

Hancock Housing Commission
Meeting Minutes
August 15, 2012

President Ron Antila opened the regular meeting of the Hancock Housing Commission at 4:30 pm.

Commissioners: Present: Antila, Givens, Haeussler, Johnson
Absent: Dennis

Public Comment: None

A motion was made by Commissioner Johnson to approve the July 18, 2012 meeting minutes. Support was made by Commissioner Haeussler.

Ayes: Antila, Givens, Haeussler, Johnson

No: 0

Motion passed.

A motion was made by Commissioner Haeussler to approve the August 2012 accounts payable. Support was made by Commissioner Johnson.

Ayes: Antila, Givens, Haeussler, Johnson

No: 0

Motion passed

A motion to approve the August 15, 2012 agenda was made by Commissioner Haeussler. Support was made by Commissioner Givens.

Ayes: Antila, Givens, Haeussler, Johnson

No: 0

Motion passed.

Old Business:

ROSS Grant update. There is no new information to report.

Scott Building update and information was discussed. The HHC staff had a tour of the building and will discuss potential concerns or issues that we may have if we were to take on Management of the building.

Property Management fees were paid to HHC from QHA for January – June 2012. (\$5,805).

New Business:

We are currently looking for a new Hair Stylist for our Beauty Shop in Lakeview Manor. We provide the room, water and hair dryers and the Stylist provides his/her own products. We schedule the appointments in the housing office. Please advise the Executive Director - Hancock Housing Commission of any potential person(s) for this position.

Maintenance Report:

We are now at 48 smoke free units at Lakeview Manor/Annex. That is approximately 50% of our units. The unit turnaround is significantly faster and more cost effective to us as we declare each unit a smoke free unit as we rehab them. Our annual service and maintenance of our generator system will be conducted on 8/21/12 by Total Energy Systems. We had Midwest Testing conduct a water meter test of Lakeview Manor and it checked out without any deficiencies. The annual fire drill will included Quincy Haven Apartments this year and is scheduled for 10/22/2012 at 6:15 pm.

Directors Report:

Section 8 Rental Assistance program has 38 vouchers issued and there are NO vacancies at Lakeview Manor.

Finn Fest will be in the City of Hancock next year and HHC will offer the community room for a venue of an event and many Residents would like to get involved in the week long event.

Next meeting is scheduled for September 19, 2012 @ 4:30 pm.

Correspondence

Commissioner Haeussler made a motion to adjourn the meeting at 5:01 pm. Support was made by Commissioner Givens.

Ayes: Antila, Givens, Haeussler, Johnson

No: 0

Meeting adjourned.

Secretary – Gail Ross

President – Ron Antila