

**CITY OF HANCOCK
COUNCIL MEETING MINUTES
WEDNESDAY, May 16, 2018**

6:30 P.M.

Worksession

- Devin Leonarduzzi will be updating the City of Hancock color brochure.
- Housing market in Hancock is very strong, a seller's market.
- CCISD is renovating 110 E. Quincy Street bus garage area to become classroom space. The bus garage will be relocated to a new facility.
- Joe and Margo Pizzi will be the campground hosts for the summer.
- Bike and Pedestrian wayfinding signs will be going up around the City in the near future.
- Goodwill & CC Recycling Initiative had a successful electronic recycling event. There were over 750 vehicles that brought items.
- Sign Ordinance will be added to the June Agenda.
- Hancock Housing Commission was rated a 92 from HUD, an exceptional performer.
- Purchased a used golf cart for the campground.
- Glenn Anderson will be out of the office May 16th & 17th for the UP City Manager's meeting in Watersmeet.
- Glenn Anderson will be out of the office from June 12th – 15th for the National Transit Association meeting in Pittsburgh.
- June 19th there will be a joint meeting with the City of Houghton at Lakeview Manor.
- Beautification Committee Update:
 - National Honor Society helped prepare the downtown planters for planting.
 - Allyson Jabusch worked with a group of students at the Labyrinth.
 - Sold banners for \$100 to Hancock Business and SNB will be sponsoring the water cart.
- Paul LaBine will be attending the legal conference on Mackinaw Island June 8th & 9th.
- Three signs were requested to honor the State Championship of the Hancock/Houghton ski team. The State Championship Hockey signs will be replaced with the new signs. We are only allowed one sign at a time.
- Mayor McKenzie – The wall as you enter Hancock is missing letters and the tree location needs to be reviewed. Personnel/Finance Committee talked about contracts for the Department Heads and determined that we are not going to do it at this time. Considering a policy that only the City Council could fire them.
- Glenn Anderson – Paul LaBine, Joe Bauman and Tom Vichich will be meeting to discuss the placement of the trees. Council can't have the power to fire the Department Heads because the charter states the City Manager has that power.
- Discussion about City Council member residency in the City of Hancock. Per section 4.8 of the Charter the Council should be the judge of qualifications of council members. It was determined that the Council would request an opinion from the City Attorney about the residency issue.

- Add 2 items to 4-24-2018 Budget meeting:
 - Master Plan
 - Residency

7:30 P.M.

Public Hearing

The public hearing for the proposed sale of 1.83 acres city owned real property at Houghton County Fair Association for \$22,000.00 was called to order at 7:40 P.M.

Rick Freeman of Boston Location, the sitting President of the Houghton County Fair Board.

Owning this property will give them more opportunity for grant funding.

Public Hearing Closed at 7:42

The public hearing for the proposed Rural Development Grant application for up to \$22,000 for the purchase of a new police patrol car was called to order at 7:43 P.M.

No Comment

Public Hearing Closed at 7:44 P.M.

Regular Meeting

Call to order and Pledge of Allegiance

Roll Call and verification of quorum

Present: Councilors Blau, LaBine, Belej, McKenzie, Seguin, Haeussler

Absent: Bauman

Motion by Councilor Belej and seconded by Councilor Seguin to excuse Councilor Joe Bauman for tonight's meeting.

Yes: Belej

No: Haeussler, Seguin, McKenzie, LaBine, Blau

Motion Failed

Review and approval of agenda

Motion by Councilor Seguin and seconded by Councilor LaBine to approve the agenda with the removal of the master plan under old business.

Yes: All

No: None

Motion Carried

Moment of Silence for Michael Shanahan a long time resident and business owner in the City of Hancock.

Communications

Public Notice for the Zoning Board of Appeals vacancy

Public Notice for the Board of Review vacancy

Michigan Municipal League – support for Escanaba with Big Box property tax

Motion by Councilor Blau and supported by Councilor LaBine to accept and put on file the correspondence as presented.

Yes: All

No: None

Motion Carried

Public Comment

Susan Burack – Scott Building

- Master plan should be considered during the budget process.
- We would be a perfect site for municipal solar energy.
- Recycling should be offered to commercial properties.
- East side of City Hall needs attention.
- Appreciates the email list for residents in the City.

