

**DOWNTOWN DEVELOPMENT AUTHORITY  
MEETING MINUTES  
MONDAY, SEPTEMBER 13, 2021**

Call to order by Chair Jonathan Luse at 6:01 PM in Council Chambers

Present: Jonathan Luse, Bob Frantti, Paul LaBine, John Diebel, Steve Zutter, Steve Patchin, Andy Lahti, Michele Blau

Absent: Ryan Heinonen                      Others Attending: Mary Babcock, Deb Mann, Mike Lahti

**Regular Meeting:**

Motion by Member Lahti and seconded by Member Zutter to approve the agenda

Yes: All

No: None

Motion Carried

Motion by Member LaBine and seconded by Member Blau to approve the August 2, 2021 meeting minutes as edited with "Vice Chair Diebel" calling the meeting to order.

Yes: All

No: None

Motion Carried

**Public Comments:** None

**Updates/Information:**

- Copy of present budget available in package
- Position openings – DPW Director position posted, copy of position description enclosed
  - Board Openings – Zoning Board of Approvals, Board of Review, Residential Rental Board -posting on line and newspaper
- Employee changes – Joel Evilsizer has resigned from Hancock Transit. Greg Budweg is now assuming Joel's position.
- Grant updates – NEP 5 final report has been submitted to MSHDA for reimbursement
  - NEP 6 – project begun on two properties
  - CEDAM Fellowship – CEDAM Fellow selected and job offer extended. Tentative start date October 4, 2021
  - CZM- final evaluation – one step closer to finalization and notice of approval
  - MEDC – Patronicity goal has been met for the Hancock Dog Park, MEDC will match funds collected up to \$20,000.
  - EDA – OHM is doing topographical mapping at Business and Technology Park through winter, plans to bid contract in spring with construction completed by fall of 2023.
- Zoning Plan Update – Sections 1 to 3 are completed. Remaining sections are on track to be completed by December 2021.
- Business Update – TV interview with Curt Webb -Keweenaw Food Co-op moving to 612 Quincy Street planned 2023 opening

- Clearwater Surveying moving into 210 Quincy Street/ still small space for rent
- Rachel Blau dba Mood Spa– new esthetician services at 920 Water Street
- DNR Trail – mitigation for storm water runoff needs to be completed prior to resurfacing of the trail - \$130,000 with some funding through DDA
- Beautification proposal for Quincy/Lincoln intersection triangle and behind City Sign – proposal by Quincy Higgins, MTU – enclosed
  - Expensive and complicated plantings with ongoing maintenance required. Consider alternate approach requiring less maintenance – evergreen tree(s) with mine remnant on grass. Mowing only.

**Old Business:**

Member Lahti and Member Blau recused themselves from voting on the two items of business.

- Motion made by Member LaBine and seconded by Member Frantti to approve the revised DDA Façade Grant for 812 Quincy Street in the amount of \$10,000.  
Yes: All  
No: None  
Motion Carried

- Motion made by Member Zutter and seconded by Member LaBine to reinstate the approval of DDA Façade Grant for the fourth floor of 417 Quincy Street in the amount of \$20,000.  
Yes: All  
No: None  
Motion Carried

**New Business:**

- Discussion of new seasonal events, activities and décor for the Downtown District
- Franklin Street/ Tezcuco Street sidewalks will be redone as condition of MEDC funding for housing project at former Neil’s Taxi sight
- Notice of Blood Donor Clinic Thursday, Sept. 16, 2021 – Hancock Tori and Farmers Market

**Adjournment**

- Motion to adjourn made by Member Frantti and seconded by Member LaBine at 6:37 PM  
Yes: All  
No: None  
Motion Carried

Semi-Annual Informational Meeting at is scheduled at 6:00 PM on Monday, October 4, 2021 with the regular DDA meeting following immediately.

Respectfully submitted

Deborah A. Mann

Deborah Mann, DDA Coordinator

9/13/2021

Date