

CITY OF HANCOCK
COUNCIL MEETING MINUTES
July 19, 2017

**6:35 P.M.
WORKSESSION**

Present: Councilors LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Haeussler
Absent: Councilors: None

Review and discuss agenda items:

- Fire damaged building on Anthony Street – plans to demolish and rebuild. There are estimates but the owner hasn't decided on the contractor. The old building had 14 units and the new one will have 8 units with 2 bedrooms in each.
- Consider honoring Stephen Smith for his work on Key Ingredients. Approx. 1,000 to 1,200 people attended the event.
- DPW will be working on approx. 200 feet sanitary sewer on Emma Street.
- Community Development was in discussion with Andrew Lahti about possible sites for residential development.
- 730 Elm was sold on a short sale to Mark Elmer. The project should be completed in the next 2 weeks.
- Proposed change order for the water project will be completed with no cost to the City. It is being completed using the project funds.
- July 18th at 5:00 an arrest was made on Hancock Street by UPSET.

Chief Butler review quarterly police activity.

- Total calls/complaints for 2017, 2nd quarter were 522.
- Training completed which included firearm, active shooter and legal updates.
- Department was involved in Portage Health Safety Fair and Senior 911.

**7:30 PM
REGULAR MEETING**

The regular meeting of the Hancock City Council was held on Wednesday, July 17, 2017 at 7:30 p.m. with Mayor McKenzie presiding. The United States Flag was honored by all in attendance with the following duly qualified Councilors being present:

Present: Councilors LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Haeussler
Absent: None

REVIEW AND APPROVAL OF AGENDA

Moved by Councilor Seguin and supported by Councilor Belej to approve the agenda with the additions.

- 1) #19 Motion to obtain Counsel for Tax Tribunal
- 2) #20 Motion to approve change order #4 for the 2016 Water System Improvements.

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Haeussler
No: None
Motion Carried

COMMUNICATIONS

- Rachel Laurn - White Street
- Rivkah Freund – Hancock Transit – great customer service
- Judith Albee –Residential blight and enforcement of Hancock’s codes and ordinances.
- Frann Grossman – Small water aircraft noise complaint.
- Susan Hooker – Sea plane noise is no problem.
- Sue Collins – Possible recourse to the daily seaplane flights over the canal.

Moved by Councilor Belej and seconded by Councilor Seguin to place the correspondence on file as presented.

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Haeussler

No: None

Motion Carried

PUBLIC COMMENT

Susan Burack (Scott Building)-

A reasonable request could be made to muffle the sound from the seaplane.

Suggest to place ash trays strategically downtown.

Concern for the Tori, only one produce vendor.

Keith Butler (803 Lake Avenue)

Would like the council to address safety and zoning issues with parking at 810 Lake Avenue. At times 5-8 vehicles parked at residence.

Erv Riutta (Elm/Elevation)

Property approach is on White Street, would there be any consideration of having one way traffic from Pine Street down.

John Zucher (Summit Street)

Approach for the seaplane which causes noise should be expected.

APPROVAL OF MINUTES

Moved by Councilor Belej and seconded by Councilor Bauman to approve the minutes of June 21, 2017 with one change.

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Haeussler

No: None

Motion Carried

REPORTS

Moved by Councilor Belej and seconded by Councilor Seguin to accept the reports as presented and place them on file.

Recreation Commission, July 11, 2017

PLWSA July 11, 2017

Cemetery Trustee Board July 11, 2017

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Haeussler

No: None

Motion Carried

ADMINISTRATIVE REPORT

1. American Legion Tournament will be starting July 19th at the Driving Park for the 1st time in 30 years.
2. August 8th there will be an election, CTE millage
3. Future MDOT projects include:
 - 2018 Repaving from Lake Annie Road to Calumet
 - 2020 Scott Street to Lake Annie Road
 - 2021 College Avenue in Houghton
4. Sister City of Porvoo men's choir will be performing at the Calumet Theater on September 30th. They will be arriving Saturday and departing on Sunday with an appetizer party at Finnish Heritage Center planned.
5. DEQ water system asset management plan needed by end of year.
6. DEQ water supply evaluation was satisfactory, which is the best you can do.
7. MSHDA project at 112 Quincy Street will start on June 8th. It has passed the environmental review stage.
8. Three Peregrine falcon chicks were hatched and two survived.
9. Project updates
 - Water project is substantially complete and they are working on punch list items.
 - Work at Ingot and Elevation is 90-95% complete.
 - Change order #4 added work on Roberts Street with no additional cost to the City.
 - MDOT project on Front Street should be completed by Friday, July 28th.
 - Fire Hall roof completed by Lake State Roofing
 - SAW grant project should be telephishing work should be completed by July 21st. OHM will be reviewing the information obtained during the field work.
10. The proposed federal budget will have budget cuts for FY18.
11. There are new batting cages at Driving Park. The City paid for nets and timber, each net cost \$2,300.00

