

**CITY OF HANCOCK
DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES OF APRIL 1, 2019**

The regular monthly DDA meeting was called to order by Vice-Chairperson Jon Luse, Jr., on Monday, April 1, 2019 at 6:00 p.m. at City Hall with the following members present: Jon Luse, Jr., Pete Mackin, Bob Frantti, Jordan Johnson, John Haeussler, Steve Zutter, Randy Neiswonger and John Diebel

Absent: Pete Wickley

Staff: City Manager Barry Givens

It was moved by Zutter and seconded by Haeussler to approve the agenda.

AYES: All

NAYES: None

Motion Carried

It was moved by Haeussler and seconded by Mackin to approve the March 4, 2019 minutes with the attendance revised and to include a review of the movie equipment specifications by Haeussler and Mackin.

AYES: All

NAYES: None

Motion Carried

Public Comments: Jeannie DeClerk and Cindy Figures presented the 2019 Hancock Beautification Group's Budget as described in their handout. The budget includes materials for plantings at various locations within the DDA boundary. At the September 2018 DDA meeting \$3700 was previously approved for this year.

It was moved by Zutter and seconded by Mackin to fund the remaining \$5140 requested by the Hancock Beautification Group for 2019.

AYES: All

NAYES: None

Motion Carried

Updates/Information

-Reviewed the HBPA minutes of the March 12, 2019.

-The City Manager indicated he and Mayor Haeussler are working with the Copper Country Community Arts Center on Downtown Arts Planning. Discussion has included murals on downtown buildings and other public arts projects. There is a grant application which is due June 1st.

-Reviewed information presented at the Michigan Downtown Association Workshop held in Lansing on March 13th and 14th. City Manager Barry Givens indicated the DDA TIF plan was submitted to the State Treasury by the April 1st deadline under the new

reporting requirements. Two public meetings must be held by the DDA to review previous year, current year and next year's expenditures.

-Another pop-up shop will be held at the former Gartner's Store on Quincy Street on April 13th. Four businesses will take part including Covington & Co., Color Me Vinyl by Anne, Nelson's Bling Boutique and Jessica Lawson's 31Gifts. The shop will be open from 10am to 5pm.

-The City Manager reviewed the PLWSA flows for the month of March. A new house is being constructed on Sunset Drive and in preparation for the foundation work a sanitary manhole had to be relocated. During relocation work significant lake infiltration was discovered and the new manhole has indicated a significant drop in Hancock's flow to the PLWSA.

Old Business

The City Manager updated the DDA on the DDA Downtown Coordinator position. The position is currently being advertised until Friday April 12th. The DDA suggested the City Manager form a committee of one Main Street Hancock member, one HBPA member and the City Manager to short list the applications to three. The three finalists will be interviewed by the DDA at the May meeting.

New Business

The City Manager presented some sample wayfinding suggestions for intersections along Hancock Street. The signs would direct Hancock Street traffic to Quincy Street and the waterfront. The DDA was interested in pursuing way finding signage further and the City Manager will discuss with MDOT and further refine sign designs for DDA review.

It was moved by Diebel and seconded by Zutter to adjourn at 6:36 p.m.

AYES: All

NAYES: None

Motion Carried

Respectfully submitted,

Barry Givens
City Manager