

**CITY OF HANCOCK  
REGULAR COUNCIL MEETING MINUTES  
WEDNESDAY, JULY 18, 2018**

**6:30 P.M.**

**Worksession**

There was a water break in Adams Township that effected the City water on Friday and Saturday.

Smartzone has released the job description for Marilyn Clark's position.

The City Manager will be out July 24<sup>th</sup> to August 3<sup>rd</sup>

Glenn Anderson's retirement party will be held on December 22<sup>nd</sup>.

Hannula Agency Invoice and Coverage added 2 million of additional coverage. The policy has a renewal date of May 20, 2019.

A new vendor has been contacted for the City garbage bags.

MERS 2017 Evaluation – John Haeussler has concerns about the unfunded liability in the retirement plan and would like to start chipping away at it. Check with MERS to see if we can do a flat dollar payment on the unfunded liability.

**7:30 P.M.**

**Regular Meeting**

Call to order and pledge of allegiance was led by Mayor McKenzie

Roll Call and verification of quorum

Present: Councilors Blau, LaBine, Belej, McKenzie, Seguin, Bauman, Haeussler

Absent: None

Also Present: Glenn Anderson, Kevin Mackey, Kevin Kalinec, Rick Allen, Susan Burack, Mitch Lake, Kali Katerberg, Alyson Jabusch, Craig Pellazario, Cindy Figures, Clark Sprague, Steve Bates, Barry Givens, Tracie Williams, Rose Williams, John Zurcher, William Dorman, Bill Marlor, William Lytle

**Review and approval of agenda**

Motion by Councilor Belej and seconded by Councilor Bauman to approve the agenda as presented.

Yes: All

No: None

Motion Carried

**Communications**

DEQ – Sewer Fund rate has fulfilled the significant requirement and compiles with guidelines.

Sault St.. Marie letter to support our community during the flood clean up.

MERS valuation

Hannula Insurance Quote

**Public Comment-**

Susan Burack, 103 E Quincy Street

Congratulations to the Hancock Beautification Committee Home and Garden Tour organizer and committee. It was a wonderful event.

William Dorman, Houghton County Fair Board Representative  
The Board has concerns about flooding during the County Fair.

Cindy Figures, 209 Harris, Chairperson of the Home and Garden Tour  
\$1900 in ticket sales this year. The tour included 2 homes and 3 gardens.

### **Review and approval of previous minutes**

Motion by Councilor Bauman and seconded by Councilor Belej to approve the June 13, 2018, June 19, 2018 and June 20, 2018 City Council meeting minutes.

Yes: All  
No: None  
Motion Carried

### **Reports**

PLWSA 5-15-2018 Meeting Minutes  
PLWSA 6-12-2018 Meeting Minutes  
Recreation Commission 5-8-2018 Meeting Minutes  
DDA Meeting Minutes 6-4-2018

Motion by Councilor Belej and seconded by Councilor Bauman to approve the minutes and reports as presented.

Yes: All  
No: None  
Motion Carried

### **Administrative Report**

- Flood Update
  - Federal Highway Administration (FHWA) has authorized \$3,350,689.
  - Federal Emergency Management Agency (FEMA) is waiting for President Trumps approval
  - FHWA Local Match is 20% which the state normally pays.
  - FEMA Local match 25% \$1,876,500. 100% reimbursable cost up to July 12<sup>th</sup>. The State has in the past covered 12% to 25% of the local match. We currently have spent approximately \$150,000 to date on the flood clean up.
  - Detailed Damage Inspection Report (DDIR) has been submitted to the FHWA.
  - FEMA audited 20% of the locations that were included DDIR.
  - To help communities there is State Infrastructure Bank (SIB) emergency loan program. Houghton County has applied for the loan.
  - DPW Crew volunteers put in 63 manhours and 24 equipment hours in Ripley.
  - Portage Health Foundation deadline for flood relief is July 27<sup>th</sup>. Keweenaw Community Fund has established a flood assistance program.
  - The beach has been closed on and off over the last month. It's currently in the advisory stage level.

