

**CITY OF HANCOCK
COUNCIL MEETING MINUTES
September 19, 2017**

September 19, 2017

Work Session

6:30 p.m.

Present: Councilors LaBine, Seguin, McKenzie, Belej, Haeussler

Absent: Councilor: Bauman, Blau

1. Review and Discuss Agenda Items

Blight

Have the Community Development Committee and Planning Commission start looking at areas of blight around the City.

Find 10 to 12 properties to start reviewing in Spring 2018.

Review Blight Code.

Research possible grants available to assist with the blight issue.

Possible need for an enforcement agent.

Add agenda item #11 for change order #5

Add agenda item #12 for OHM

2. Discuss medical marijuana licensing issue

Under current law medical marijuana dispensaries are illegal in Michigan.

December 15th new medical marijuana licensing rules take effect.

LARA (Licensing and Regulatory Affairs) will be the enforcement agency.

Municipalities need to opt in to allow the licenses to be issued.

Licenses can be issued in 5 different categories.

Grower, Processor, Transporter, Provisioning Center, Safety Compliance Facility

MML (Michigan Municipal League) has templates for this type of ordinance.

Two recommendations: 1) Wait and discuss at a later date. 2) Allow some licenses within the City.

Have Community Development Committee reach out to other municipalities to see what they are planning on doing.

Regular Meeting

September 20, 2017

7:30 P.M.

The regular meeting of the Hancock City Council was held on Wednesday, September at 7:30 p.m. with Mayor McKenzie presiding. The United States Flag was honored by all in attendance with the following duly qualified Councilors being present:

Present: Councilors LaBine, Seguin, McKenzie, Belej, Haeussler

Absent: Blau, Bauman

Moved by Councilor Belej and supported by Councilor Seguin to excuse Councilor Bauman.

Yes: Haeussler, Seguin, McKenzie, Belej, LaBine

No: None

Motion Carried

Moved by Councilor Belej and supported by Councilor Seguin to excuse Councilor Blau.

Yes: Haeussler, Seguin, McKenzie, Belej

No: LaBine

Motion Carried

Review and approval of agenda

Moved by Councilor Belej and supported by Councilor LaBine to approve the agenda with the addition of items 11 & 12 and move the special presentations

Yes: LaBine, Belej, McKenzie, Seguin, Haeussler

No: None

Motion Carried

Communications

PHFoundation – thanking the Council for the contribution of \$10000.00 to UPSET

Dave Chesney – Comments about the Master Plan

Moved by Councilor LaBine and seconded by Councilor Seguin to place the correspondence on file as presented.

Yes: Haeussler, Seguin, McKenzie, Belej LaBine

No: None

Motion Carried

Public Comment

No Public Comments

Approval of Minutes

Moved by Councilor Belej and seconded by Councilor Seguin to approve the minutes for the City Council meeting on August 16, 2017.

PLWSA regular meeting August 8, 2017

Recreation Commission September 12, 2017

Hancock Bike and Pedestrian Committee September 14, 2017

Yes: LaBine, Belej, McKenzie, Seguin, Haeussler

No: None

Motion Carried

Reports

Moved by Councilor Belej and seconded by Councilor LaBine to accept the reports as presented and place them on file.

PLWSA regular meeting August 8, 2017

Recreation Commission September 12, 2017

Hancock Bike and Pedestrian Committee September 14, 2017

Yes: Haeussler, Seguin, McKenzie, Belej LaBine

No: None

Motion Carried

John Haeussler concern that the meeting minutes are a draft that being presented.

Special Presentation

Outstanding Service Award to Stephen Smith for his work on Key Ingredients.

Life Saving Award presented to Sgt. Ohtonen and Officer LaBerge

Administrative Report

1. 15-year operational award from MDOT for the City Transit
2. Tax sale auction results for Water and Park Street properties
Water Street property was sold to Dave Camps \$26,500.00
1108 Park Street property was sold to Shane Raasio \$26,750.00
Both properties will be back on the tax rolls.
3. Update on Sayen's rental rehab project
4 Units are substantial completed.
Expended \$127,000 to date.
4. Leah Penn Inman memorial swing set donation
Family is donating funds to purchase 3 swing sets in memorial of Leah Penn Inman.
Swing sets will be located at the Beach, Porvoo Park and Pine Street.
5. Winter sand bids
Superior Sand & Gravel were the low bidder to supply this winter's inventory.
6. Act 51 Local Street changes
Street certification has been updated.
Added: Sunset Drive from Birch to Navy Street, Navy Street from Jasberg to its end.
Removed: Olds Street from White Street 600' to Road Street, Power Drive from M203, 2700' to M203 and Anthony Street from Spruce Street 500' to Emma Street.
7. MDOT project punch list
All punch list items are in the process of being completed.
8. Art Center Quilt block mural project
Grant for quilt block murals that will be placed around the City. The murals are 4' x 4' and will be placed in outdoor parks next year.
9. Lendedu Best Credit Scores
The City was ranked 81 out of 250 Cities and Towns in Michigan by credit score.
10. Campground usage

Record year through August of \$87,400.50 (2017) vs \$81,952.25 (2016).
In process of updating phone and internet to Charter Services for the main building.
11. Preliminary plan for new beach dock
90% completed on the design sent to DEQ for approval
82' into the water, 10' wide and handicap accessible.
12. Cable franchise fee % study
Approved 3% franchise fee for the City of Hancock. Franchise fees normally are between 3% and 5%.
13. CMX Essential Air update
Skywest was the only bidder to supply services to the Houghton County Airport. The contract was extended for 2 years.
14. Update on city wide projects
Houghton County Medical Care Facility project is underway. Dining rooms will be added to each floor.
Edgewood Duplex showing strong interest, 1 unit done and occupied. A second will be completed in October.
All-inclusive for \$2200.00 per month.

