

**DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES
MONDAY, APRIL 4, 2022**

Regular Meeting:

Call to Order: Chairperson Jonathan Luse at 6:00 PM

Present: Paul LaBine, Jonathan Luse, John Diebel, Andy Lahti, Michele Blau, Steve Zutter, Robert Frantti, Randy Heinonen – Quorum present

Absent: Steve Patchin - excused

Others in attendance: Mary Babcock, Deb Mann

Regular Meeting:

Motion by Member LaBine and seconded by Member Zutter to approve the agenda with the requested removal of Item 2. under New Business.

Yes: All

No: None

Motion Carried

Public Comment: None

Motion by Member LaBine and seconded by Member Zutter to approve the February 7, 2022 meeting minutes.

Yes: All

No: None

Motion Carried

Updates/Information:

- RRC Update – We presently have 5 active Best Practices to complete. Zoning Ordinance remains the biggest challenge.
- DDA Rules and Procedures are included and must be passed in accordance with RRC requirements.
- Zoning Map Review – Undeveloped area at Sylvan Estates converted to B1 outside of green buffer zone to allow for additional medical/ dental office space. Shoreline mixed use zoning combined many different zones to make more options available. Area on West Quincy Street converted from single family to B2 to allow mixed use.
- Business updates – Copper Country Aero LLC in 102 Quincy Street – Aviation supply warehousing - The Forge Foodsmith moving into site of Queen City Burgers Marketplace Mall
- Joint Meeting Priority Review – Review reveals top priorities of Downtown addition of businesses and development of properties. Clarifies goals to work toward for DDA. Once we are RRC certified, we will have more tools at our disposal for development.
- Level 3 Charger - documentation of supporting agencies and cost breakdown for DDA contribution

Old Business: None

New Business:

1) Motion was made by Member LaBine and seconded by Member Blau to approve the DDA Façade Grant in the amount of \$6788 for 422 Quincy Street.

Aye: All

No: None

Motion Carried

2) Motion Removed at approval of agenda.

3) Motion made by Member LaBine and seconded by Member Frantti to approve the DDA Rules and Procedures

Aye: 5

No: None

Motion Carried

Public Comment: None

Adjournment:

Motion made by Member LaBine and seconded by Member Zutter to adjourn the meeting at 6:32 PM

Aye: All

No: None

Motion Carried

Respectfully submitted:



Deborah Mann, DDA Coordinator

Date: 4/4/2022