

Hancock Housing Commission  
Meeting Minutes  
April 17, 2013

President Ron Antila opened the regular meeting of the Hancock Housing Commission at 4:38 pm.

Commissioners Present: Antila, Dennis, Johnson, Shea, Smith  
Absent:

**Public Comment:** None

A motion was made by Commissioner Johnson to approve the March 20, 2013 meeting minutes. Support was made by Commissioner Dennis.  
Ayes: Antila, Dennis, Johnson, Shea, Smith  
No: 0  
Motion passed.

A motion was made by Commissioner Johnson to approve the April 2013 accounts payable. Support was made by Commissioner Smith.  
Ayes: Antila, Dennis, Johnson, Shea, Smith  
No: 0  
Motion passed

**Old Business:**

Submission of payment request for Developer Fee from MSHDA.

ROSS grant updates were given the application for a Service Coordinator over a 3 year period will be submitted by 4/30/2013.

RHF (Replacement Housing Factor) grant money will need to be obligated and a budget submitted to HUD.

**New Business:**

The Board discussed the possibility of installing a handrail in the Annex walkway. The second bid we received was \$2,935 from Wuebben Construction. Commissioner Dennis moved to table the discussion of moving forward with the install due to lack of funds for this project. Commissioner Johnson supported the motion.  
Ayes: Antila, Dennis, Johnson, Shea, Smith  
No: 0  
Motion passed.

All new signature cards were signed by each Commissioner for all HHC and QHA accounts at Range Bank N.A.

Former Commissioner John Haeussler reported on PA125 regarding employee health insurance and the debate on Public Housing Commissions being exempt from this Act. More information will be gathered on this Act so the HHC will be in compliance with any State Law. Additional information will be given to our new Commissioners to get them up to speed on the issue.

**Maintenance Report:** The Kubota needed service and repairs for a broken control handle. RC Mechanical was called in to repair a faulty circulating pump at QHA which meant the residents had no hot water. The pump was replaced and hot water was restored. We are now up to 37 apartments that are smoke – free. Our water and sewer bills have decreased in the past two months. We will continue to watch this situation closely and take daily readings. One of the units in Lakeview Manor had to have the entire floor of the bathroom replaced due to normal wear and tear.

**Directors Report:**

Section 8 Rental Assistance program has 36 vouchers issued and we currently have 2 vacancies at Lakeview Manor.

Annual recertifications are being conducted with each resident of HHC and apartment inspections will be held the last week of April 2013.

The City of Hancock Gala Dinner to celebrate the 150<sup>th</sup> birthday of the city will be at the MUB on April 12, 2013. Congressman Dan Benishek will be having lunch with the Residents during the hot meal program on 4/22/2013.

Next meeting is scheduled for May 15, 2013 @ 4:30.

Commissioner Dennis made a motion to adjourn the meeting at 5:58 pm. A second was made by Commissioner.

Ayes: Antila, Dennis, Johnson, Shea, Smith

No: 0

Meeting adjourned.

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Secretary – Gail Ross

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President - Ron Antila