NEW BUSINESS

1. Consider approval of current accounts payable.

Moved by Councilor Belej and seconded by Councilor LaBine to approve the current accounts payables in the amount of \$229,719.86

Roll Call Vote:

Yes: Haeussler, Bauman, Seguin, McKenzie, Belej, LaBine, Blau

No: None

Motion Carried

2. Additional Checks for June

Moved by Councilor Belej and seconded by Councilor Bauman to approve the additional accounts payables in the amount of \$45,532.26.

Roll Call Vote:

Yes: Blau, LaBine, Belej, McKenzie, Seguin, Bauman, Haeussler

No: None

Motion Carried

3. Consider KNSC recommendation to purchase new 2017 Yamaha Kodiak ATV for \$8,771 from the Hancock Bike Shop at 50/50 cost share.

Moved by Councilor Haeussler and seconded by Councilor Belej to approve the purchase of a 2017 Yamaha Kodiak ATV from the Hancock Bike Shop in the amount of \$8771.00.

Yes: Haeussler, Bauman, Seguin, McKenzie, Belej, LaBine, Blau

No: None

Motion Carried

4. Consider City Council appointments for the three vacant positions on the Council Committees.

Moved by Councilor Bauman and seconded by Councilor Belej to appoint John Haeussler to fill the vacancies.

Yes: Blau, LaBine, Belej, McKenzie, Seguin, Bauman, Haeussler

No: None

Motion Carried

5. Consider approval of a \$10,000 pledge for UPSET West for FY 17/18.

Moved by Councilor Bauman and seconded by Councilor Seguin to approve the pledge of \$10,000 for UPSET West in 17/18.

Roll Call

Yes: Haeussler, Bauman, Seguin, McKenzie, Belej, LaBine, Blau

No: None

Motion Carried

6. Consider approval of a \$10,000 pledge for UPSET West for FY 18/19 and 19/20.

Moved by Councilor Bauman and seconded by Councilor Belej to approve the pledge of \$10,000 for UPSET West in FY 18/19 and 19/20.

Roll Call

Yes: Blau, LaBine, Belej, McKenzie, Seguin, Bauman, Haeussler

No: None

Motion Carried

7. Consider approval of the SAW grant pay request #11 in the amount of \$57,562.18.

Moved by Councilor Belej and seconded by Councilor Haeussler to approve the SAW grant pay request #11 in the amount of \$57,562.18.

Roll Call

Yes: Haeussler, Bauman, Seguin, McKenzie, Belej, LaBine, Blau

No: None

Motion Carried

8. Consider approval of the water project pay request #14 in the amount of \$299,946.82.

Moved by Councilor Haeussler and seconded by Councilor Belej to approve the water project pay request #14 in the amount of \$299,946.82

Roll Call

Yes: Blau, LaBine, Belej, McKenzie, Seguin, Bauman, Haeussler

No: None

Motion Carried

9. Consider appointment of Stephanie Swartzendruber to the Planning Commission.

Moved by Councilor Blau and seconded by Councilor Belej to appointment of Stephanie Swartzendruber to the Planning Commission.

Yes: Haeussler, Bauman, Seguin, McKenzie, Belej, LaBine, Blau

No: None

Motion Carried

10. Consider appointment of Amanda McConnen to the Recreation Commission.

Moved by Councilor Haeussler and seconded by Councilor Belej to appointment of Amanda McConnen to the Recreation Commission.

Yes: Blau, LaBine, Belej, McKenzie, Seguin, Bauman, Haeussler

No: None

Motion Carried

11. Consider accepting Recreation Commission recommendation for capital outlay for FY 17/18 parks and recreation millage.

Moved by Councilor LaBine and seconded by Councilor Belej to approve Recreation Commission recommendation for capital outlay for FY 17/18 parks and recreation millage.