Hancock Business and Professional Association representatives Carol Freeman (Northwoods) & Mary Kaminski (Copper Island Beach Club)

Events held by the HBPA include: Canal Rock, Christmas Walk, Heikinpaiva, Corn Stalks during the fall, Tori horse and trolley

June 6, 2018 HBPA will be holding a Progressive Dinner event starting at 5:00/6:00 p.m. starting at Millie's. Tickets are \$40.00 and available at City Hall & Copper Island Beach Club.

Review and approval of previous minutes

Motion by Councilor Belej and seconded by Councilor Seguin to approve the April 11, 2018 meeting minutes.

Yes: All

No: None

Motion Carried

Motion by Councilor LaBine and seconded by Councilor Seguin to approve the April 18, 2018 meeting minutes.

Yes: All

No: None

Motion Carried

Reports

US41/M26 Corridor Advisory Team March 15, 2018
Planning Commission March 26, 2018
Recreation Commission March 27, 2018
Downtown Development Authority April 2, 2018

Motion by Councilor LaBine and seconded by Councilor Belej to approve the meeting minutes and reports as presented.

Yes: All

No: None

Motion Carried

Jill Lindenberg, Hancock Rotary International Club presented Mayor McKenzie with a donation for the Beach Recreational Pier in the amount of \$2,000.00

Administrative Report

- UP Education Summit will be in Houghton on Thursday, June 7, 2018.
- 2020 MDOT will be placing new curb and gutter on Quincy Hill.
- MDOT will be completing the triennial review this year.
- May 29, 2018 Pipetek will start televising the sewer piping
- Online campground reservation system is now in place.
- Central States Pension is 37.8% funded and has been in the critical status for the last seven years.
- Bids for the 2018 Small Urban Grant are due on 6-1-2018. The work includes portions of East Quincy, Dunstan, Elevation and Water Streets.
- DPW has been working one person short since Joe Pizzi left.
- Vollwerth's final certificate of completion was received from MEDC for project improvement work that was completed.
- Water quality report has been posted and will be published next week in the Gazette.
- Bridgefest will be June 14-17, 2018 and the parade will start in Hancock.
- Canal Rock concert series will start 6-8-2018 at Porvoo Park.
- 417 Quincy Street has submitted an application to be entered into the historic register.

OLD BUSINESS

None

NEW BUSINESS

Motion by Councilor Belej and seconded by Councilor Haeussler to approve the current accounts payable in the amount of \$315,745.75

Yes: Blau, LaBine, Belej, McKenzie, Seguin, Haeussler

No: None

Motion Carried

Motion by Councilor Blau and seconded by Councilor Haeussler to approve Keweenaw Community Foundation grants for new bike racks and ADA swing set.

Yes: Haeussler, Seguin, McKenzie, Belej, LaBine, Blau

No: None

Motion Carried

Motion by Councilor Belej and seconded by Councilor LaBine to authorize the grant application for up to \$22,000 with Rural Development, USDA, for the purchase of a new police patrol car.

Yes: All

No: None

Motion Carried

Motion by Councilor Haeussler and seconded by Councilor LaBine to table the sale of the 1.83-acre parcel to the Houghton County Fair board until the land use agreement has been signed.

Yes: All

No: None

Motion Carried

Motion by Councilor LaBine and seconded by Councilor Belej to approve Resolution 18-07 approving the MDOT Contract #17-5581 for \$33,800, payment for the storm sewer repair.

Yes: All

No: None

Motion Carried

Motion by Councilor Haeussler and seconded by Councilor LaBine to approve Resolution 18-08 in support of funding maintenance for the National Parks.

Yes: All

No: None

Motion Carried

Motion by Councilor Haeussler and seconded by Councilor Seguin to approve Resolution 18-09 in support of historic tax credits.

Yes: All
No: None
Motion Carried

Motion by Councilor Belej and seconded by Councilor Seguin to approve Resolution 18-10 approving the MDOT Contract #18-5216 for a Small Urban Repaving Grant of \$187,500.

Yes: All
No: None
Motion Carried

Motion by Councilor Belej and seconded by Councilor Haeussler to schedule a joint City Council meeting with Houghton on Tuesday, June 19th at 6:00 p.m. at Lakeview Manor.

Yes: All
No: None
Motion Carried

Motion by Councilor Haeussler and seconded by Councilor Belej to approve the Land Use Agreement with the Houghton County Fair Association with changes suggested by Paul LaBine.

