

Worksession
December 16, 2009
6:30 p.m.

DRAFT

Present: Councilors Gemignani, McKenzie, Freeman, Laitila, Belej, Slivon and Hainault.
Absent: None

Also present: Glenn Anderson, Karen Haischer, Mike Beaudoin, Doug Hayrynen, Mark Wilcox, Mitch Lake and John Haeussler.

Reviewed and Discussed:

1. Chief of Police, Mike Beaudoin monthly report (Sept., Oct. and Nov.)

Assisted other departments 28 times, 48 traffic accidents, 4 natural deaths (116 Quincy Street fire), 3 deer dispatched, 1 marijuana, 1 disorderly, 1 arrest for poison in a public place, 9 outstanding warrants, 2 B&E's, 14 motor vehicle robberies, 1 van and 2 ATV's were stolen, 2 DD, 2 assaults, 2 fire inspections, 7 MDOP's, 2 gas drive offs, 2 NSF, 4 domestics, Parade of Nations, Christmas Walk. Meters collected \$1407.00.

2. DPW Director, Doug Hayrynen, monthly report. (Nov-Dec.)

Top on the list was snow removal, hauled the Trunkline 6 times in December, interview for job opening for heavy equipment/mechanic position, (40 applications narrowed down to 5 qualified individuals), OHM water and sewer project, dye testing manholes, recycling update, (recommendation to keep the City's recycling as is), checking out prices for a new grader. Cat \$280,000.00 John Deere no call back.

3. Bruce Rukkila, CPA

Review of the FYE 6-30-09 Audit report. Auditors are looking at specific items not just going down a check list. Fixed assets accounting not recording depreciation. Monthly journal entries need approval. Two Fund deficits Major \$54,322 and Parking Meter \$2788. General Fund has an un-reserved balance of about \$38,000.

4. City Manager Update.

Santa Claus is coming to visit the Council tonight. Sent Letter to Mesaba but no response. Tina is out of the office for a few weeks. MSHDA Board met today regarding the tax credit for Quincy Haven. The Tire Shop is being sold to Rick and Ricky Heinonen. Portal Project requests a donation of \$2500 to \$5000. As of January 1st the City is changing from MERS Premier Ins to MI Conference of Teamsters for Police and non-union employee health insurance. The Hancock Housing Commission can't go under this new insurance because they have their own ID number, therefore, they will have to get their own insurance.

Committee and Board vacancies have been advertised. PLWSA flows (City of Hancock is up significantly because Houghton is cutting back) PLWSA contract is now settled thru mediation. VA Clinic (Quincy Centre) is looking to expand. New business at 126 Quincy Street and Child UP Services moved from Houghton to the old SS Peter and Paul location. Review request for MDOT travel destination signs in Hancock.

Regular Meeting

December 16, 2009
7:30 p.m.

- A moment of silence in memory of Scott Dickson

The regular meeting of the Hancock City Council was held in the Council Chambers on Wednesday, December 16, 2009 at 7:30 p.m. with Mayor William Laitila presiding. The United States Flag was honored by all in attendance with the following duly qualified Councilors being present: Councilors Gemignani, McKenzie, Freeman, Laitila, Belej, Slivon and Hainault.

Absent: None

Moved by Councilor Hainault and seconded by Councilor Belej to amend the December 16, 2009 agenda as follows:

old business: delete #3

Yes: All

No: None

Motion Carried.

correspondence

Letter from Superior Claims Service: re: Robert and Loretta Ruonavaara
Letter from Charter re: Chapter 11 restructuring of Charter Communications, Inc.
CCISD re: summer tax collections
Letter from the City to Mesaba Airlines re: service to Houghton County Memorial Airport.
2010 Meeting Dates
Thank you card from the Family of Scott Dickson.
Thank you card from Phyllis Fredendall and Mr. Leppanen.

Moved by Council Belej and seconded by Councilor Freeman to acknowledge the correspondence as presented and place them on file.

Yes: All

No: None

Motion Carried.

guests

Public Comment:

1. Jay Green KNSC
2. Jack Eberhart, 302 Vivian Street, HBPA
 - new garland and lights installed for the Christmas season
 - when are the windows at 116 Quincy going to be replaced (status)
 - Manager Anderson - Bradway contracted with Mark Mountz to repair windows
 - what is the timetable for installing the new welcome signs
 - Manager Anderson - DDA, Planning Commission and Council for comments, get final product done by spring 2010

minutes approval

Moved by Councilor Belej and seconded by Councilor Gemignani approving the minutes of the November 18, 2009 worksession, organizational meeting, public hearing, regular meeting and executive session as presented.

