as from Birch St. to Navy St.:

**Sunset CL Drive Description:**

Commencing at the South 1/4 corner of Section 27, Township 55 North, Range 34 West; Thence 19.58 Feet West; Thence 3.36 Feet South to the approx. intersection of Birch Street and Sunset Drive Centerlines, said point being the **Point of Beginning** of the following Centerline Description of Sunset Drive; Thence S 62°34'22" E 768.46 feet; Thence 37.64 feet along a 50.00 feet radius curve to the left, with a central angle of 43° 07' 41" and Chord Bearing and distance of S 84°08'13" E 36.75 Feet; Thence N 74°17'56" E 42.82 Feet to the Intersection of Navy St Centerline and the **Point of Ending**. Said Center Line has a total length of **848.92 Feet**.

2. That said street is located within a City right-of-way and is under the control of City of Hancock.
3. That said street is a public street and is for public street purposes.
4. That said street is accepted into the City Local Street System and was open to the Public on January 1, 2016.

Resolution duly adopted on February 15, 2017

Mary Babcock, City Clerk  
Certified to be a true copy by the Hancock City Clerk  
February 15, 2017

Mary Babcock, Mary Babcock, City Clerk

CITY OF HANCOCK  
RESOLUTION  
FOR  
STREET CERTIFICATION

At a regular meeting of the City Council of Hancock, Michigan, held at the City Hall on February 15, 2017, the following resolution was offered by member Belej, and supported by member Tusk.

Whereas the City of Hancock did on January 1, 2016 acquire title to Navy Street.

And whereas it is necessary to furnish certain information to the State of Michigan to place this street within the City/Village Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW THEREFORE IT IS RESOLVED:

1. That the center line of said street is described as from corner of Jasberg Street and Forest Street, East 2,659.65 feet:

**Navy St CL Description:**

Commencing at the South 1/4 corner of Section 27, Township 55 North, Range 34 West; Thence 22.99 Feet South; Thence 689.57 Feet East to the approx. intersection of Jasberg St. and Forest St (Navy St), said point being the **Point of Beginning** of the following Centerline Description of Navy Street; Thence along 74.99 Feet along a 250.00 Feet Radius curve to the Left, with a central angle of 17°11'13", And Chord Bearing and distance of S 03°28'09" W 74.71 Feet; Thence S 05°07'28" E 97.00 Feet; Thence S 10°47'23" 71.52 Feet; Thence 208.63 Feet along a 250.00 Feet radius curve to the left, with a central angle of 47°48'49" and chord bearing and distance of S 34°41'47" E 202.62 Feet; Thence S 58°36'11" E 84.33 Feet; Thence 27.84 Feet along a 250.00 Feet radius curve to the left, with a central angle of 06°22'52" and a chord bearing and distance of S 61°47'37" E 27.83 Feet; Thence S 64°59'03" E 253.25 Feet; Thence 32.12 Feet along a 50.00 Feet radius curve to the right, with a central angle of 36°48'10" and chord bearing and distance of S 46°34'58" E 31.57 Feet; Thence S 28°10'54" 81.19 Feet; Thence 169.55 Feet along a 250.00 Radius curve to the left, with a central angle of 38°51'31" and a chord bearing and distance of S 47°36'39" E 166.32 Feet; Thence S 67°02'24" E 456.51 Feet; Thence 21.19 Feet along a 250.00 Feet radius curve to the right, with a central angle of 04°51'20" and chord bearing and distance of S 64°36'44" E 21.18 Feet; Thence S 62°11'04" E 73.12 Feet; Thence 42.13 Feet along a 150.00 Feet radius curve to the left, with a central angle of 16°05'32" and chord bearing and distance of S 70°13'50" E 41.99 Feet; Thence S 78°16'36" E 80.29 Feet; Thence 42.26 Feet along a 250.00 Feet curve to the right, with a central angle of 09°41'04" and chord bearing and distance of S 73°26'04" E 42.21 Feet; Thence S 68°35'32" E 237.36 Feet; Thence S 68°17'06" E 475.06 Feet; Thence 81.49 Feet along a 125.00 Feet radius curve to the left, with a central angle of 37°21'00" and chord bearing and distance of S 86°57'36" E 80.05 Feet; Thence N 74°21'54" E 49.84 to the **Point of Ending**. Said Center Line has a total length of **2659.65 Feet**.

2. That said street is located within a City right-of-way and is under the control of the City of Hancock.
3. That said street is public street and is for public street purposes.
4. That said street is accepted into the City Local Street System and was open to the Public on January 1, 2016.

Resolution duly adopted on February 15, 2017

Mary Babcock, City Clerk

Certified to be a true copy by the Hancock City Clerk

February 15, 2017

  
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Mary Babcock, City Clerk