

April 16, 2014
Worksession
6:30 p.m.

Present: Councilors Haeussler, Blau, Hodur, McKenzie, Belej, Slivon and Givens.
Also present: Manager Anderson, City Clerk Karen Haischer, Susan Burack, Chief Mike Beaudoin, DPW Bill Marlor and Susan Burack.

Reviewed and Discussed:

1. A large group of Iranian's have moved to Hancock and are living on the 100 Block of Quincy Street.
2. Update on the Veterans Exemptions.
2013 - one person file for this exemption
2014 - same person filed again
3. Portage Health Foundation, Dial Help and Little Brothers.
-Any Councilors interested in attending these events, let the City Manager know.
4. Update on Hanke Auto.
-Dave Hanke is going to re-open and re-located his auto business to Hancock.
5. Phil Johnson from Finlandia University will attend the June 18th worksession and update the Council on their seven year plan.
6. MDOT \$236,500
7. SeafoodFest is now Bridgefeast.
8. HUD letters regarding the Hancock Housing Commission.
-Should do a RFP for management services
-Should hire an attorney to help with response to HUD
9. State of Emergency declaration from the Governor for the UP was requested. Last time this was done was 1993-1994. The Governor is reviewing this issue this week.
10. We will hear within the next few days if we have an earmark for Campus Drive West.
11. Vollwerth's will be celebrating 100 years in business next year.
12. DPW Director Update –
-Guys are doing spring patching.
-Storm sewer problem on White Street caused some cave-in areas
-Broken water main on the west end of S. Lincoln Dr. (dead end main)
-Plugged sewer line at the corner Campus/Elevation (Portage Dental)
-Spring cleanup is scheduled for May 9th
-Contracted with MIOSHA to come to the DPW garage for training. Training is open to anyone. Also safety training.
13. White Street Update. Consider making White Street one-way up.
14. Police Chief Beaudoin Report –
-Suggest a trial period of 6 months of White Street one-way up.
-Three month report (January, February, March) 539 complaints
23 medical assists, assisted other departments 19 times, 5 MDOP, 5 larcenies, 4 assaults, 1 natural death, 3 fraud, 4 attempted suicides, 4 domestics, 1 arson, 1 Marquette women caught huffing cleaning fluids, 1 DOA, 2 DD, 1 DUI (hit City Grader), 71 accidents, 2 drug overdose, 2 disorderly. Police took in \$165 and Parking Meter Fund took in \$4,665 (back tickets)
15. Schedule Public Hearings for May 21st for White Street (one-way up) and closure or one-way down of Tezcuco Street between Quincy and Hancock Streets.

Swear in Ron Blau as Ward 1 Councilor. Welcome Ron to the Council.

Regular Meeting
April 16, 2014
7:30 p.m.

The regular meeting of the Hancock City Council was held in the Council Chambers on Wednesday, April 16th, 2014 with Mayor McKenzie presiding. The United States Flag was honored by all in attendance with the following duly qualified Councilors being present: Councilors Haeussler, Blau, Hodur, McKenzie, Belej, Slivon and Givens.
Absent: None

Moved by Councilor Hodur and seconded by Councilor Belej to amend the April 16, 2014 Agenda as follows:

New Business:

Move #8. to #11.

Add #8. Resolution #7-14, #9. Public Hearing on Tezcucu Street one- way down, #10.

Public Hearing on White Street one-way up

Yes: All

No: None

Motion Carried.

Public Hearing.

Mayor McKenzie opened this Public Hearing at 7:37 p.m. for the following purpose:

- Proposed Ordinance: Complete Streets

-Ray Sharpe (WUPPDR) addressed the Council regarding this proposed Complete Street Ordinance. This would be a plan for the City of Hancock for non-motorized bike and pedestrians.

-Susan Burack, 103 Quincy Street; Citizens want Hancock to be a walkable community and this Complete Street Ordinance would be a start.

correspondence

UPPCO Notice of Hearing

Moved by Councilor Haeussler and seconded by Councilor Belej to acknowledge the correspondence as presented and place them on file.