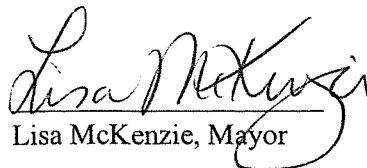
Yes: All
No: None
Motion Carried

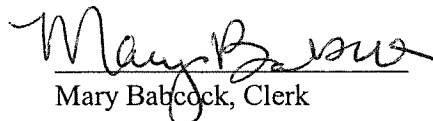
Motion by Councilor Blau and seconded by Councilor Belej to change the next Budget work session to June 5, 2018 at 6:00 in Council Chambers.

Yes: All
No: None
Motion Carried

Motion by Councilor Belej and seconded by Councilor LaBine to adjourn the meeting at 8:45 p.m.

Yes: All
No: None
Motion Carried


Lisa McKenzie, Mayor


Mary Babcock, Clerk

CITY OF HANCOCK

RESOLUTION #18-07

MDOT SPECIAL TRUNKLINE JOINT SEWER

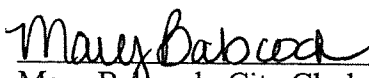
CONTRACT AUTHORIZATION RESOLUTION

WHEREAS, this resolution shall approve execution of the MDOT Control Section M 84900 (31052), Job number 201361A, Contract 17-5581, and

WHEREAS, NOW, THEREFORE, be it resolved that Glenn Anderson, City Manager and Mary Babcock, City Clerk of Hancock, are authorized to enter into and Execute on behalf of the City of Hancock, MDOT Control Section M 84900 (31052), Job Number 201361A, Contract 17-5581, with the Michigan Department of Transportation for joint storm sewer costs in the amount of \$33,800 related to the Dunstan Street storm sewer drainage area replacement project.

CERTIFICATION

The undersigned duly qualified City Clerk of the City of Hancock certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened regular meeting of the City of Hancock Council held on May 16, 2018.


Mary Babcock, City Clerk

SEAL

SPECIAL TRUNKLINE
JOINT SEWER
BY LOCAL AGENCY

COM
Control Section M 84900 (31052)
Job Number 201361A
Contract 17-5581

THIS CONTRACT is made and entered into this date of _____,
by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter
referred to as the "DEPARTMENT"; and the CITY OF HANCOCK, a Michigan municipal
corporation, hereinafter referred to as the "CITY"; for the purpose of fixing the rights and
obligations of the parties in agreeing to the construction by the CITY of a joint storm sewer
benefiting Highway US-41 (Front Street) within the corporate limits of the CITY.

WITNESSETH:

WHEREAS, the CITY, is undertaking a storm sewer sewer construction repair project
and has requested the DEPARTMENT'S participation in the cost of constructing a portion
thereof which will also accommodate storm water runoff from parts of Highway US-41 (Front
Street); and

WHEREAS, the DEPARTMENT has determined it to be in the public interest to
participate in the construction of that portion of the CITY'S storm sewer project that carries
storm water runoff from Highway US-41 (Front Street), said storm sewer construction is
hereinafter referred to as the "PROJECT", is located as shown on EXHIBIT "A", dated
November 17, 2017, attached hereto and made a part hereof, (consisting of page A1), and is
further described as follows:

Storm sewer repair work along Highway US-41 (Front Street) from Reservation Street to
east of Dunstan Street and drainage easement purchased west of Dunstan Street north of
US-41 (Front Street); together with necessary related work, located within the corporate
limits of the CITY; and

WHEREAS, the CITY has designed the PROJECT with sufficient capacity to
accommodate storm water runoff from Highway US-41 (Front Street) as provided herein; and

WHEREAS, the DEPARTMENT'S participation in the PROJECT for benefits in the
form of a storm drainage outlet for part of the State trunkline highway is based on the ratio of the
runoff attributed to the State trunkline highway to the runoff from the entire drainage area served
by the PROJECT as derived from those areas and coefficients of runoff ("C" factors) detailed on
EXHIBIT "A"; and

WHEREAS, the PROJECT COST is estimated by the CITY to be: \$172,900; and

WHEREAS, the parties hereto have reached an understanding with each other regarding
the performance of the PROJECT work and desire to set forth this understanding in the form of a

written agreement.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties shall undertake and complete the construction of the PROJECT in accordance with this contract. The term "PROJECT COST", as herein used, is hereby defined as the cost of the construction of the PROJECT including the costs of preliminary engineering, plans and specifications physical construction necessary for the completion of the PROJECT; including the costs of construction engineering and inspection incurred by the CITY.