Yes: All

No: None

Motion Carried.

reports

Planning Commission minutes of October 26, 2009
DDA minutes of November 2, 2009
HBPA minutes of November 10, 2009
Hancock Housing Commission minutes of September 23, 2009
PLWSA minutes of September 15, September 29, October 6, October 12, October 20, and November 10, 2009

Moved by Councilor Hainault and seconded by Councilor Belej to acknowledge the reports as presented and place them on file.

Yes: All

No: None

Motion Carried.

administrative report

1. Project update on 2010 Small Urban ARRA Street re-construction project.
 - 1 block on Campus Drive between Poplar and Elevation Streets. Cost \$110,000.00
 - bid in April by MDOT
 - summer 2010 construction
2. Review Hancock Housing Commission Audit for FY 08.
3. New DEQ ground water rules.
4. Cancellation of the January 2010 DDA meeting and the Planning Commission meeting also in January.
5. New Transit Facility update.
 - Bid out soon 80% federal 20% state funds

- construction in early spring 2010
- 6. 2011 Small Urban Project road repaving updates.
 - \$125,000 with a \$32,000 local match
 - repave Campus drive North to US41
- 7. Review current capital outlay and grant projects. (copy on file)
- 8. Tunnel Vision is 75% completed. A second work crew is inspecting manholes this week to be completed by 12-31-09.
- 9. Update on the central heating feasibility study. Could be up to \$47,900.00 state grant.
- 10. 2009 Hancock NSP proposed demolition projects. Ten candidates with a 5 year lien. If not sold it would be a forgivable grant.
- 11. SmartZone Company Information.

old business
fy 08/09 audit

Bruce Rukkila gave the Council an overview presentation of the 08/09 FYE 6-30-09 Audit findings. Completed much earlier than last year. Clean opinion/unqualified audit report. Clean opinion for Federal money spent. No major changes from last year. Two fund deficits - Major Street \$54,000 and Parking Meter \$2700. General reserves down along with unrestricted cash. Journal entries should get approval from City Manager. No significant findings. Audit went very well with cooperation of staff.

Moved by Councilor Belej and seconded by Councilor McKenzie to accept the 08/09 Audit Report for FYE 6-30-09 as presented.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Freeman, McKenzie and Gemignani.

No: None

Motion Carried.

resolution #20-2009
snow blower financing

Moved by Councilor Freeman and seconded by Councilor Hainault approving USDA RD Loan Resolution #20-2009 for financing on a new snow blower with a \$39,000 grant and a \$91,000 loan over 10 years with an annual payment of \$11,430.00 and authorizing the Mayor and Clerk to execute the document. (copy on file)

Roll Call Vote:

Yes: Councilors Gemignani, McKenzie, Freeman, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

new business
november, 2009 a/p

Moved by Councilor McKenzie and seconded by Councilor Hainault approving the November, 2009 accounts payable in the amount of \$126,069.52 and authorize payment as follows as funds become available:

General	\$30,292.50
Major	128.47
Local	1,438.91
Transit	3,689.96
Sewer	38,806.46
Water	41,756.81
Motor V	9,956.41
Total	\$126,069.52

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Freeman, McKenzie and Gemignani.

No: None

Motion Carried.

add'l checks typed in
november

Moved by Councilor Hainault and seconded by Councilor Freeman approving the additional checks typed in the month of November in the amount of \$702,841.20 and authorizing payment as follows:

Expenses \$321,551.39

Transfers 381,289.81

Total \$702,841.20

Roll Call Vote:

Yes: Gemignani, McKenzie, Freeman, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

web portal project

Moved by Councilor McKenzie and seconded by Councilor Hainault approving the City Manager's request to expend \$2500 to join the new area Web Portal Project, Keweenaw Living.org. in collaboration with nine other non-profits or government units.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, Freeman and McKenzie.

No: Councilor Gemignani.

Motion Carried.

3rd annual barnelopet
ski race

Moved by Councilor Freeman and seconded by Councilor Hainault to be a sponsor of the 3rd Annual Barnelopet, a low key participatory cross country ski race on February 7, 2010 and approve inclusion of the event on the City insurance policy.

Yes: All

No: None

Motion Carried.

Moved by Councilor Freeman and seconded by Councilor Belej that this regular meeting of the Hancock City Council be adjourned. Time: 8:35 p.m.

Yes: All

No: None

Motion Carried.

Laurn Grove Update - looking for someone to replace Pat Rouleau at Laurn Grove Skating Rink.

Celtic Quarter will be doing a fundraiser for the former Pewabic House on Saturday, January 30th. More details coming soon.

William Laitila, Mayor

Karen Haischer, CMC City Clerk