

January 18, 2017

Worksession

6:30 p.m.

Present: Councilors LaBine, Bauman, Seguin, McKenzie, Belej

Absent: Councilor Blau, Tuisku

Also Present: Glenn Anderson, Mary Babcock, Rick Allen and his wife

Reviewed and Discussed:

1. Finnish Ambassador Kauppi will be in the area for a 3 day event in June.
2. The new Fire Truck has arrived and will be at City Hall at 7:15 tonight
3. Thank you note from Kimberleigh Fernandez thanking the Police Department for helping her gain entrance into her house.
4. LaCantina should be open in the next 2 weeks.
5. Hancock Public Schools will be sending a group of students to Washington DC for the inauguration.
6. Sander was in for repairs and should be done by January 27th. The cost of repairs were \$8,800.00
7. Deb Mann will be awarded the Outstanding Service Award at the February meeting.
8. Rob Tervo was appointed to the MDot Service Center Manager in Ispeming
9. New transit bus will be here in the next 10 days
10. Bridgefest will not be in Hancock this year and Houghton Rotary will not be having their traditional Seafood Fest.
11. Jim's Pizza will be opening in the early spring or the beginning of the summer.
12. Fire Hall roof in 2011 a portion of the roof was replaced. Now moisture is getting into the roof and causing damage but no water damage inside the building. Will be getting bids on a new roof for the fire department building.
13. There has been one proposal for the beach concession and it will be accepted.
14. A DPW worker ran into a car he was unable to see due to the weather.
15. The beach dock proposal will be discussed at the next meeting
16. The Main Street Grant pool was a gift from the Main Street Hancock, Inc. We will be working on finding a party to use the loan pool. At this time we are unsure if it can just be given back.
17. Quincy lights were charged a street light rate but now will not be billed directly to the city. There are 3 new meters on Quincy Street.

FY 16 Audit Presentation by Deb Bradford of Rukkila Negro:

City was given an unmodified opinion (clean).

Enterprise fund liabilities were high because of 2016 water project.

General Fund was down by \$42,000 and Major Street Fund was up \$101,000

7:30 p.m. Paul LaBine was sworn in as the Ward III City Council member

Regular Meeting
January 18, 2017
7:32 p.m.

The regular meeting of the Hancock City Council was held on Wednesday, January 18, 2017 at 7:30 p.m. with Mayor McKenzie presiding. The United States Flag was honored by all in attendance with the following duly qualified Councilors being present:

Councilors LaBine, Bauman, Seguin, McKenzie, Belej
Absent: Blau, Tuisku

Also present: Crissy Gerhart, Mike Markham, and Mitch Lake, Susan Burack

Moved by Councilor Belej and seconded by Councilor Bauman to excuse Councilor Ron Blau from the meeting.

Yes: All
No: None
Motion Carried

Moved by Councilor Belej and supported by Councilor Seguin to approve the agenda.

Yes: All
No: None
Motion Carried

Communications

Letter from James Nutini, Concerns in regards to the curb directly in front of Sounds in Motion causing a safety hazard.

Letter from Main Street Hancock, Inc. requesting the City of Hancock close out the restricted Main Street checking account and return the funds to the Main Street Hancock Inc.

Letter from the Wickley Agency updating the December activity on the properties currently listed for sale.

Letter from Kimberleigh Fernandez thanking the Police Department for their assistance in gaining entrance into her house.

Moved by Councilor Baumann and seconded by Councilor LaBine to place the correspondence on file as presented.

Yes: All
No: None
Motion Carried

Public Comment:

Susan Burack commended City Hall for recycling at City Hall and was encouraged by the number of residents that are recycling.

Approval of Minutes

Moved by Councilor Belej and seconded by Councilor Bauman to approve the minutes of December 21, 2016 regular meeting with one correction.

Remove reappointment of Dan Seguin to the Planning Commission (only one council member on this commission)

Yes: All
No: None
Motion Carried

Reports

Moved by Councilor Tuisku and seconded by Councilor Belej to accept the reports as presented and place them on file.

Hancock Bike and Pedestrian Committee, dated 1-12-2017
Portage Lake Water & Sewage Authority, dated 12-13-2016