2. The CITY shall perform all the PROJECT work. It is understood that portions or all of the PROJECT work will be placed under contract by the CITY. Subject to the project schedule, the performance of PROJECT work will be subject to the following provisions:

- A. The CITY will advertise and award the contracted portions of the PROJECT work.
- B. The CITY will design, or cause to be designed, the PROJECT, and shall accept full responsibility for that design. Any review undertaken by the DEPARTMENT shall not relieve the CITY of its obligation hereunder.
- C. The PROJECT work shall be performed in accordance with plans and specifications reviewed by the DEPARTMENT. No changes will be made to the plans and specifications reviewed by the DEPARTMENT which affect those portions of the PROJECT within DEPARTMENT right of way without the same being re-reviewed by the DEPARTMENT.

The DEPARTMENT'S review does not relieve the CITY of meeting any applicable requirements of law or of other public bodies or agencies with respect to the design, construction, or operation of the PROJECT.

- D. The CITY will comply with all applicable State, Federal and local statutes, ordinances and regulations, and obtain all permits that are required for the performance of the PROJECT work.
- E. The CITY shall provide all construction engineering and inspection necessary for the PROJECT; however, the DEPARTMENT may, at its own expense, provide a competent inspector, together with necessary assistance, to assist the field representative of the CITY in completing the PROJECT. Said inspector of the DEPARTMENT, acting through the CITY'S engineer, shall have the right to reject any or all portions of the work within DEPARTMENT right of way which are not executed pursuant to the plans and specifications.

- F. Prior to the performance of any PROJECT work the CITY shall notify the Ishpeming TSC Manager, Michigan Department of Transportation at the following location when the work will commence so arrangements may be made, if necessary, to have an inspector present while the work is in progress:

Michigan Department of Transportation
Rob Tervo, Ishpeming TSC Manager
100 S. Westwood Dr.
Ishpeming, MI 49849

- G. The CITY shall require their contractor to provide standard Owner's Protective Public Liability and Owner's Protective Property Damage Liability Insurance with respect to the operations of its contractors or their subcontractors during the performance of the PROJECT work naming the Michigan State Transportation Commission, the State of Michigan and the DEPARTMENT and its employees as insureds. The policy shall state that the DEPARTMENT must be given thirty (30) days written notice before said insurance is altered or cancelled.

- (1) Standard Owner's Protective Public Liability Insurance providing for limits of liability of not less than Five Hundred Thousand Dollars (\$500,000) for each occurrence with an aggregate of Five Hundred Thousand Dollars (\$500,000) for the terms of the policy with respect to bodily injury or death.
- (2) Standard Owner's Protective Property Damage Liability Insurance providing for limits of liability of not less than Two Hundred Fifty Thousand Dollars (\$250,000) for each occurrence with an aggregate of Two Hundred Fifty Thousand Dollars (\$250,000) for the terms of the policy with respect to property damage and physical damage to property.
- (3) Evidence of the above insurances is to be sent to the DEPARTMENT at the following address, prior to performance of the PROJECT work:

Michigan Department of Transportation
Jeffery Rautiola, Ishpeming Permit Agent
100 S. Westwood Dr.
Ishpeming, MI 49849

- H. The CITY shall secure a permit from the DEPARTMENT for the PROJECT work and shall conform with all DEPARTMENT permit requirements for any work to be performed within the state trunkline right-of-way.

No charge will be made by the DEPARTMENT to the CITY for any inspection work on the PROJECT pursuant to the Supplemental Specifications of Permit Form 2205.

- I. The CITY shall require their contractor to provide a Lien and Performance Bond for work on State trunkline right-of-way in accordance with existing law.

3. The PROJECT COST shall be charged to and paid by the DEPARTMENT and the CITY in the following proportions and in the manner and at the times hereinafter set forth:

	<u>Northside</u>	<u>Southside</u>
DEPARTMENT -	20.67%	17.23%
CITY -	79.33%	82.77%

The PROJECT COST and the respective share of the parties is based on percentages as shown in "EXHIBIT "A" and shall be paid in the manner and at the times hereinafter set forth and are presently estimated to be as follows:

	<u>TOTAL*</u> <u>PROJECT COST</u>	<u>DEPARTMENT'S</u> <u>SHARE</u>	<u>CITY'S</u> <u>SHARE</u>
Northside	\$ 87,600	\$18,100	\$ 69,500
Southside	\$ 57,300	\$ 9,900	\$ 47,400
Easement*	<u>\$ 28,000</u>	<u>\$ 5,800</u>	<u>\$ 22,200</u>
Total**	\$172,900	\$33,800	\$139,100

*The easement breakdown is based on the percent participation for the northside.