Yes: All

No: None

Motion Carried.

guests

Public Comment:

Susan Burack – in favor of changing traffic patterns in the downtown area. It is about time. Need to slow down traffic. Look into constructing a roundabout at the Gino's intersection.

minutes approval

Moved by Councilor Belej and seconded by Councilor Hodur approving the minutes of the March 19, 2014 worksession, public hearing, regular and executive session meeting as presented.

Yes: All

No: None

Motion Carried.

Moved by Councilor Hodur and seconded by Councilor Belej approving the minutes of the April 8, 2014 special meeting as presented.

Yes: All

No: None

Motion Carried.

reports

Recreation Commission minutes of September 10, 2013

Planning Commission minutes of February 24, 2014

Planning Commission minutes of March 24, 2014

DDA minutes of March 3, 2014

Moved by Councilor Belej and seconded by Councilor Slivon to acknowledge the reports as presented and place them on file.

Yes: All
No: None
Motion Carried.

Financial Reports

October, November, December, January (copy on file) and February (in council packets)

All Funds

-Cash Balances

-Due to/from

-Interest Earned

-Revenue and Expenses

Moved by Councilor Hodur and seconded by Councilor Belej to acknowledge the financial reports as presented and place them on file.

Yes: All

No: None

Motion Carried.

admin report

1. DDA and HB&PA – Professional Retail Workshop.
 - May 9th at the Finnish American Heritage Center 5:30 – 8pm
2. Update on the National Guard planned Portage Lake exercise this year.
3. School millage election. Tuesday, May 6th two proposals
 - Operating millage renewal proposal 18.000 mills
 - Operating millage proposal 1.000 mill
4. MML annual meeting October 14, 2014 in Marquette.
5. Update on County owned building at 200 Quincy Street.
 - asking price \$275,000.00
6. MDOT Peregrine Falcon camera permit.
 - Application has been submitted to the State
7. Road funding proposal.
 - Plan to fund road repairs
 - change 19 cents per gallon gas tax to a 6% wholesale tax
 - change the 15 cents per gallon diesel tax to a 6% wholesale tax
 - shifting 1% of the state's use tax on out-of-state purchase to roads
 - dedicating the state's 6% sales on gas purchase to roads
 - increasing permit fees on overweight and oversized trucks
8. Spring clean-up is scheduled for May 9th and 10th.
9. 2016 MDOT Quincy Street design consultant selection.
 - State approved OHM as the design consultant for this project
10. Quincy Street water system.
 - looking to replace water main on Quincy
11. Property Tax foreclosed homes in Hancock.
 - 1039 W. Quincy Street, owner is Ron Peterson
 - 512 Conrad Street, owner is Don Grandchamp

old business

city owned lot for sale

For Sale: 60' x 70' City owned parcel as described as the N ½ of the West 45' of Lot 4 and the N ½ of the East ½ of Lot 5, Block 7, Plat of the City of Hancock for a minimum bid of \$8400, with the stipulation that construction must start within 12 months and be completed within 24 months from the date of award. A minimum 2,500 sq. ft. building and relocate the existing 12" storm sewer around the outside of the new building foundation must be completed prior to start of buildingt construction.

Bid Received:

1. Mark Korpela (World of Wood) \$8,400.00
215 Hancock Street, Hancock, MI 49930
10% bid deposit received \$840.00

Moved by Councilor Belej and seconded by Councilor Haeussler to accept the only bid from Mark Korpela (World of Wood) to purchase the above described lot in the amount of \$8400.00 and authorizing Manager Glenn Anderson and City Clerk Karen Haischer to execute the warranty deed and obtain title insurance to complete the transaction.

Roll Call Vote:

Yes: Councilors Givens, Slivon, Belej, McKenzie, Hodur, Blau and Haeussler.