Yes: All
No: None
Motion Carried

Administrative Report

1. 2017 Heikinpaiva schedule
3 week festival, January 28th Council Members will be walking in the parade.
2. 2017 Campground License approved with 72 campsites (14 primitive/tent and 58 modern/RV)
3. White Street repaving project has a tentative bid date of April 7, 2017. Estimate Bid \$250,000 with a grant \$187,000 to pay for the majority of the cost. The project will include bike lanes in both directions. Project should be completed by the end of August.
4. Cross walk on the bridge approach will begin on May 1, 2017 and completed by early July.
5. KNSC raised 90k for the fall trail improvement work.
6. Dramatic increase in the recycling participation since Waste Management has taken over the trash and recycling pick up. The goal is 50% participation by residents and 25% for business recycling. There are recycling containers available at DPW to drop off additional recycling if needed.
7. Hancock sewer flow graph is showing a higher flow since October 2013. The cause of the increase hasn't been determined. The City is still working on finding the issue.
8. Hancock water flow graph shows the relationship from the 2016 summer construction and improvements to the decrease in water flow numbers.
9. The FY 2016 was over on expenditures versus budget, an explanation was sent to the Michigan Treasury to explain. The goal for the new budget will be to make adjustments during the year to avoid this issue.
10. 930 Summit Street tax foreclosure includes the City because it was a MSHDA property. The city is listed on mortgages that are participating with a MSHDA grant until the requirements are met.
11. The Bike and Pedestrian Committee has been working on the non-motorized transportation plan for about 2 years. It will be presented to the Planning Commission in February. If the Planning Commission review goes well it will be brought to the March City Council meeting for consideration.
12. First Merit Bank will be changing to Huntington Bank. As of February 19th they will take over the accounting.
13. The final bond approving opinion was given by William Canfield, stating we met all the requirements.
14. The SAW grant will be used for cleaning and televising sewer pipes older than 20 years. It will go out for bid in February with a tentative bid opening of February 23, 2017 with a completion date of November 2017.
15. The 10th Annual Barnelopet KNSA/Sons of Norway, kids ski race will be held on February 12, 2017 at the Maasto Hihto ski trail. There are between 100 to 150 participants in the race each year. The City provides the insurance and plowing for the event.
16. The City is closing out 2 grants, KC Bonkers and Vollwerths. The MSHDA Home Owner program has \$183,000 out of \$250,000 already disbursed. There are commitments for the remaining funds.

Old Business

None at this time

New business

1. December Accounts Payable

Moved by Councilor Bauman and seconded by Councilor LaBine to approve the December account payables in the amount of \$249,805.94 and authorizing payment as follows as funds become available.

Roll Call Vote:

Yes: Belej, McKenzie, Seguin, LaBine and Bauman

No: None

Motion Carried

2. Additional Checks for December

Moved by Councilor Belej and seconded by Councilor Bauman approving additional checks typed in the month of December, in the amount of \$570,321.04 and authorize payment as follows:

Expenses	\$ 64,612.74
Transfers	<u>\$505,708.30</u>
Total	\$570,321.04

Roll Call Vote:

Yes: Belej, McKenzie, Seguin, LaBine and Bauman

No: None

Motion Carried

3. Water Project pay request #9 for \$3,369.69

Moved by Councilor LaBine and seconded by Councilor Bauman to approve water project pay request #9 in the amount of \$3,369.69.

Roll Call Vote:

Yes: Belej, McKenzie, Seguin, LaBine and Bauman

No: None

Motion Carried

4. Acceptance of FY 16 Audit and Management letter

Moved by Councilor Belej and seconded by Councilor Bauman to approve the acceptance of the FY 16 Audit and Management letter.

Roll Call Vote:

Yes: Belej, McKenzie, Seguin, LaBine and Bauman

No: None

Motion Carried

5. FY 18 Transit funding resolution for \$232,000.

Moved by Councilor Bauman and seconded by Councilor LaBine to accept the FY 18 Transit funding resolution for \$232,000.

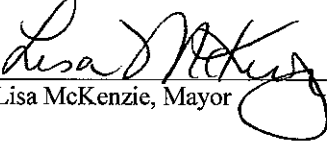
Roll Call Vote:

Yes: Belej, McKenzie, Seguin, LaBine and Bauman
No: None
Motion Carried

Mayor McKenzie welcomed Paul LaBine to the City Council

Moved by Councilor Belej and seconded by Councilor Bauman that this regular meeting of the City Council be adjourned. Time: 8:10 p.m.

Yes: All
No: None
Motion Carried.



Lisa McKenzie, Mayor



Mary Babcock, City Clerk

FY 2018 RESOLUTION OF INTENT

The approved resolution of intent to apply for state formula operating assistance for
fiscal year 2017 under Act 51 of the Public Acts of 1951, as amended.

INSTRUCTIONS: Complete and save the form in PTMS, and attach a signed copy in PTMS

WHEREAS, pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the
City of Hancock _____, (hereby known as THE APPLICANT) established under
Name of Applicant (legal organization name)

Act 51 _____ to provide a local transportation program for the state fiscal year of 2018 and, therefore, apply
for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for the governing body, to name an official representative for all public
transportation matters, who is authorized to provide such information as deemed necessary by the State
Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the
past state fiscal year; and

WHEREAS, the performance indicators have been reviewed and approved by the governing body.

WHEREAS, THE APPLICATION, has reviewed and approved the proposed balance (surplus) budget,
and funding sources of estimated federal funds \$ 42,920, estimated state funds \$ 88,871,
estimated local funds \$ 49,994, estimated fare box \$ 50,200, estimated other funds
\$ 50, with total estimated expenses of \$ 232,000

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide
public transportation services and to apply for state financial assistance with this annual plan, in accordance with
Act 51; and

HEREBY, appoints Glenn Anderson as the Transportation Coordinator,
for all public transportation matters, who is authorized to provide such information as deemed necessary by the
State Transportation Commission or department for its administration of Act 51 for 201 .

I, MARY BABCOCK _____, City Clerk _____, of
(Name) (Secretary/Clerk)

THE APPLICANT, having custody of the records and proceedings of THE APPLICANT, does hereby certify that I
have compared this resolution adopted by THE APPLICANT at the meeting of January 18, 2017, with
the original minutes now on file and of record in the office and that this resolution is true and correct.

IN TESTIMONY WHEREOF, I have hereunto set my
hand and affixed seal of said City of Hancock, this 18
day of January, A.D. 2017.
SIGNATURE