

CITY OF HANCOCK COUNCIL MEETING MINUTES
WEDNESDAY, APRIL 17, 2024
HANCOCK CITY HALL, 399 QUINCY STREET

Regular Meeting - 6:00 P.M.

Call to order and pledge of allegiance led by Mayor Kurt Rickard

Roll Call and verification of quorum

Present: Blau, McKenzie, Freeman, Rickard, Tanner, Lounibos, Warstler

Absent: None

Also Present in person: John Zurcher, Steve Walton, Michael Markham, Thomas Fournier, John Erickson, Phi Kappa Tau member, Tami Sleeman, Mary Babcock, Linda Kalinec.

Also Present via Zoom: Lost connection at 6:02 pm, no one present at the time.

Review and approval of agenda

Motion by Councilor McKenzie and supported by Councilor Warstler to approve the agenda with the addition of Presentation by Up and Running Technology Solutions Owner, Matt Thyer, New Business item #16 to consider approval of the Technology Services Proposal by Up & Running Technology Solutions and New Business item #17 consider approval of Resolution 24-14 Authorized Signatures for sale of real property.

Yes: All

No: None

Motion Carried

Public Comment-None.

Presentation: Matt Thyer, owner of Up & Running Technology Solutions presented the proposal for IT service upgrades including 24/7 cyber security monitoring, transition to Microsoft 365 and other services. Answered council member questions.

Communication

State of Michigan Public Hearing for UPPCO

Department of Regulatory Affairs

Blue Key

City of Houghton Draft Master Plan

Copper Shores – UPSET

KEDA

Houghton County Historical Society

CCAC

Motion by Councilor McKenzie and supported by Councilor Tanner to accept and place on file the communications received.

Yes: All

No: None

Motion Carried

Review and acceptance of meeting minutes

Portage Lake Water and Sewer Authority
Planning Commission

March 12, 2024
February 26, 2024

Motion by Councilor Warstler and supported by Councilor Blau to accept and place on file the meeting minutes as presented.

Yes: All
No: None
Motion Carried

Review and approval of City Council meeting minutes

Special Meeting Hancock/Houghton Joint
Regular Meeting

April 3, 2024
March 20, 2024

Motion by Councilor Tanner supported by Councilor McKenzie to approve and place on file the meeting minutes of the Special Meeting Hancock/Houghton Joint City Council Minutes of April 3, 2024 and the City Council Regular meeting of March 20, 2024 as presented.

Yes: All
No: None
Motion Carried

Administrative Report

City Manager, Babcock, gave updates on the following

- Pitch In For The Parks Day will be May 9th from 4-6 p.m. with hot dogs being served at the fire hall afterwards.
- First budget work session next Wednesday, April 24th at 6:00 p.m.
- We closed on the loan with Superior National Bank for the wheel loader.
- Working on some changes to the website to highlight development opportunities in Hancock.
- June 13th is the Developer Matchmaking Event, this is an invite only event, let us know if there is a developer you would like to make sure is invited.
- A Match On Main Local MakerSpace Community & Shop Local Marketing Campaign grant has been submitted on behalf of Melissa Davis, New Power Tour, Inc. expansion of the Saturday Store.

Police Chief, Sleeman, gave updates on the following:

- Friday is Senior Walk
- Puppy parade for Sexual Assault Awareness is April 25th starting at the Quincy Green.
- They have responded to 159 calls in the last 30 days.
- Gave an overview of the types of calls and working with various services in the area.

DPW Director, Erickson, gave updates on the following:

- DPW crew has been working on street sweeping, they will do a 2nd sweep of the city once they have the rental sweeper.
- They have been working on the arena, campground and beach bathroom.
- Cleaning up the downtown flower beds, Northern Hardwoods donated the wood chips.

Clerk/Treasurer, Kalinec, gave updates on the following:

- Budget work session dates emailed to all council members.
- Only 2 people viewing the council meetings via Zoom in the last 5 meetings.
- Council members city emails are ready to go, will give passwords to each member and help with accessing via the web or Outlook app on phones.

New Business

1. Motion by Councilor Blau and supported by Councilor Freeman to approve the current accounts payable in the amount of \$730,740.58.

Roll Call

Yes: Warstler, Lounibos, Tanner, Rickard, Freeman, McKenzie, Blau

No: None

Motion Carried

2. Motion by Councilor McKenzie and supported by Councilor Freeman to approve the re-appointment of Michele Blau to the Downtown Development Authority with a term ending January 1, 2028.