Roll Call:

Yes: Haeussler, Bauman, Seguin, McKenzie, Belej, LaBine, Blau

No: None

Motion Carried

12. Consider authorizing City Manager to purchase up to \$60,000 for playground equipment to be placed at Terrace Park and Third Street Park.

Moved by Councilor Belej and seconded by Councilor Bauman to authorize City Manager to purchase up to \$60,000 for playground equipment to be placed at Terrace Park and Third Street Park.

Roll Call:

Yes: Blau, LaBine, Belej, McKenzie, Seguin, Bauman, Haeussler

No: None

Motion Carried

13. Consider Recreation Commission recommendation to authorize the Hancock Central High School Softball team to sell Little League field advertising for a 3 year term.

Moved by Councilor LaBine and seconded by Belej to table this discussion and create a subcommittee to review.

Yes: Haeussler, Bauman, Seguin, McKenzie, Belej, LaBine, Blau

No: None

Motion Carried

14. Consider motion to honor the recent retirement of Joseph Neher from the Fire Department.

Moved by Councilor Haeussler and seconded by Councilor Belej to honor Joseph Neher from the Fire Department on his retirement.

Yes: Blau, LaBine, Belej, McKenzie, Seguin, Bauman, Haeussler

No: None

Motion Carried

15. Consider motion to accept property donation from Adam Rajala for parcel #31-051-222-009-00, Lot 9, Block 29, Quincy Hillside Addition.

Moved by Councilor Belej and seconded by Councilor Seguin to accept property donation from Adam Rajala for parcel #31-051-222-009-00, Lot 9, Block 29, Quincy Hillside Addition.

Roll Call:

Yes: Haeussler, Bauman, Seguin, McKenzie, Belej, LaBine, Blau

No: None

Motion Carried

16. Consider contract approval for DNR MNRTF \$294,000.00 beach dock grant.

Moved by Councilor Haeussler and seconded by Councilor Belej to approve contract for DNR MNRTF \$294,000.00 beach dock grant.

Yes: Blau, LaBine, Belej, McKenzie, Seguin, Bauman, Haeussler

No: None

Motion Carried

17. Consider limited street paving projects.

Moved by Councilor Belej and seconded by Councilor LaBine to complete limited street paving projects

Roll Call:

Yes: Haeussler, Bauman, Seguin, McKenzie, Belej, LaBine, Blau

No: None

Motion Carried

18. Water and Sewer request for service to Quincy Township property on Campus Drive for Keweenaw Power and Light as requested by Glenn North, Quincy Township Supervisor.

Moved by Councilor Belej and seconded by Councilor Blau to provide water and sewer service as requested.

Roll Call:

Yes: Blau, Belej, McKenzie, Seguin, Bauman, Haeussler

No: LaBine

Motion Carried

19. Consider motion to retain the professional services of the Law firm of Crystal Morgan, located in Grand Haven to represent the City in the tax tribunal case filed by Hancock Healthcare Holdings, LLC for the Lighthouse Nursing Home located at 1400 Poplar street.

Moved by Councilor Belej and seconded by Haeussler to retain the professional services of the Law firm of Crystal Morgan, located in Grand Haven to represent the City in the tax tribunal case filed by Hancock Healthcare Holdings, LLC for the Lighthouse Nursing Home located at 1400 Poplar street.

Yes: Haeussler, Bauman, Seguin, McKenzie, Belej, LaBine, Blau

No: None

Motion Carried

20. Consider change order #4 for the 2016 Water System Improvement project.

Moved by Councilor Belej and seconded by Councilor Haeussler to approve change order #4 for the 2016 Water System Improvement project.

Roll Call:

Yes: Blau, LaBine, Belej, McKenzie, Seguin, Bauman, Haeussler

No: None

Motion Carried

FINAL COMMENTS

- John Haeussler: Tezcuco and Ravine Street parking and traffic flow needs to be reviewed.
- Lisa McKenzie: Add the following items to next month's work session.
 - White Street
 - Tezcuco and Ravine Street
 - Lake Avenue tenant parking
 - Blight and Rental Ordinances

Motion to adjourn

Moved by Councilor Belej and seconded by Councilor Bauman to adjourn the meeting at 9:00 pm.
Yes: Haeussler, Bauman, Seguin, McKenzie, Belej, LaBine, Blau
No: None
Motion Carried

Mary Babcock, City Clerk

Lisa McKenzie, Mayor