

**DOWNTOWN DEVELOPMENT AUTHORITY  
INFORMATION & REGULAR MEETING MINUTES  
MONDAY, JUNE 1, 2020**

**DDA Semi-annual Informational Meeting** presented by Mary Babcock, Acting City Manager including map of boundaries, budget, TIF financing, ongoing plan, and projects. Presentation will be added to the City of Hancock Website as required by law.

Call to order by Chairperson Jonathan Luse at 6:00 PM

Present: Jordan Johnson, Paul LaBine, Bob Frantti, John Diebel, Steve Patchin

Absent: Steve Zutter, Pete Mackin, Ryan Heinonen

Others Attending: Mary Babcock, Deb Mann, John Haeussler

**Regular Meeting:**

Motion by Member Diebel and seconded by Member Patchin to approve the agenda.

Yes: All

No: None

Motion Carried

Motion by Member LaBine and seconded by Member Diebel to approve the May 4, 2020 meeting minutes with the amendment of Jordan Johnson as absent.

Yes: All

No: None

Motion Carried

**Public Comments:** None

**Updates/Information:**

- MSHDA Neighborhood Enhancement Program Grant for 500 block of Hancock Avenue is ongoing with information received from 9 of 10 homeowners. Mostly replacement of windows, doors, painting, and landscaping. Currently working on the scope of work and then it will be bid out. The homeowners will have the opportunity to pay for additional work during the process.
- Match on Main Grant from the MEDC has been applied for by the City of Hancock with 14 Hancock businesses participating with requests from \$2,000 to \$10,000. The grant is up to a total of \$50,000. Grant is for for-profit, brick and mortar businesses who suffered hardship from COVID-19.
- Tezcuco Street Wall – Legal Council is reviewing the property history to identify liability between City and property owner, Mark Mountz. Cost approximately \$20,000. Item is moved to City Council.
- Ravine Street Parking will be returned to parallel parking on both sides of the street. Two spots will be lost with this change.
- Hancock Farmers Market proceeding with COVID-19 precautions on Thursdays at Porvoo from 3:00 to 6:00 pm starting June 18, 2020.
- Tori will continue on Wednesdays and Saturdays at Quincy Green with the invitation to join Farmers Market on Thursdays at Porvoo.
- Key Ingredients cancelled due to COVID-19 hardship and restrictions.
- Canal Rock is cancelled for the first three weeks. The new Executive Order is allowing groups of 100 or less with social distancing.

- Hancock Beautification will be starting to plant on June 7, 2020. You will see positive changes throughout the city in the next few weeks.
- Revenue is projected to be decrease by 15% to 20% for MTF gas tax and sales tax. This may have an impact on property taxes in the next couple of years.
- The City of Hancock rental ordinance is currently being updated by the Ordinance Review Committee. This will include inspection, licensing, and code enforcement. The Ordinance will be brought to City Council for approval.
- FEMA Repair has begun on streets throughout the City should be completed by this fall.
- MDot is working on US 41 from Hancock Avenue at Fine Line Tire to Calumet for mill, overlay and curb work. It should be completed by October. The paving on this project in the City of Hancock will be done at night to reduce impact on traffic flow.
- MDot is working on M203 the work should be completed by July 15th.

**Old Business:**

- Snowmobile Route on Tezcuco – Need to review areas that snowmobiles may use the road and shoulders as routes to different areas downtown. Work on designating an area in downtown Hancock for snowmobile parking to access local businesses such as restaurants. Create a map that shows routes available and areas to park snowmobiles to be placed at Hotels, Visitors Centers, Chamber of Commerce.

**New Business:**

- Marijuana Ordinance: The proposed ordinances #306 and #307 were reviewed and update given by Mayor Paul LaBine. Member Frantti requested review of the DDA Survey, DDA Letter of Recommendation to City Council regarding Marijuana sales, growth, and processing in the Downtown Development District. At present only B3 and Industrial areas can be used for growing operation and would require an agricultural zoning change to expand that area.

Motion was made by Member Frantti and seconded by Member LaBine to adjourn at 6:42 PM

Yes: All

No: None

Motion Carried

Deborah A. Mann

Deborah Mann  
DDA Coordinator

6/1/2020

Date