

CITY OF HANCOCK  
DOWNTOWN DEVELOPMENT AUTHORITY  
MINUTES OF MAY 7, 2018

The regular DDA monthly meeting was called to order by Chairperson Peter Wickley on Monday, May 7, 2018 at 5:30 p.m. at City Hall with the following members present: Kathy Johnson, Jordan Johnson, Pete Mackin, Jonathan Luse, Jr., Lisa McKenzie and Peter Wickley

Absent: John Diebel and Steve Zutter

Guests/Staff: City Manager Glenn Anderson

It was moved by McKenzie and seconded by Luse to approve the agenda with one addition, consider façade application from David Monticello for 707 Quincy St.

AYES: All

NAYES: None

Motion Carried

It was moved by K. Johnson and seconded by Mackin to approve the April 2, 2018 minutes.

AYES: All

NAYES: None

Motion Carried

Public Comments: None

Updates/Information

-Heard the Michigan Works office now located in the CCISD building at 110 E. Quincy St. is seeking RFP's to relocate to a 5,500 to 10,000 sq. ft. office space with a proposal due date of May 30<sup>th</sup>.

-Reviewed the 2 bids received for the new beach dock project and noted the City accepted the low bid from MJO Contracting for \$315,437.94, which was within the construction budget of \$350,000.

-Looked at the final design of the Bike Wayfinding signs prepared at the recommendation of the City Bike and Ped Committee and funded by the recreation millage funds

-Heard that Pipetek was the low bidder to clean and televise 11 miles of storm sewer mains in the City starting work in late May through early July

-Heard that MDOT will be bidding out on June 1<sup>st</sup> the Small Urban Repaving Project for portions of E. Quincy St., Dunstan St., Tezcucu St., Water St. and Elevation Street at an estimated cost of \$249,000. The MDOT grant is \$187,500

-Heard that because one block of Tezcucu St. between Quincy St. and Hancock St. is a major city street the State requires only parallel parking, and not angle parking

-Heard the TORI will start up on Saturday, June 2<sup>nd</sup> from 10 am – 2 pm, and will be held every Wednesday and Saturday through the summer and early fall.

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- Reviewed the approved list of FY 18/19 recreation millage projects totaling \$115,000. This is the second of five years for the millage
- Reviewed a report on the success of UPSET West in drug arrests and drug seizures from 10/16 to 3/18
- Noted the City Council will be interviewing four finalists on May 12<sup>th</sup> for the new City Manager
- Heard Gino's Restaurant is expected to reopen in early June
- Heard the City received a \$20,000 grant from the PHF for Terrace Park Tennis Court rebuild

The DDA Board reviewed an updated list, as of April 20<sup>th</sup>, of DDA façade grants.

The DDA Board learned that Finlandia University has asked SHPO to nominate the old Hancock High School, 417 Quincy St., to the National Register of Historic Places. The SHPO meeting will be held on May 11<sup>th</sup>, 2018 in Lansing.

The DDA Board noted the City Council is supporting SB 469/HB 5178 that if passed would restart the State Historic tax credits eliminated several years ago. The bill will have a hearing in the State House of Representative on May 16<sup>th</sup>.

The DDA Board received a facade grant application for an application for an apartment building owned by David Monticello located at 707 Quincy St. for new outdoor windows and paint. The window estimated from McGanns was for 10 windows at \$5,161.46. It was moved by McKenzie and seconded by J. Johnson to table the request pending clarification of the work to be done.

AYES: All

NAYES: None

Motion Carried

DDA members Wickley and McKenzie suggested the DDA look at the façade grant policy to consider amending it to require mix use of commercial/residential and limit an owner to a certain amount of façade grants over a period of time and better describe how to quantify work done by the owner. The DDA Board agreed to review these items at a future meeting.

It was moved by Luse and seconded by McKenzie to adjourn at 6:10 p.m.

AYES: All

NAYES: None

Motion Carried

Respectfully submitted,



Glenn Anderson, Secretary Pro-Tem