

Worksession
September 19, 2012
6:30 p.m.

DRAFT

Present: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Givens.

Absent: None

Also present City Manager Anderson and City Clerk Haischer, Roland Burgan and Susan Burack.

Reviewed and Discussed:

1. Jim Hainault is still on the LDFA Board until 6-30-12 (end of 2012 for re-appointments).
2. Ray Sharpe, Member of the City Bikes and Pedestrian will make a presentation at tonight's meeting.
3. Finlandia University installed a batting cage at the hardball field.
 - They have aerated the in and out fields
4. Tourism Update.
 - Campground usage is up
 - Mine Hoist usage is up
5. MSHDA Update.
 - Amended the 116 Quincy Street grant to include additional buildings. Under consideration by MSHDA
6. MSHDA requested copies of the 10-15 year mortgages for Program Income.
 - Sent out last week
7. Temple Jacob and Harrington Ridge were having discussions regarding a parking lot for Temple Jacob.
8. After Hours to promote FinnFest scheduled for 11/7 and 12/5.
9. Tervo Agency is being sold to Bob Frantti.
10. KNHP 20th Anniversary Celebration scheduled for 10/13
11. Pasty.net will be installing a 4th transmitter at the campground for wi-fi.
12. Finnfest Update.
 - Mary Wright is working on restoring an old sauna on the Quincy Green. Later it can be removed and rebuilt at another location.
13. Sewer flows update.
14. ORV Traffic Update.
15. Welcome Barry back on the City Council.
16. Review millage issues.
17. Guest – Pam Dobbs running for Houghton County Prosecutor in the November Election.

Regular Meeting

September 19, 2012
7:30 p.m.

The regular meeting of the Hancock City Council was held in the Council Chambers on Wednesday, September 19, 2012 at 7:30 p.m. with Mayor Laitila presiding. The United States Flag was honored by all in attendance with the following duly qualified Councilors being present: Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Givens.

Absent: None

Moved by Councilor Haeussler and seconded by Councilor Belej to amend the September 19, 2012 Agenda as follows:

New Business:

- Add: 14. Porcupine Mountain
15. Navy Street Boardwalk engineering

Yes: All

No: None

Motion Carried.

correspondence

Charter re: TV Station change

Houghton County Board of Commissioners re: Transfer Station

Phi Kappa Tau re: Thank You
POAM re: new police union effective 10-1-2012
POAM re: request to open negotiations
Letter from UPSET re: funding request

Moved by Councilor Belej and seconded by Councilor McKenzie to acknowledge the correspondence as presented and place them on file.

Yes: All

No: None

Motion Carried.

guests

Public Comment:

1. Pam Dobbs running as a Republican for Houghton County Prosecutor in the November Election.
2. Ray Sharpe re: Hancock Bike and Pedestrian Committee
Meet the 3rd Thursday of the month at the Health Department. Have an online survey in the works. Dan Dalquist will have a bike tour of the City on Saturday.
3. Susan Burack – millage discussion
-Hancock Street – Is the City prepared for the 1000 + visitors? Trash, weeds and overgrowth in the alleys. Ordinances aren't enforced. Kevin Hodur and Susan Burack volunteered to do a condensed booklet of ordinances to distribute to residents and businesses. Would need donation for cost of printing and distribution expenses.

minutes approval

Moved by Councilor Moore and seconded by Councilor Belej approving the minutes of the August 15, 2012 worksession and regular meeting and the September 12, 2012 special meeting as presented.

Yes: All

No: None

Motion Carried.

reports

DDA minutes of June 4, 2012
Recreation minutes of July 10, 2012
Planning Commission minutes of July 23, 2012
US41/M-26 Corridor Advisory Team meeting notes of July 12, 2012
FinnFest 2013 minutes of August 8, 2012
PLLB Emergency Management Long Term Outage Group of August 8, 2012
Hancock Bike and Pedestrian Committee minutes of August 30, 2012
PLWSA minutes of July 17, 2012 and August 14, 2012

Moved by Councilor Belej and seconded by Councilor Moore to acknowledge the reports as presented and place them on file.