** The TOTAL PROJECT COST is based on the CITY'S cost estimate for each part.

The final billing shall be based on as constructed quantities and final percentages approved by the DEPARTMENT and the CITY.

- 4. In order to fulfill the obligations assumed by the DEPARTMENT under the terms of this contract, the DEPARTMENT shall make prompt payment to the CITY for its share of the PROJECT COST upon execution of this contract and receipt of billing from the CITY for work performed.

All billings shall be submitted to:

James Davis, Environmental Services Section
 Michigan Department of Transportation
 P.O. Box 30050
 Lansing, MI 48909

CITY OF HANCOCK

RESOLUTION #18-08

RESOLUTION IN SUPPORT OF ALLOCATION OF RESOURCES TO ADDRESS
DEFERRED MAINTENANCE NEEDS IN AMERICA'S NATIONAL PARKS

WHEREAS, America's National Park System has been called "America's best idea"; and

WHEREAS, Keweenaw National Historical Park and Isle Royale National Park are two of five National Parks within Michigan; and

WHEREAS, Michigan's National Parks received over 2.7 million visitors in 2016, generating \$235 million spent in gateway communities; and

WHEREAS, the residents and businesses of the City of Hancock benefit, both culturally and economically, from the proximity of Keweenaw National Historical Park and Isle Royale National Park; and

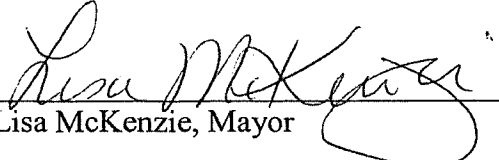
WHEREAS, Michigan's National Parks have accumulated in excess of \$52 million in deferred maintenance needs, including over \$24 million for the Keweenaw National Historical Park and Isle Royale National Park; and

WHEREAS, it is the responsibility of Congress to maintain America's National Parks to ensure our natural places and our history are preserved for future generations;

NOW, THEREFORE, be it resolved that the Hancock City Council strongly encourages Congress to create a reliable and predictable stream of resources to address deferred maintenance needs within America's National Park System.

Motion offered at a regular meeting of the Hancock City Council on Wednesday, May 16, 2018, by Councilor Haussler and seconded by Councilor LeBine.

Adopted this 16th day of May, 2018



Lisa McKenzie, Mayor



Mary Babcock, City Clerk

CITY OF HANCOCK

RESOLUTION #18-08

RESOLUTION IN SUPPORT OF ALLOCATION OF RESOURCES TO ADDRESS
DEFERRED MAINTENANCE NEEDS IN AMERICA'S NATIONAL PARKS

WHEREAS, America's National Park System has been called "America's best idea"; and

WHEREAS, Keweenaw National Historical Park and Isle Royale National Park are two of five National Parks within Michigan; and

WHEREAS, Michigan's National Parks received over 2.7 million visitors in 2016, generating \$235 million spent in gateway communities; and

WHEREAS, the residents and businesses of the City of Hancock benefit, both culturally and economically, from the proximity of Keweenaw National Historical Park and Isle Royale National Park; and

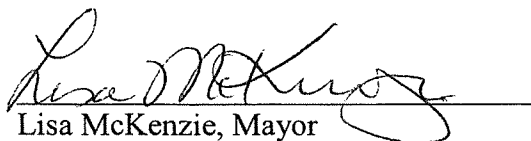
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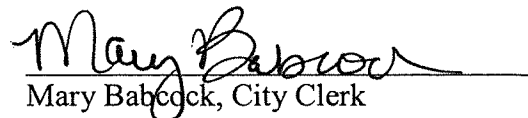
WHEREAS, it is the responsibility of Congress to maintain America's National Parks to ensure our natural places and our history are preserved for future generations;

NOW, THEREFORE, be it resolved that the Hancock City Council strongly encourages Congress to create a reliable and predictable stream of resources to address deferred maintenance needs within America's National Park System.