Yes: 6

Abstain: Blau

No: None

Motion Carried

3. Motion by Councilor Tanner and supported by Councilor Freeman to approve the re-appointment of Andy Lahti to the Downtown Development Authority with a term ending January 1, 2028.

Yes: 6

Abstain: Blau

No: None

Motion Carried

4. Motion by Councilor Blau and supported by Councilor McKenzie to approve the re-appointment of Mary Pekkala to the Cemetery Board with a term ending May 1, 2028.

Yes: All

No: None

Motion Carried

5. Motion by Councilor McKenzie and supported by Councilor Warstler to approve the re-appointment of Betty Boxer-Toutant to the Cemetery Board with a term ending May 1, 2029.

Yes: All

No: None

Motion Carried

6. Motion by Councilor McKenzie and supported by Councilor Warstler to approve the re-appointment of Brooke Harris to the Planning Commission with a term ending 2/15/2027.

Yes: All

No: None

Motion Carried

7. Motion by Councilor McKenzie and supported by Councilor Warstler to approve the appointment of Jonathon Nagel to the Planning Commission with a term ending 2/15/2027.

Yes: All
No: None
Motion Carried

8. Motion by Councilor Blau and supported by Councilor Warstler to approve the appointment of Mary Babcock to the Planning Commission.

Yes: All
No: None
Motion Carried

9. Motion by Councilor Warstler and supported by Councilor Lounibos to approve Resolution 24-09 authorizing a special liquor license for the Hancock Fire Department Street Dances.

Yes: All
No: None
Motion Carried

10. Motion by Councilor McKenzie and supported by Councilor Warstler to approve Resolution 24-10 North and Prospect Street Contract #24-5004 authorization to enter and execute on behalf of the City of Hancock.

Roll Call
Yes: Blau, McKenzie, Freeman, Rickard, Tanner, Lounibos, Warstler
No: None
Motion Carried

11. Motion by Councilor Blau and supported by Councilor Freeman to approve Resolution 24-11 Minnesota Street Contract #24-5005 authorization to enter and execute on behalf of the City of Hancock.

Roll Call
Yes: Warstler, Lounibos, Tanner, Rickard, Freeman, McKenzie, Blau
No: None
Motion Carried

12. Motion by Councilor McKenzie and supported by Councilor Warstler to approve of change order #3 for the Salt Storage Building with Central Structures, LLC. In the amount of \$1,685.00.

Roll Call
Yes: Blau, McKenzie, Freeman, Rickard, Tanner, Lounibos, Warstler
No: None
Motion Carried

13. Motion by Councilor McKenzie and supported by Councilor Lounibos to approve the Portage Lake Water and Sewer Authority and Franklin Township amendment to service area.

Yes: All
No: None
Motion Carried

14. Motion by Councilor McKenzie and supported by Councilor Warstler to adopt the 2024-2029 Capital Improvement Plan as presented by the Planning Commission.

Roll Call
Yes: Warstler, Lounibos, Tanner, Rickard, Freeman, McKenzie, Blau
No: None
Motion Carried

15. Motion by Councilor Warstler and supported by Councilor McKenzie to approve Pay Request #2 for the 2022 Sewer Project for MJO Contracting in the amount of 27,104.93

Roll Call
Yes: Blau, McKenzie, Freeman, Rickard, Tanner, Lounibos, Warstler
No: None
Motion Carried

16. Motion by Councilor McKenzie and supported by Councilor Tanner to approve Technology Services Proposal by Up & Running.

Roll Call
Yes: Warstler, Lounibos, Tanner, Rickard, Freeman, McKenzie, Blau
No: None
Motion Carried

17. Motion by Councilor McKenzie and supported by Councilor Warstler to approve Resolution 24-12 Authorized Signatures on Sale of Real Property after sale approved by the City Council.

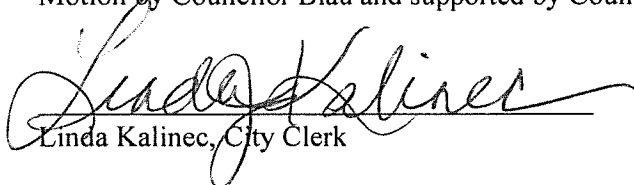
Roll Call
Yes: Blau, McKenzie, Freeman, Rickard, Tanner, Lounibos, Warstler
No: None
Motion Carried

Public Comment - None

Council Member Comments

Time was provided for council members to promote, discuss and/or comment on items not on the agenda.

