

Hancock Housing Commission
Meeting Minutes
June 19, 2013
Actual meeting was held July 1, 2013

President Antila opened the regular meeting of the Hancock Housing Commission at 4:07 pm.

Commissioners Present: Antila, Dennis, Johnson, Shea
Absent: Smith

Public Comment: None

A motion was made by Commissioner Johnson to approve the May 15, 2013 meeting minutes. Support was made by Commissioner Shea.
Ayes: Antila, Dennis, Johnson, Shea
No: 0
Motion passed.

A motion was made by Commissioner Johnson to approve the June 2013 accounts payable. Support was made by Commissioner Shea.
Ayes: Antila, Dennis, Johnson, Shea
No: 0
Motion passed

Old Business:

Submission of payment request for Developer Fee from MSHDA is still pending additional information for QHA.

ROSS grant. (no updates at this time)

RHF (Replacement Housing Factor) grant money. A letter from HUD was received on June 6, 2013 approving an extension to the obligation and subsequently expenditure date for our RHF grant. This will enable us to compile future RHF dollars in to one lump sum until the year 2015.

No updates to report on PA 152.

New Business:

The commission read a letter from Glenn Anderson requesting a donation to the City of Hancock Public Transit System. The prior year the donation was made from the Developer Fee account. This will be the last request for a donation as the city will receive a tax base from Portage Health when ownership transfers over to Duke Life Point and it becomes a "for profit entity". Commissioner Dennis made a motion to honor our commitment to public transit and make the

\$4,000 donation that will be taken out of the Developer Fee account. Support was made by Commissioner Johnson.

Ayes: Antila, Dennis, Johnson, Shea

No: none

Motion passed.

The 2012 Audit is completed and there are a few additional items that will be sent by email or fax. The Auditors said it was a much improved audit from the last year and we did a great job. The booklets will be handed out as soon as I receive them from Anderson, Tackman CPA's.

Maintenance Report:

All furnace filters were changed in QHA and we removed the outdoor patio heat pump covers and put the apartments A/C power back on. Full rehabs continue in Apartments: 408, 506, 504 and 507. We purchased new outdoor wicker furniture from Menominee Housing Commission and took the housing truck along with a U-Haul to get the furniture. Both computer "brain box" of the boilers in the Annex needed to be replaced. This job was done by RC Mechanical. The housing truck went in for service to CC Ford and we did the standard oil change and filter on it. The annual state boiler inspection is scheduled and all paper work is in order and activity logs are posted.

Directors Report:

Section 8 Rental Assistance program has 36 vouchers issued and we currently have 0 vacancies at Lakeview Manor.

Annual recertifications are completed.

Office closed July 4, 2013

Finn Fest is scheduled for 6/19/13 – 6/23/2013 in the local area.

Next meeting is scheduled for July 17, 2013 @ 4:30.

Commissioner Dennis made a motion to adjourn the meeting at 5:10 pm. The motion was supported by Commissioner Shea.

Ayes: Antila, Dennis, Johnson, Shea

No: 0

Meeting adjourned.

Secretary – Gail Ross

President Ron Antila