



## Apply for a Council, Board or Commission

The general process for selecting candidates for appointment to boards and commissions for the City of Hancock is as follows:

1. The city posts council, board and commission vacancies on the website, the local newspaper, social media, and the city email list.
2. Application material is available:
  - The city's website at <https://www.cityofhancock.com/info-committees.php>
  - At City Hall, 399 Quincy St, Hancock, MI 49930
  - Email application to the City Clerk, Linda Kalinec at [treasurer@cityofhancock.net](mailto:treasurer@cityofhancock.net)
3. Eligible applicant must complete an application and submit it to the Hancock City Offices.
4. Applications are collected by the City Manager by the posted date.
5. All applications on file for the Council, board or commission are submitted to the City Council for review.
6. The City Council reviews applications submitted for the open position, followed by a nomination and a vote on the appointment.
7. Once the individual accepts the appointment a orientation meeting is set up.
8. For those individuals not selected, their applications remain on file for one year.

If you have any questions about the City of Hancock board and commission application process, please contact Hancock City Hall at 906-482-2720