Motion by Councilor Blau and supported by Councilor McKenzie to adjourn the meeting at 7:25 p.m.


Linda Kalinec, City Clerk

CITY OF HANCOCK

RESOLUTION #24-10

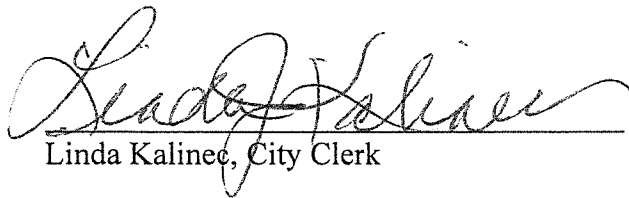
MDOT CATEGORY B – NORTH STREET AND PROSPECT STREET CONTRACT
AUTHORIZATION RESOLUTION

WHEREAS, this resolution shall approve execution of the MDOT Contract Job #220219CON, Contract # 24-5004,

NOW, THEREFORE, be it resolved that Mary Babcock, City Manager and Linda Kalinec, City Clerk of the City of Hancock, are authorized to enter into and execute on behalf of the City of Hancock. MDOT Contract # 24-5004 Category B Funded Project for North Street and Prospect Street Construction.

CERTIFICATION

The undersigned duly qualified City Clerk of the City of Hancock certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened regular meeting of the City of Hancock Council held on April 17, 2024.


Linda Kalinec, City Clerk

SEAL

CITY OF HANCOCK

RESOLUTION #24-11

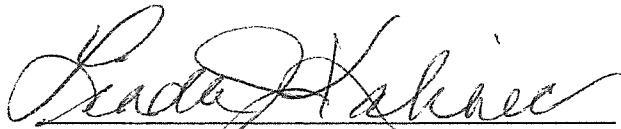
MDOT CATEGORY B – MINNESOTA STREET CONTRACT AUTHORIZATION
RESOLUTION

WHEREAS, this resolution shall approve execution of the MDOT Contract Job #219987CON, Contract # 24-5005,

NOW, THEREFORE, be it resolved that Mary Babcock, City Manager and Linda Kalinec, City Clerk of the City of Hancock, are authorized to enter into and execute on behalf of the City of Hancock. MDOT Contract # 24-5005 Category B Funded Project for Minnesota Street Construction.

CERTIFICATION

The undersigned duly qualified City Clerk of the City of Hancock certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened regular meeting of the City of Hancock Council held on April 17, 2024.


Linda Kalinec, City Clerk

SEAL

RESOLUTION OF THE BOARD OF DIRECTORS

To: Title Company

From: City of Hancock

399 Quincy
(address)

Hancock, MI 49930
(city, state, zip)

I hereby certify that I am the duly elected and qualified Secretary and keeper of the records and corporate seal of the corporation's name above, that the following is a true and complete copy of the resolution duly adopted at a meeting of the Board of Directors of said corporation held on the date shown below in accordance with the law and bylaws of said corporation, and that my delivery of this resolution to you certifies that such resolution is still in full force and effect.

"RESOLVED, the following described officers, employees, or agents of this corporation, whose names and signatures appear below, are hereby authorized, for and on behalf of this corporation, to sell or mortgage the following described lands:

Any property after sale approved by the City Council.

and that the Certificate of Good Standing attached hereto is a true copy."

Authorized Signatures

TITLE

PRINTED NAME

Mayor

Kurt Rickard

City Clerk

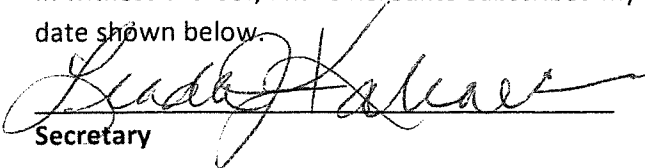
Linda Kalinec

All of the above must sign OR

Any one of the above may sign

I further certify that the foregoing are title, names and genuine signatures of the present officers and agents of this corporation authorized by the above resolution.

In witness thereof, I have hereunto subscribed my name as Secretary and have affixed the seal of the corporation on the date shown below.


Secretary

April 17, 2024
Date