

**Hancock Housing Commission
Meeting Minutes
November 18, 2009**

Regular Meeting

Roll Call - Commissioners present: Antila, Dennis, Haeussler

Absent: Dickson, Johnson

The meeting was called to order by President Antila at 10:10 am.

Public Comment: None

A motion was made by Commissioner Dennis to approve the September 23, 2009 meeting minutes. Support was made by Commissioner Haeussler.

Ayes: 3

No: 0

Motion passed.

A motion was made by Commissioner Dennis to approve the October and November 2009 accounts payable. Support was made by Commissioner Haeussler.

Ayes: 3

No: 0

Motion passed.

No additions or changes were made to the agenda.

Old Business:

- Review draft proposal for new lease agreement for Hancock Housing Commission and take action at the November 2009 meeting.
- The Capital Fund Program 2009 awards were announced. Hancock Housing Commission received \$124,288.00.
- Approved purchase of property (3 lots) from Yalmer Mattila located at the corner of Quincy and Hecla.

New Business:

- Updates and final purchase papers were reviewed for the purchase of the 3 lots from Yalmer Mattila located on the corner of Quincy and Hecla.
- A motion was made by Commissioner Haeussler to approve the new lease agreement for residents of the Hancock Housing Commission. Support was made by Commissioner Dennis.

Ayes: 3

No: None

Motion passed.

Maintenance Report – R. Rivest, Lead Maintenance:

The work on the Lakeview Manor sign in front of our building is completed; the wood needed to be replaced and new paint will be applied. All 6 apartment shower module installations have been completed in Lakeview Manor with positive comments and feedback from the residents that received the new showers. Our annual fire drill was conducted on October 12th and was very successful. Our emergency response program is very effective and safe. The purchase of the 3 lots from Mattila has been completed and letters will be sent out to the CCISD and Northland Veterinary Clinic addressing their signs on the property. Bay Electric has informed us that the new generator will be delivered the second week of December. Installation will follow immediately.

Directors Report:

- Vacancy Report: Lakeview Manor & Annex 2, Section 8: 38.
- Upcoming/Past Events: Piano recital in our Community room on 11/20 at 4:30 pm with Ms. Waisanen class from Hancock Elementary, additional Christmas events will be posted as we schedule them. Christmas dinner for residents and guests is scheduled for 12/18 at 4:00.

- Conferences: UPHO conference in Green Bay on 12/9 – 12/11. Amy and Gail will be attending the conference will be training on the Housing Data Software we recently had installed on our computers.
- Office is closed November 26 & 27th.
- Next meeting scheduled for December 16, 2009 at 10:00 am.

Adjournment

- A motion to adjourn the commission meeting at 10:26 am was made by Commissioner Dennis and supported by Commissioner Hauessler. All were in favor and the motion passed.

Secretary
Gail Ross

President
Ron Antila