Motion offered at a regular meeting of the Hancock City Council on Wednesday, May 16, 2018, by Councilor Haussler and seconded by Councilor LeBine.

Adopted this 16th day of May, 2018


Lisa McKenzie, Mayor


Mary Babcock, City Clerk

**CITY OF HANCOCK
RESOLUTION No. 18-09**

**A Resolution in Support of the Reinstatement of State Historic Tax Credits
Senate Bill 469/ House Bill 5178**

WHEREAS, the historic buildings, neighborhoods and places in Michigan villages, towns and cities distinguish each community and provide character and a sense of place that contribute significantly to the quality of life and the economic benefits enjoyed in and by each community; and

WHEREAS, the preservation and rehabilitation of historic buildings, places and neighborhoods contributes to the beauty, character, and economic vitality of Michigan communities; and,

WHEREAS, the labor-intensive nature of historic rehabilitation creates jobs and investment in local businesses and has been proven to generate more economic activity than equivalent investment in new construction; and

WHEREAS, demolition or destruction of historic buildings creates costs to Michigan and its communities by destroying the often-irreplaceable construction and ornamental materials of each structure and by adding significantly to landfills, whose makeup is estimated to be more than 40 percent building materials and waste; and

WHEREAS, development and redevelopment within established villages, townships and cities is encouraged by Governor Rick Snyder's ten-point program to "Reinvent Michigan" that includes goals to Restore Our Cities, Protect Our Environment, and Create More and Better Jobs; and

WHEREAS, many public policies and financial and lending practices and policies create disincentives or barriers to the preservation, renovation and rehabilitation of historic buildings and resources and create a preferential financial environment for new construction; and

WHEREAS, Michigan has measured the economic impacts of the former Michigan Historic Tax Credit programs between their enactment in 1999 and their elimination in 2011 and seen significant positive direct impacts on the revitalization of neighborhoods and communities, the preservation and creation of affordable and market-rate housing, the creation of skilled local jobs, and the subsequent private investment in areas surrounding tax-credit-driven revitalization projects; and

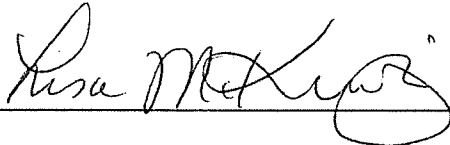
WHEREAS, each \$1.00 of credit issued leverages \$11.37 in direct economic impact, such that the former Michigan Historic Tax Credit programs during their twelve-year history have leveraged \$251 million in Federal historic tax credits that otherwise would

not have returned to Michigan, spurred \$1.46 billion in direct rehabilitation activity, and created 36,000 jobs; and

WHEREAS, the Michigan Legislature is presently considering Senate Bill 469 and House Bill 5178 that would reinstate an up-to-25 percent investment tax credit for owners of historic residential and commercial properties who substantially rehabilitate their properties;

NOW, THEREFORE, BE IT RESOLVED that the CITY COUNCIL of the CITY OF HANCOCK endorses and supports both Senate Bill 469 and House Bill 5178 and calls upon the Michigan Legislature to pass this important legislation and Governor Snyder to sign it, in order to stimulate appropriate development and redevelopment and protect the historic character and quality of life of our communities.

BE IT FURTHER RESOLVED THAT a copy of this Resolution be forwarded to the Michigan Historic Preservation Network.

Signature 

Title LISA MCKENZIE MAYOR

Date MAY 16, 2018


MARY BABCOCK, CITY CLERK

MAY 16, 2018

CITY OF HANCOCK

RESOLUTION #18-10


MDOT SMALL URBAN REPAVING PROJECT
CONTRACT AUTHORIZATION RESOLUTION

WHEREAS, this resolution shall approve execution of the MDOT Control Section STUL 3100, Job number 132292A, Contract 18-5216, and

WHEREAS, NOW, THEREFORE, be it resolved that Glenn Anderson, City Manager and Mary Babcock, City Clerk of Hancock, are authorized to enter into and Execute on behalf of the City of Hancock, MDOT Control Section STUL 31000, Job Number 132292A, Contract 18-5216, with the Michigan Department of Transportation for repaving portions of City streets in the grant amount not to exceed \$187,500.

CERTIFICATION

The undersigned duly qualified City Clerk of the City of Hancock certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened regular meeting of the City of Hancock Council held on May 16, 2018.



Mary Babcock, City Clerk

SEAL