Roberts Street is now completed.

15. Update on Dunstan St. storm sewer repair project

A cost share analysis was completed for the repair work. MDOT's cost share was shown at 22% but they haven't accepted the amount.

OLD BUSINESS

1. Consider Planning Commission recommendation to approve the proposed Master Plan for distribution and official public comment period.

Moved by Councilor Belej and seconded by Councilor Seguin to approve the Planning Commission's recommendation to distribute and hold an official public comment period for the proposed Master Plan.

Yes: Haeussler, Seguin, McKenzie, Belej LaBine

No: None

Motion Carried

NEW BUSINESS

1. Current Accounts Payables

Moved by Councilor Belej and seconded by Councilor Seguin to approve the current account payables in the amount of \$237,599.76 and authorizing payment as follows as funds become available.

Roll Call Vote:

Yes: LaBine, Belej, McKenzie, Seguin, Haeussler

No: None

Motion Carried

2. Consider approval of additional checks

Moved by Councilor Belej and seconded by Councilor Seguin to approve the additional accounts payables in the amount of \$134,557.37.

Roll Call Vote:

Yes: Haeussler, Seguin, McKenzie, Belej, LaBine

No: None

Motion Carried

3. Consider SAW grant pay request #13 for \$52,346.19.

Moved by Councilor Belej and seconded by Councilor Haeussler to approve SAW grant pay request #13 in the amount of \$52,346.19.

Roll Call Vote:

Yes: LaBine, Belej, McKenzie, Seguin, Haeussler

No: None

Motion Carried

4. Consider approval of water project pay request #15 for \$177,116.67

Moved by Councilor Belej and seconded by Councilor Haeussler to approve water project pay request #15 in the amount of \$177,116.67.

Roll Call Vote:

Yes: Haeussler, Seguin, McKenzie, Belej, LaBine

No: None

Motion Carried

5. Consider adoption of MEDC Redevelopment Ready Communities Joint Memorandum of Understanding.

Moved by Councilor Belej and seconded by Councilor LaBine to approve the appointment of Devin Leonarduzzi to the Planning Commission.

Yes: LaBine, Belej, McKenzie, Seguin, Haeussler
No: None
Motion Carried

6. Consider adoption of resolution to approve the updated Transit Title VI Plan

Moved by Councilor Belej and seconded by Councilor Seguin to approve the Transit Title VI Plan.

Yes: Haeussler, Seguin, McKenzie, Belej, LaBine
No: None
Motion Carried

7. Discuss and consider parking on two blocks of Ravine St. and Tezcuco St.

Parking Spots are currently being used.
Glenn would like to keep it the way it currently is.
John Haeussler prefers angle parking.
Lisa has concerns about the buses the way the parking is currently set up.

Moved by Councilor Haeussler and seconded by Councilor Belej to have the lower block of Tezcuco go to one way going down with angle parking on the west side and parallel parking on the east side. Keep Ravine Street two-way traffic with perpendicular parking

Yes: Haeussler, Belej
No: Seguin, McKenzie, LaBine
Motion Failed

Moved by Councilor Haeussler to revert Tezcuco to one way with angle parking on west side and parallel parking no later than July 1, 2018.

Motion Failed – no second

8. Discuss and consider returning Tezcuco St. between Quincy St. and Hancock St. one way down

Moved by Councilor Haeussler and seconded by Councilor Belej to restore lower block of Tezcuco Street to one way with angle parking on the west side. To keep the current traffic pattern and parking on the upper portion of Tezcuco and all of Ravine Street. Authorize Public Works to make the necessary sign and traffic marking changes and to revisit in the spring of 2018.

Yes: Haeussler, Bauman, Seguin, McKenzie, Belej, LaBine,
No: None
Motion Carried

9. Consider motion to hire the Michigan Municipal League to assist in the executive search for the City Manager position in 2018.

MML lead will be Cathy Rinzer, Facilitator will be Jerry Richards.
MML has a high success rate with this type of hire. Larger pool of viable candidates and the cost are much lower than other independent consultants.
Estimated cost will be \$12,500.00.

Moved by Councilor Belej and seconded by Councilor Haeussler to approve the hiring of the Michigan Municipal League to assist in the executive search for the City Manager.

Roll Call Vote:

Yes: LaBine, Belej, McKenzie, Seguin, Haeussler

No: None

Motion Carried

10. Review and discuss proposed new sign ordinance as recommended by the ordinance sub-committee and schedule public hearing.

Moved by Councilor Haeussler and seconded by Councilor LaBine to table discuss until the October meeting.

Roll Call Vote:

Yes: Haeussler, Seguin, Belej, LaBine

No: McKenzie

Motion Carried

11. Consider change order #5 for Bill Siler Contracting reducing the amount by \$27,105.50.

Moved by Councilor Belej and seconded by Councilor Seguin to approve change order #5 for Bill Siler Contracting reducing the amount by \$27,105.50

Yes: Haeussler, Seguin, McKenzie, Belej, LaBine

No: None

Motion Carried

12. Consider amendment # 2 with OHM Advisors to add \$8,000 for Roberts Street inspection services.

Moved by Councilor Belej and seconded by Councilor Seguin to approve amendment #2 with OHM Advisors to add \$8,000 for Roberts Street inspection services.

Roll Call Vote:

Yes: LaBine, Belej, McKenzie, Seguin, Haeussler

No: None

Motion Carried

Motion to adjourn

Welcome to Garret Neese with the Daily Mining Gazette.

Moved by Councilor Belej and seconded by Councilor Haeussler to adjourn the meeting.

Yes: Haeussler, Seguin, McKenzie, Belej, LaBine

No: None

Motion Carried