No: None

Motion Carried.

proposed ordinance #287

Moved by Councilor Slivon and seconded by Councilor Hodur adopting Ordinance #287 for Complete Streets in Hancock and authorize publication in the Daily Mining Gazette as follows:

Ordinance No. 287

City of Hancock

Houghton County, Michigan

This Ordinance for Complete Streets is intended to encourage the development and implementation of a non-motorized network plan to provide streets that accommodate pedestrians, bicyclists, public transportation passengers, and users of all ages and abilities.

The Council of Hancock finds and declares the following:

The term “Complete Streets” describes a comprehensive, integrated transportation network with design and infrastructure that allows for safe and convenient travel along and across streets for all users, including pedestrians, bicyclists, motor vehicle drivers, truck and freight drivers, public transportation riders and drivers, and people of all ages and abilities, including children, families, older adults, and persons with disabilities; and

The City of Hancock wishes to encourage walking, bicycling and public transportation use as safe, convenient, environmentally friendly and economical modes of transportation that promote health and independence for all people; and

The City of Hancock recognizes that careful planning and coordinated development of Complete Streets infrastructure offers long-term cost savings for local and state government, benefits public health, and provides financial benefits to property owners and businesses , while resulting in a safe, convenient and integrated transportation network for all users; and

The City of Hancock wishes to encourage public participation in community decisions concerning street design and use to ensure that such decisions result in streets that meet the needs of all users, and are responsive to the needs of individuals and groups that traditionally are not incorporated in public infrastructure design; and

The City of Hancock therefore wishes to initiate Complete Streets and desires that its streets form a comprehensive and integrated transportation network promoting safe, equitable and convenient travel for all users while preserving flexibility, recognizing community context, and using the latest and best design guidelines and standards; and

It is the intent of the Council of the City of Hancock in enacting this Ordinance to encourage healthy, active living, reduce traffic congestion and fossil fuel use, and improve the safety and quality of life of residents of, and visitors to, Hancock by ensuring its routes are safe, convenient and comfortable for walking, bicycling and public transportation;

NOW, THEREFORE, THE CITY OF HANCOCK ORDAINS:

Section 1. Complete Streets Section,

(a) For the purpose of this Ordinance, “Complete Streets” are streets that safely accommodate all users of the right-of-way, including pedestrians, people requiring mobility aids, bicyclists, drivers and riders of transit vehicles, automobiles, trucks, motorcycles and emergency vehicles.

(b) In order to improve the safety and efficiency of the City’s transportation system and to promote health and economic opportunities of residents and visitors, it is the policy of the City to encourage Complete Streets, and in furtherance of the policy:

1) A Non-motorized Transportation Network Plan shall be developed by the Hancock Bike and Pedestrian Committee in consultation with the Hancock Department of Public Works, Recreation Commission, and Downtown Development Authority, and approved by the Planning Commission prior to City Council action. The City Council shall then adopt a Non-motorized Transportation Network Plan within 18 months of enacting the Complete Streets Ordinance.

2) After initial adoption, the Non-motorized Transportation Network Plan shall be updated regularly as part of the City master plan process.

3) Until the City Council adopts the initial Non-motorized Transportation Network Plan, the Planning Commission shall review all street plans, and all new public street projects or public street reconstruction or renovation projects in the City shall be designed to safely accommodate all users of the right-of-way, including pedestrians, people requiring mobility aids, bicyclists, drivers and riders of transit vehicles, automobiles, trucks, motorcycles and emergency vehicles, with the following exceptions:

- o Bicycle and pedestrian facilities are not required where they are prohibited by law.
- o Public transit facilities are not required on streets not serving as regular transit routes.
- o If the addition of bike lanes, cross walks or other Complete Streets facilities are judged to detract from public safety, the City Council may choose not to require bicycle, pedestrian and/or transit infrastructure in said project.
- o If the cost of Complete Streets accommodations or facilities is excessively disproportionate to the need, context or probable use, or excessive in relation to the overall project cost, the City Council may choose not to require bicycle, pedestrian and/or transit infrastructure in said project.