Yes: All

No: None

Motion Carried.

admin report

1. MDOT 10 Year Anniversary Plaque for the Hancock Transit.
2. FinnFest 2013 Update.
3. 23rd Annual Parade of Nations starting at the Citizens/Quincy Green going to Houghton on Saturday, September 22nd at 11:00 a.m.
4. RD Police Vehicle Grant for \$13,000.00 was received
5. Sesquicentennial Publication Update.
 - fund raising is on track
 - should be ready to print the 2nd week of December
 - published in January for the April 13 event
6. DNR \$45,000 PassPort Grant Update.

7. Water, Sewer and DPW Projects Update.
 - water and sewer is almost completed.
 - 5.4 M stimulus money
 - road, water, sewer and storm sewer in Valley View is under construction.
 - ruff grade and fill the last four lots
 - Pat and Jan Campioni will install gas and electric
 - next summer City crew will complete sewer.
8. Update on Campus Drive West.
 - pave from Cypress Manor North
 - ruff grade down to Birch Street
9. M203 snowshoe Trail Head.
10. Replace DPW garage boiler system (working on specifications).
11. Sewer Smoke testing report received last week.
12. Received a Paser Rating Map for streets

old business

No action at this time regarding the Headlee roll back ballot initiative.
 Additional revenue could be used for

- Roads
- Park/Recreation
- Trails
- Safety

mayor appointment

Moved by Councilor McKenzie and seconded by Councilor Haeussler to appoint Councilor Givens to the Personnel/Finance and Public Works. Also appoint Councilor McKenzie to the Keda committee which meets the 2nd Wednesday at 7:30 a.m. to replace Jim Hainault.
 Yes: All
 No: None
 Motion Carried.

new business
 add'l checks typed in july

Moved by Councilor Belej and seconded by Councilor McKenzie approving the additional checks typed in the month of July, 2012 in the amount of \$174,626.91 and authorizing payment as funds become available.
 Roll Call Vote:
 Yes: Councilors Givens, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.
 No: None
 Motion Carried.

august a/p

Moved by Councilor Belej and seconded by Councilor McKenzie approving the August, 2012 accounts payable in the amount of \$118,287.39 and authorizing payment as follows as funds become available.

General	\$23,809.70
Major	278.04
Transit	3,186.89
Sewer	45,675.49
Water	29,732.60
Motor V	8,745.47
Local TIFA	<u>6,859.20</u>
Total	\$118,287.39

Roll Call Vote:
 Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Givens.
 No: None
 Motion Carried.

add'l checks typed in august

Moved by Councilor Belej and seconded by Councilor McKenzie approving the additional checks typed in the month of August, 2012 in the amount of \$4,187,239.05 and authorize payment as follows:

Expenses	\$ 290,793.79
<u>Transfers</u>	<u>3,896,445.26</u>
Total	\$4,187,239.05

Roll Call Vote:

Yes: Councilors Givens, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

resolution #9-12

Moved by Councilor Haeussler and seconded by Councilor Belej approving (Resolution #9-12) as follows:

APPROVING DEVELOPMENT PROJECT AGREEMENT

PROJECT #TF 11-021

RESOLVED, THAT THE City of Hancock, Michigan does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the City of Hancock does hereby specifically agree, but not by way of limitation, as the follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide eighty seven thousand five hundred (\$87,500.00) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, service, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the forgoing portions of this Resolution

Roll Call Vote:

Yes: Councilors Givens, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

water project pay request

Moved by Councilor Belej and seconded by Councilor Moore approving a water system improvement pay request in the amount of \$477,442.87; OHM for two payments in the amount of \$85,000.00 and \$15,177.00 and James Peterson Sons-Development payment in the amount of \$377,265.87 and authorize payment as funds become available.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Givens.