- M-203 Bridge will be one lane with a projected opening of July 24<sup>th</sup>. This is a temporary bridge; a permanent bridge will be out for bid in Aug/September. MDOT will need a 1/100<sup>th</sup> of an acre of land to complete the project.
  - Ski Trails have sustained damage.
  - July 12<sup>th</sup> flood was declared State of Emergency by the Governor.
  - Design engineering contracts will need to be approved at the next meeting.
- State Tax Commission AMAR follow up review requires us to submit the 2018/2019 database.
  - PLWSA FY 18/19 budget was approved and requires a payment of \$57,399.67 per month.
  - Key Ingredients will be held Friday, July 20<sup>th</sup>. Stephen Smith is the chairperson for this event.
  - The new 2018 Transit bus is now in operation. Currently in the process of applying for 2 busses.
  - New business A-1 General Contracting is located at 315 Dakota St.
  - Updated Façade and new businesses at 101 Quincy St. There is a shared work station on the 2<sup>nd</sup> floor. 4 businesses that were located at the EL Wright have moved to 101 Quincy St.
  - A-1 General Contracting has now opened at 312 Dakota Street.
  - Playground equipment has arrived and will hopefully be installed before fall.
  - LaCantina ranked #9 “Best Mexican Restaurant” by MLive
  - Lt. Jerry Hiltunen’s retirement after 34 years of service. There will be a retirement party Friday, July 20<sup>th</sup> at Hancock Fire Hall.
  - Small Urban Downtown repaving project, DDA agreed to fund \$40,000 of City local share for this project.
  - Planning Commission Master Plan Public Hearing Monday, July 23, 2108 at 6:00 p.m.

**Old Business**

Motion by Councilor Blau and seconded by Councilor Haeussler to consider rescinding the November 15, 2017 Council action asserting the right to approve or reject the Master Plan pursuant to MCL 125.3843.

Yes: All  
 No: None  
 Motion Carried

Motion by Councilor Belej and seconded by Councilor LaBine to approve the City Manager Contract.

Roll Call  
 Yes: Haeussler, Bauman, Seguin, McKenzie, Belej, LaBine, Blau  
 No: None  
 Motion Carried

**New Business**

Motion by Councilor Belej and seconded by Councilor Bauman to approve the current accounts payable in the amount of \$203,214.88.

Roll Call  
 Yes: Blau, LaBine, Belej, McKenzie, Seguin, Bauman, Haeussler  
 No: None  
 Motion Carried

Motion by Councilor Haeussler and seconded by Councilor Bauman to approve the SAW Grant pay request #21 for \$11,027.74.

Roll Call

Yes: Haeussler, Bauman, Seguin, McKenzie, Belej, LaBine, Blau

No: None

Motion Carried

Motion by Councilor Belej and seconded by Councilor Haeussler to table the discussion of the Assessors Contract.

Yes: All

No: None

Motion Carried

Motion by Councilor Haeussler and seconded by Councilor Belej to approve the 2<sup>nd</sup> year UPSET WEST pledge payment of \$10,000.

Roll Call

Yes: Haeussler, Bauman, Seguin, McKenzie, Belej, LaBine, Blau

No: None

Motion Carried

Comments:

Dan Seguin - Thank you to Ron, John and Paul for their work in the City Manager contract negotiations and the work the DPW has done in the flood clean up.

Ron Blau – Try to help out with fairgrounds. The Fair is important to the community.

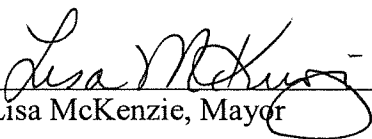
Lisa McKenzie – Need to set up a meeting with the Personnel committee. Looking forward to seeing everyone at Key Ingredients.

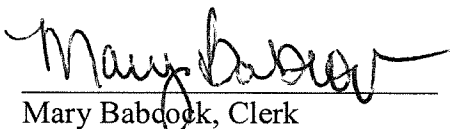
Motion by Councilor Belej and seconded by Councilor Bauman to adjourn the meeting.

Yes: All

No: None

Motion Carried

  
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Lisa McKenzie, Mayor

  
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Mary Babcock, Clerk