(4) After initial adoption of the Non-motorized Transportation Network Plan, all new public street projects or public street reconstruction or renovation projects in the City shall be in conformity with the non-motorized transportation plan, with the following exceptions:

- o Bicycle and pedestrian facilities are not required where they are prohibited by law.
- o Public transit facilities are not required on streets not serving as regular transit routes.
- o If the addition of bike lanes, cross walks or other complete streets facilities are judged to detract from public safety, the City Council may choose not to require bicycle, pedestrian and/or transit infrastructure in said project.
- o If the cost of Complete Streets accommodations or facilities is excessively disproportionate to the need, context or probable use, or excessive in relation to the overall project cost, the City Council may choose not to require bicycle, pedestrian and/or transit infrastructure in said project.

Sections 2. This ordinance was introduced by the City Council of the City of Hancock, Houghton County, Michigan on the 19th day of March, 2014.

Section 3. This ordinance was enacted and adopted by the City Council of the City of Hancock, Houghton County Michigan, on the 16th day of April, 2014.

Section 4. This ordinance shall take effect on the 30th day following its adoption. Effective the 16th day of May 2014.

Roll Call Vote:

Yes: Councilors Haeussler, Blau, Hodur, McKenzie, Belej, Slivon and Givens.

No: None

Motion Carried.

new business
march a/p

Moved by Councilor Belej and seconded by Councilor Haeussler approving the March, 2014 accounts payable in the amount of \$166,513.57 and authorize payment as follows as funds become available.

General	\$30,767.18
Major	3,360.00
Transit	7,117.36
Sewer	61,042.01
Water	36,164.73
Motor V.	27,837.81
DDA	<u>224.48</u>
Total	\$166,513.57

Roll Call Vote:

Yes: Councilors Givens, Slivon, Belej, McKenzie, Hodur, Blau and Haeussler.

No: None

Motion Carried.

add'l checks typed in march

Moved by Councilor Hodur and seconded by Councilor Belej approving the additional checks typed in the month of March in the amount of \$886,648.28 and authorize payment as follows:

Expenses	\$268,408.27
<u>Transfers</u>	<u>618,240.01</u>
Total	\$886,648.28

Roll Call Vote:

Yes: Councilors Haeussler, Blau, Hodur, McKenzie, Belej, Slivon and Givens.

No: None

Motion Carried.

audit engagement letter

Moved by Councilor Belej and seconded by Councilor Slivon approving the Audit Engagement letter for FY 13/14 with Rukkila/Negro and Associates not to exceed \$21,500.00 and authorize the City Manager to execute the document.

Roll Call Vote:

Yes: Councilors Givens, Slivon, Belej, McKenzie, Hodur, Blau and Haeussler.

No: None

Motion Carried.

hancock/houghton joint meeting

Moved by Councilor Blau and seconded by Councilor Haeussler approving a joint City Council meeting with the City of Houghton for Thursday, June 19th at 5:30 p.m. at the Lakeview Manor Community Room, 1401 W. Quincy Street to hear an MDOT presentation on the Portage Lake Lift Bridge rehab project.

Yes: All

No: None

Motion Carried.

let run policy

Current Policy:

Allow water customers who have had a history of at least one actual freeze-up of a water service line within (3) consecutive winters as verified by City Officials or documented by the property owner or agent to run water at a maximum of 11,000 gallons per month over and above the customers average usage at no cost for water or sewer service, when the City determines that "LET RUNS" are necessary. The City will determine the start and end dates of "LET RUNS" depending on specific weather conditions. The 11,000 gallons are based on a maximum flow of one fourth (1/4) gallons per minute flow.

Water customers, who have not had a history of freeze-up in a period of (3) years from the date of this policy adoption will not be put on the approved "LET RUN" list until a service is actually frozen and evidence is submitted to verify the freeze-up.

