

**CITY OF HANCOCK  
DOWNTOWN DEVELOPMENT AUTHORITY  
MINUTES OF DECEMBER 1, 2014**

The regular monthly DDA meeting was called to order by Chairperson Pete Wickley on Monday, December 1, 2014 at 5:30 p.m. with the following members present: Kathy Johnson, Steve Zutter, Peter Wickley, Jordan Johnson, Jonathan Luse Jr., Carol Fisher and Lisa McKenzie.

Absent: Jim Bogan

Guests/Staff: Wayne Butler and Glenn Anderson

It was moved by Luse and seconded by K. Johnson to approve the agenda.

AYES: All

NAYES: None

Motion Carried

It was moved by K. Johnson and seconded by J. Johnson to approve the November 3, 2014 minutes.

AYES: All

NAYES: None

Motion Carried

Public Comments: None

New Police Chief Wayne Butler introduced himself to the DDA Board members.

Updates/Information

- Heard the Development Area Citizen Council will meet on December 4<sup>th</sup> for their second meeting.
- Heard the City Council will consider adopting ordinances #288 that establishes the 30 year extension of the DDA
- Heard the November 19<sup>th</sup> City Council Public Hearing for the DDA extension had no opposition and Jack Eberhard voiced his strong support for the extension but asked if energy efficiency grants could be incorporated into the DDA plan.
- Heard that no DDA reform legislation was expected to be passed during the Lame Duck session.
- Heard that Zenith Tech has been awarded the contract for the MDOT Lift Bridge rehab project for \$8,397,873.83, even though it was 56.31% higher than the engineers estimate.
- Reviewed a DNR letter dated November 7, 2014 which closed out the MNRTF grant for the Navy St. Park Boardwalk project and released the final grant payment of \$26,250.
- Reviewed the latest developments in the U. P. Energy crisis and the SSR (System Support Resource) payments that will start being billed in January.

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- Reviewed the November 13, 2014 HB & PA minutes
- Heard that Craig Brewer had opened up his new Barter Bin store at 129 Quincy St.
- Reviewed a DEQ dredge notice for Green Sands, Inc. for dredging the stamp sands located in Gay
- Reviewed the press release on new Police Chief Wayne Butler and updates on recent dept. promotions and the hiring of Darick Coponen as the new patrolman
- Reviewed the HB & PA finance report as of Sept. 30, 2014
- Heard the Christmas Walk went well, with a big turnout for the event. The JR. ROTC students helped at the Santa Claus event.

The DDA reviewed SHPO comments on the proposed streetscape project for 2016. The following comments were made:

1. Street light proposal acceptable
2. Bump outs are acceptable
3. No permanent tree planting, but portable planters are accepted
4. No street trees in 4 block historic district of Quincy Street
5. No street trees on North side of Front St.
6. No trees along Finlandia University frontage
7. No street trees in front of new car dealerships or residences
8. Trees ok behind sidewalks
9. Street trees ok west of Montezuma, except where noted
10. No widening of parking lanes to the extent that it requires encroachment into sidewalk in historic district.

The City will be revising the preliminary streetscape plan to incorporate some of SHPO's comments and will host a community forum for local business and building owners for comments prior to submitting them to SHPO.

The DDA noted that bids are due on the Masonic Building project, 228 Hancock Street, owned by Soren Dresch, on December 2<sup>nd</sup>.

The DDA reviewed the details of the \$480,000 MSHDA grant application for single family and home-buyer assistance programs.

The DDA received a façade grant application from Frank Beauchamp, LLC for the Kaleva Building located at 234 Quincy St. The project included 3 new upstairs apartments, 12 new windows, and exterior mortar and brick repair. He provided costs totaling \$21,329 for work done on the façade.

It was moved by Zutter and seconded by McKenzie to approve a \$10,000 façade grant for Frank Beauchamp, LLC for façade work at the Kaleva Building, 234 Quincy St.

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AYES: All  
NAYES: None

It was moved by K. Johnson and seconded by Fisher to cancel the January 5, 2015 DDA meeting.

AYES: All  
NAYES: None  
Motion Carried

It was moved by Luse and seconded by K. Johnson to adjourn at 6:20 p.m.

AYES: All  
NAYES: None  
Motion Carried

Respectfully submitted,

Glenn Anderson  
Secretary Pro-Tem