No: None

Motion Carried.

water project co#13

Moved by Councilor Belej and seconded by Councilor Moore approving 2009 Water System Improvements Change Order #13 for \$680.15.

Roll Call Vote:

Yes: Councilors Givens, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

sewer project pay request

Moved by Councilor McKenzie and seconded by Councilor Belej approving a sewer project improvement pay request in the amount of \$151,749.16; OHM in the amount of \$910.00 and MJO in the amount of \$150,839.16 and authorize payment as funds become available.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Givens.

No: None

Motion Carried.

sewer project co#9

Moved by Councilor Belej and seconded by Councilor McKenzie approving 2009 Sanitary Sewer Improvements Change Order #9 for \$2,904.22.

Roll Call Vote:

Yes: Councilors Givens, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

sewer project amendment to
owner-engineer agreement #4

Moved by Councilor Belej and seconded by Councilor Moore approving the sewer project engineering Amendment #4 in the amount of \$2,000.00.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Givens.

No: None

Motion Carried.

engineering agreement for
campus dr.

Moved by Councilor Moore and seconded by Councilor Belej approving an Engineering Agreement for design services and inspections with OHM for the MDOT Small Urban Project on Campus Drive West.

Task 1: Design Services \$10,600

Task 2: Construction Administration \$5,550

Task 3: Construction Inspection \$9,300

Reimbursable Expenses:

Easements, permits applications fees (\$200), securing of grading permits and items not indicated in the above mentioned items.

Roll Call Vote:

Yes: Councilors Givens, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

campground swing

Moved by Councilor Givens and seconded by Councilor Haeussler to approve the purchase of a new two bay arch swing for installation at the Hancock Campground at an estimated cost of \$2000.00.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Givens.

No: None

Motion Carried.

m-203 sledding hill

Moved by Councilor McKenzie and seconded by Councilor Slivon to re-open the M-203 sledding hill as a Snowshoe Trail Head with the City crew to maintain the parking lot area.

Roll Call Vote:

Yes: Councilors Givens, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

laurn grove quotes (boards)

Quotes:

World of Wood, Inc.	
Perimeter rink boards at Laurn Grove	\$10,046.00
Becker Arena Products	
Dasher Board System	\$29,500.00
Treated Lumber	+ 4,500.00
Dasher Framing & Polyethylene Facing	\$59,870.00
TPO facing, kick plate	-5,475.00

Moved by Councilor Haeussler and seconded by Councilor Belej approving new perimeter rink boards for the Laurn Grove Rink, one opening for skater access, 3/4" treated plywood on 2" treated framework, rounded edge dasher board. Set-up boards using braces from existing boards at a total cost of \$10,046.00.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Givens.

No: None

Motion Carried.

porcupine mountain resolution of support

Moved by Councilor Haeussler and seconded by Councilor McKenzie directing the City Manager to send a letter of support to Governor Snyder and our State Representatives urging them to support the joint partnership between the Michigan State Parks and Gogebic Community College to manage, operate and maintain the Porcupine Mountains Wilderness State Park Winter Ski Complex.

Yes: All

No: None

Motion Carried.

navy street boardwalk

Moved by Councilor Belej and seconded by Councilor Moore approving a professional services agreement with OHM for the MNRTF Boardwalk on Navy Street near the Ramada Inn in the amount of \$22,000.00.

Scope of Services:

-Design and Construction Administration \$22,000

-Construction Engineering Services \$6,800

-Reimbursable Expenses

Easements, permit applications (\$200), items not mentioned in the above scope of services.

Roll Call Vote:

Yes: Councilors Givens, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

Moved by Councilor Belej and seconded by Councilor Slivon that this regular meeting of the Hancock City Council be adjourned. Time: 9:27 p.m.

Yes: All

No: None

Motion Carried.