Water customers are strongly urged to monitor the water flow to not to exceed the 1/4 gallon per minute rate.

All water service (laterals) freeze-ups or household freeze-ups shall be thawed at the property owners expense. Customers will be responsible for payment of water and sewer bills on the customers average use and usage beyond the 11,000 gallons "LET RUN" water and sewer credit.

The City will not be responsible for water usage that is run by the customer before the City determined let run start or end date.

Note: About 26 accounts have exceeded the 11,000 gallons.

Recommendation: No action at this time. Send policy to the DPW Public Works Committee for review and discussion at the next regular meeting.

committee appointments

Moved by Councilor Givens and seconded by Councilor Belej to accept the recommendation of Mayor McKenzie and appoint Councilor Blau to the DPW Public Works Committee, Planning Commission and Councilor Haeussler to the Finance/Personnel Committee.

Yes: All

No: None

Motion Carried.

mdot sm urban grant app

Moved by Councilor Belej and seconded by Councilor Blau approving the submission of an MDOT Small Urban Program Project Application for White St/misc. streets for a total project cost of \$235,000.00 of which \$187,500.00 is a urban grant and \$47,500.00 is local match and authorize the City Manager to execute the grant application.

Roll Call Vote:

Yes: Councilors Givens, Slivon, Belej, McKenzie, Hodur, Blau and Haeussler.

No: None

Motion Carried.

resolution #7-14
transit title vi plan

Moved by Councilor Hodur and seconded by Councilor Belej approving and adopting Resolution #7-14 as follows:

CITY OF HANCOCK

RESOLUTION #7-14

TO APPROVE TRANSIT TITLE VI PLAN

WHEREAS, The Hancock City Council is the Governing Board for the Hancock Transit, and

WHEREAS, the Hancock Transit receives State and Federal Transportation funding and,

WHEREAS, the Federal Transit Administration requires that agencies receiving Federal Funds have a Title VI Plan;

NOW, THEREFORE, BE IT RESOLVED THAT THE Hancock City Council hereby enacts the Hancock Transit Title VI Plan, effective April 16, 2014.

Yes: All

No: None

Abstain: None

Motion Carried.

tezcucu st public hearing

Moved by Councilor Belej and seconded by Councilor Haeussler to set May 21st, 2014 at 7:30 p.m. for a Public Hearing to receive citizen comment on making Tezcucu Street (between Quincy and Hancock) a one-way down street.

Yes: All

No: None

Motion Carried.

white st public hearing

Moved by Councilor Belej and seconded by Councilor Haeussler to set May 21st, 2014 at 7:30 p.m. for a Public Hearing to receive citizen comment on making White Street from Reservation/Quincy Streets to the Shafter/Pine Streets intersection a one-way up street.

Yes: All

No: None

Motion Carried.

Moved by Councilor Blau and seconded by Councilor Haeussler to go into closed session to discuss MTT Docket No. 441175 re: Moyle Real Estate Development LLC v City of Hancock with no action to follow.

Time: 8:47 p.m.

Yes: All

No: None

Motion Carried.

5 minute break

Time: 8:52 p.m.

*Note: Councilor Givens excused himself from this closed session, stating possible conflict of interest as he works for Moyle.

Moved by Councilor Belej and seconded by Councilor Hodur to come out of closed session at 9:08 p.m.

Yes: All

No: None

Motion Carried.

May 7th Budget Worksession:

-Community Foundation

 parks- recreation-special projects-beach dock

-Retirement Cost for the May 28th Budget Worksession

-Reminder of the HCH election of May 6th for millage renewal

-May 15th Bike-2-Work Day

Moved by Councilor Belej and seconded by Councilor Hodur that this regular meeting of the Hancock City Council be adjourned. Time: 9:20 p.m.

Yes: All

No: None

Motion Carried.

Lisa McKenzie, Mayor

Karen Haischer, CMC City Clerk

